MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE (UNCP)
PROMOTION AND TENURE REVIEW COMMITTEE (PTRC)
Wednesday, October 9, 2013, 1:30 p.m.

PRESENT
Dr. Charles Beem, Associate Professor, History
Dr. Judy Curtis, Associate Professor, Mass Communications/Faculty Senate Chair, Co-Chair
Dr. Sherry Edwards, Professor, Social Work
Dr. Paul Flowers, Professor, Chemistry & Physics
Dr. Richard Gay, Associate Professor, Art
Dr. Kenneth Kitts, Provost and Vice Chancellor for Academic Affairs, Co-Chair (arrived at 1:56 p.m.)
Dr. Marisa Scott, Assistant Professor, Educational Specialties

ABSENT
Mr. Joshua Malcolm, University Attorney

STAFF
Alicia Jiles, Administrative Support Associate, Academic Affairs, Recorder

1. CALL TO ORDER
   • Co-chair Curtis called the meeting to order at 1:34 p.m.

2. ANNOUNCEMENTS

3. HANDOUTS

4. APPROVAL OF MINUTES
   • Minutes from September 25, 2013 meeting were approved as submitted.

5. DISCUSSION
   • The PTRC discussed…
     o Distribution of PTRC Agenda and Minutes
     o Changes to K. Kitts draft on Peer Evaluation Committee (PEC) proposal
     o Disciplinary statements
     o Template for disciplinary statements

6. ACTION
   • MOTION. Upon motion made by P. Flowers and properly seconded, the committee voted unanimously to make minutes from PTRC available when recommendations are finalized.
   • MOTION. Upon motion made by K. Kitts and properly seconded, the committee voted unanimously to approve amended PEC proposal.
     o NOTE: Recommend editorial review of specific dates located in PEC proposal.

7. NEXT STEPS
   • J. Curtis will work with Dr. Roger Guy, Faculty Senate secretary, to compile and post minutes from the preceding PTRC to the webpage archives.
   • J. Curtis will search for places in Faculty Handbook for possible inclusion of disciplinary statements.
• PTRC will resume conversation on disciplinary statements.
• The next meeting is scheduled for Wednesday, October 30 at 1:30 p.m. in Lumbee Hall 436.

8. ADJOURNMENT
• Meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Alicia Jiles
Recording Secretary