MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE (UNCP)
PROMOTION AND TENURE TASK FORCE
Thursday, April 4, 2013, 2:00 p.m.

PRESENT
Dr. Charles Beem, Associate Professor, History
Dr. Susan Cannata, Professor, English/Faculty Senate Chair, Co-Chair
Dr. Elizabeth Denny, Professor, Psychology
Dr. Thomas Dooring, Professor, Chemistry and Physics
Dr. Richard Gay, Associate Professor, Art
Dr. Kenneth Kitts, Provost and Vice Chancellor for Academic Affairs, Co-Chair
Dr. Marisa Scott, Assistant Professor, Educational Specialties

ABSENT
Mr. Joshua Malcolm, University Attorney

STAFF
Alicia Jiles, Administrative Support Associate, Academic Affairs, Recorder

1. CALL TO ORDER
   • Co-chair Cannata called the meeting to order at 2:07 p.m.

2. REVIEW AND APPROVAL OF MINUTES
   • Minutes from January 23, 2013 meeting were amended and approved.

3. DISCUSSION
   • Members discussed survey responses from faculty regarding the promotion and tenure process.
   • The task force concluded there wasn’t much consensus from faculty on what modifications should be made to promotion and tenure procedures.
   • Some survey respondents suggested
     o Having a more clearly defined mission from the university;
     o Creating disciplinary standards from departments;
     o Mandating that the Promotion and Tenure Committee (PTC), deans, and chairs follow current promotion and tenure policies stipulated in the Faculty Handbook;
     o Allowing the PTC to keep its existing function but changing how the committee is constructed.
   • Task force also discussed the Teaching and Learning Center sharing inaccurate information with faculty about P&T process.
   • Members suggested the possibility of moving all references to P&T procedure to one section in the Faculty Handbook, and creating a P&T checklist.
   • Task force determined there were no major changes to propose about the promotion and tenure process and that review of procedures should continue next year.

4. NEXT STEPS
   • Split up into pairs and draft responses to the seven points mentioned in the Chancellor’s memo.
   • Share the drafts via email to all other task force members.
   • Formulate a united response to the Chancellor’s points during next meeting.
• The next P&T Task Force meeting is scheduled for Tuesday, May 7, 2013 at 2:00 p.m. in Lumbee Hall Room 436.

5. ADJOURNMENT
• Meeting was adjourned at 4:22 p.m.

Respectfully submitted,

Alicia Jiles
Recording Secretary