

The University of North Carolina At Pembroke

Faculty Senate Committee Meeting

Agenda

**Meeting of the Faculty Senate Committee
Wednesday, 12 March 2003 @ 3:30pm
Room 213, University Center**

Thomas A. Dooling, Chair
Holden Hansen, Secretary

Members:

Allen C. Meadors, Chancellor, Ph.D., FACHE
Roger Brown, Provost & V.C. for Academic Affairs

To 2005

ART John Labadie

EDN Irene Aiken

LET Jesse Peters

NSM Dennis Edgell

SBS Michael Spivey

At-Large Robert Canida

At-Large Weston Cook

At-Large Cindy Saylor

To 2004

ART Holden Hansen

EDN Susan Edkins

LET Ray Sutherland

NSM Bill Campbell

SBS Wright Killian

At-Large Cherry Beasley

At-Large Tom Dooling

At-Large Bonnie Kelley

To 2003

ART Beth Maisonpierre

EDN Tommy Thompson

LET Kay McClanahan

NSM John Reissner

SBS Jim Frederick

At-Large Robert Brown

At-Large Liz Normandy

At-Large Richard Vela

Order of Business

A. Roll Call

B. Approval of Minutes

C. Adoption of Agenda

D. Reports from Administrators

1. The Chancellor

2. The Provost and Vice Chancellor for Academic Affairs

E. Reports of Committees

1. Operations Committees

a. Committee on Committees and Elections

b. Executive Committee

c. Committee on Faculty Governance

2. Standing Committees

a. Academic Affairs

a. Items to vote on

i. Curriculum proposals from the Health, PE & Rec Department.

ii. Curriculum proposals from the English, Theater, & Language Department.

iii. Curriculum proposals from the Music Department.

iv. Proposal from the Enrollment management

Subcommittee to institute an “All F’s Policy.”

Current Policy: essentially, new freshmen who receive all “F’s” during their first semester are given an academic warning; if the problem persists through their 2nd semester, they are placed on academic probation; if the problem persists through their 3rd semester, they are suspended.

New Proposed Policy: [will appear as item #4 on p. 42 of catalog]

“Any new student (first-semester freshman and new transfer students) who receives all “F’s” in academic courses (>three-semester hour courses) will be placed on academic probation. In order to continue in the second semester, an academic contract must be completed in the Office of Advisement and Retention, and the student must enroll in a 6-week, non-credit Academic Success Seminar. One of the following conditions must be met to avoid a two (2) semester suspension at the conclusion of the second semester: (a) a second semester quality point average (QPA) of 2.0 or higher, and/or (b) an overall quality point average (QPA) above, or equal to, the University minimum for the number of earned semester hours:”

b. Faculty and Institutional Affairs

c. Student Affairs and Campus Life

3. Special Committees

F. UNC Faculty Assembly Report

G. Teacher Education Committee

H. Graduate Council

I. Other Committees

J. Unfinished Business

K. New Business

L. Announcements

M. Adjournment

Minutes of the Academic Affairs Committee
Wednesday 19 February 2003

Members Present: W. Killian, R. Brown, B. Gash for Provost Brown, B. Campbell, J. Labadie, T. Thompson, R. Vela, P. Flowers, L. Hafer, L. Kelly.

Members Excused: M. Spivey; R. Sutherland

Guests: D. Sigmon, G. Walter

1. Chair Dr. Wright Killian called the meeting to order at 3:32 pm.
2. The agenda was approved.
3. The 20 Nov 2002 minutes were approved.
4. Dr. Killian reported that he had received an inquiry about abolishing the blocked-off times for English exams, and said that he would put the matter on the March agenda as well as consulting with the ETL Dept in the interim.
5. Dr. Tommy Thompson, Chair of Subcommittee on Curriculum, presented the following curriculum proposals, which were all approved unanimously:

Health, PE & Rec Dept:

1. ATH 100 - change number to 201 & retitle to Clinical Education I;
2. ATH 101 - change number to 301 and retitle to Clinical Education IV;
3. ATH 103 - retitle to Care & Prev of Ath Injuries and hrs from 1-to-3;
4. ATH 105 - change number to 204 and retitle to Lower Extremities Assessment and hrs from 3-to-4;
5. ATH 106 - delete;
6. ATH 200 - retitle to Clinical Education I;
7. ATH 205 - retitle to Upper Extremities Assessment and hrs from 3-to-4;
8. ATH 206 - change course number to 303;
9. ATH 300 - retitle to Clinical Education III;
10. ATH 304 - use number 304 instead of original number 205;
11. ATH 404 add new 3-hr required course "Pathology, Pharmacology, & Medical Concerns";
12. ATH 490 - add new 1-hr required course "Athletic Training Research"

English, Theater, & Language Dept:

1. Add new 3-hr course ENG 304 Principles of Literary Study;
2. Add five new 3-hr literature courses:
 - ENG 332 British Literary Period (Pre-1790)
 - ENG 333 British Literary Period (Post-1790)
 - ENG 334 American Literary Period (Pre-1865)
 - ENG 335 American Literary Period (Post-1865)
 - ENG 356 Modern Fiction

3. Delete ENG 277 and 377;
4. Add four new 3-hr creative writing courses:
 - ENG 278 Writing Poetry I
 - ENG 279 Writing Fiction I
 - ENG 374 Writing Poetry II
 - ENG 375 Writing Fiction II
5. Add several foreign language "variable-coded" courses:
 - XXX 131, 132 Intro to Foreign Language Study [will count in Gen Ed Sec 7];
 - XXX 231, 232 Intermediate Foreign Language Study;
 - XXX 300 Special Topics in Foreign Language Study
6. Make the following changes to the English Major degree program:
 - 6.1 Delete core section of 9-hrs of speech & foreign language;
 - 6.2 Add new ENG 304 as a required course;
 - 6.3 Students now have option of ENG 205 or 206; 223 or 224; 247 or 248; SPE 200 or 201;
 - 6.4 six-hr foreign language requirement is now competency-based;
 - 6.5 Required section will now consist of 21-27 hrs;
 - 6.6 new 18-hr option section where students choose any of the following six courses: ENG 210, 202, 204, 208, 209, 210,220, 332, 333, 334, 335, 342, 343, 346, 354, 356, 366, 370, 371, 374, 375,402, 423, 424, 481, 483, or 485;
7. Make three revision to the Middle Grades Language Arts Licensure program:
 - 7.1 Require ENG 304;
 - 7.2 Require ENG 205 only, 206 becomes optional;
 - 7.3 Delete the 3-hr 300-400 upper-level literature option.
8. Make three revisions to the English Academic Concentration:
 - 8.1 Require ENG 304;
 - 8.2 Reduce required language/writing courses from 2-to-1;
 - 8.3 Change 300-400 level requirement to include additional options, i.e., ENG 332, 333, 334, 335, 346, 356, 370, 371.
9. Make three revisions to the Literature Minor:
 - 9.1 Require ENG 304;
 - 9.2 Eliminate French & Spanish options;
 - 9.3 Increase options to satisfy the "15-Hrs of Options" requirement.

Music Dept:

1. Add four new 3-hr required courses to the B.M. in Musical Theater program:
 - MUS 243 Musical Theater Styles I
 - MUS 244 Musical Theater Styles II
 - MUS 343 Musical Theater Styles III
 - MUS 344 Musical theater Styles IV
2. To accommodate the new 12-hrs of courses above:
 - MUS 100-401 - goes from 7-to-6 hrs;
 - MUS 395 - goes from 3-to-0 hrs;
 - MUS 112-412 - goes from 4-to-0 hrs;
 - MUS 404 - goes from 1-to-0 hrs;
 - Electives - goes from 3-to-0 hrs.

6. Dr. Paul Flowers, Chair of the General Education Subcommittee reported that their last

meeting was “snowed” out, but that discussions about Gen Ed Assessment were on-going.

7. Ms. Linda Hafer, Chair of the Academic Support Services reported two items:

7.1 The Library Survey was ready to be mailed and that the committee had done everything possible to get a high return rate, even including a letter from Chancellor Meadows;

7.2 The proposed Writing Center Survey was presented to the committee, and after minor editing, would be distributed soon.

8. Dr. Lisa Kelly, Chair of the Enrollment Management Subcommittee brought an “All F’s Policy” to the committee for action; after discussion, the policy was approved:

Current Policy: essentially, new freshmen who receive all “F’s” during their first semester are given an academic warning; if the problem persists through their 2nd semester, they are placed on academic probation; if the problem persists through their 3rd semester, they are suspended.

New Proposed Policy: *[will appear as item #4 on p. 42 of catalog]*

“Any new student (first-semester freshman and new transfer students) who receives all “F’s” in academic courses (>three-semester hour courses) will be placed on academic probation. In order to continue in the second semester, an academic contract must be completed in the Office of Advisement and Retention, and the student must enroll in a 6-week, non-credit Academic Success Seminar. One of the following conditions must be met to avoid a two (2) semester suspension at the conclusion of the second semester: (a) a second semester quality point average (QPA) of 2.0 or higher, and/or (b) an overall quality point average (QPA) above, or equal to, the University minimum for the number of earned semester hours.”

9. There was no Old Business

10. There was no New Business

11. There were no announcements

12. The meeting was adjourned at 4:14 pm.

Dr. Wright Killian, Chair

Dr. Tommy
Thompson, Sec-in-Rotation

Minutes of the Subcommittee on Curriculum
Thursday 6 February 2003 at 3:30 pm
Room 251 Univ Center

Members Present: Drs. Mike Spivey, Gary Wright, Larry Schultz, Tommy Thompson, Sara Brackin; Bill Gash; John Labadie; Laszlo Zsilinsky; Jewell Mayberry

Members Excused: Linda Oxendine; Maria Pereira; Sherry Edwards

Guests: Paul Flowers; Susan Edkins; Jim Wall; George Walter; Dennis Sigmon; Monika Brown

1. The meeting was called to order at 3:30 pm
2. The 5 Dec 2002 minutes were approved
3. The agenda was approved with the addition of Music Dept proposals
4. The following minor proposals from Sociology, Social Work, & Criminal Justice were approved unanimously:
 - 4.1 SOC 313 The Community - new prereq of SOC 201 or 209;
 - 4.2 SOC 361 Social Research - new prereq of SOC or SOC/CRJ 240;
 - 4.3 SOC 377 Drug Use & Abuse - replace current prereq of SOC 201 with 208;
keep *"Permission of Instructor"*;
 - 4.4 SOC 373 Health Promotion & Wellness - remove all prerequisites
5. The following minor proposals from the Chemistry & Physics Dept were approved unanimously:
 - 5.1 PHS 108, 109, 110, & 111 - minor description revisions to more clearly reflect course(s) content(s);
 - 5.2 CHM 251 Organ Chem II - on prereq. line, make clear that CHM 250 Organic Chem I is a prereq for CHM 251;
 - 5.3 CHM 420 Forensic Chemistry - change prereq from 227, 251, & 321 to **"227 & 311"** because it was a typo error in the present catalog
 - 5.4 CHM 426 Adv Inorganic Chemistry - remove CHM 427 as prereq; not needed;
 - 5.5 CHM 495 Seminar:
 - 5.51 Remove words *"biomedical"* and *MARC association* in course descrip
 - 5.52 Change *"1-4 sem hrs"* to read **"1 sem hr per semester, may be repeated up to 4 sem hrs"** for better clarification
6. The following twelve (12) modifications to the Athletic Training Program in the Health, PE & Rec Dept were approved unanimously:
 - 6.1 ATH 100 - change number to **"201"** & retitle from "Clinical Experience I" to **"Clinical Education I"**
 - 6.2 ATH 101 - change number to **"301"** and retitle from "Emergency Procedures" to **"Clinical Education IV"**
 - 6.3 ATH 103 - retitle from "Adv Injury Prev" to **"Care & Prev of Ath Injuries"** and change hrs from 1 to **"3"**
(Con't over)

- 6.4 ATH 105 - change number to **"204"** and retitle from "Assessment of Ath Injuries" to **"Lower Extremities Assessment"** and course hours from 3 to **"4"**
- 6.5 ATH 106 - Delete; no longer needed
- 6.6 ATH 200 - retitle from "Clinical Experience II" to **"Clinical Education I"**
- 6.7 ATH 205 - retitle from "Therapeutic Modalities" to **"Upper Extremities Assessment"** and course hrs from 3 to **"4"**
- 6.8 ATH 206 - change course number to **"303"**
- 6.9 ATH 300 - retitle from "Clinical Experience III" to **"Clinical Education III"**
- 6.10 ATH 304 - use number **"304"** for the "Therapeutic Modalities" required course that was originally numbered 205
- 6.11 ATH 404 - add new 3-hr required course **"Pathology, Pharmacology, & Medical Concerns"**
- 6.12 ATH 490 - add new 1-hr required course **"Athletic Training Research"**
7. The following minor proposals from the Honors College were approved unanimously:
- 7.1 HON 100 - change title from: "Current World Problems" to: **Contemporary Public Issues**
- 7.2 HON 150 - change number to **251** and title from: "Modeling & Analysis of Natural Systems" to: **Horizons in Math & Computer Science**
- 7.3 HON 200 - change title from: "Great Cultural Epochs I" to: **The Humanistic Tradition I**
- 7.4 HON 201 - change title from: "Great Cultural Epochs II" to: **The Humanistic Tradition II**
- 7.5 HON 275 - change title from: "Frontiers in Human Behavior" to: **The Individual in Society**
- 7.6 HON 400 - add **"Pass/Fail Only"** grading option to the course description
8. The following proposals from the Dept of English, Theater, & Languages Dept were approved unanimously:
- 8.1 Add new 3-hr course **ENG 304 Principles of Literary Study** as a required dept and curricula/curriculum course (*see below*)
- 8.2 Add five new 3-hr literature courses to provide more upper-level options:
ENG 332 British Literary Period (Pre-1790)
ENG 333 British Literary Period (Post-1790)
ENG 334 American Literary Period (Pre-1865)
ENG 335 American Literary Period (Post-1865)
ENG 356 Modern Fiction
- 8.3 Delete two courses: ENG 277 Creative Writing I and ENG 377 Creative Writing II) from the dept & catalog to be replaced by....
- 8.4 Add four new 3-hr creative writing courses because dividing the creative writing courses by genre will allow more focus:
ENG 278 Writing Poetry I
ENG 279 Writing Fiction I
ENG 374 Writing Poetry II
ENG 375 Writing Fiction II
- 8.5 Add a foreign language "variable-coded" sequence of courses (*see below*) in case the opportunity arises to teach additional languages:

XXX 131, 132 Intro to Foreign Language Study

[Note: will count under Gen Educ Section F
p.24]

XXX 231, 232 Intermediate Foreign Language Study

XXX 300 Special Topics in Foreign Language Study

8.6 Minor Proposals:

- 8.61 ENG 302 Literary Analysis & Interpretation - change number to
"402" and title to "**Literary Criticism**"
- 8.62 Change prereq of ENG 342, 343, 354, 366, 457, & 4XX to "**ENG
304
or permission or instructor**" for better sequencing
- 8.63 ENG 426 Creative Writing Workshop - change prereq to "**ENG 374
or 375 or permission of Dept Chair**" for better sequencing
- 8.64 EED 379 Teaching of Writing & Speech - change number to "**389**"
and add prereq: "**EED 384 recommended**"
- 8.65 SPE 100 - change number to "**200**" to differentiate from 100-level
course difficulty
- 8.66 SPE 101 - change number to "**201**" and modify description to
reflect
course difficulty away from 100-level

8.7 Make the following changes to the **English Major** degree program to give majors more choices, expand course possibilities, and include new 3-hr **ENG 304 Prin** course; total degree hrs of 122 will remain the same: [Note: all Gen Educ and Teacher Education-related matters have been approved; ref. p. 115 in catalog]:

- 8.71 Delete "Core" Section of 9-hrs of Speech & Foreign Lang;
 - 8.72 Add new 3-hr **ENG 304** as a required course;
 - 8.73 Students can now choose ENG 205 **OR** 206 in "Required" Section;
 - 8.74 Students can now choose ENG 223 **OR** 224 in "Required" Section;
 - 8.75 Students can now choose ENG 247 **OR** 248 in "Required" Section;
 - 8.76 Students can now choose SPE 200 **OR** 201 in "Required" Section
- 8.77 Bring the foreign language 6-hr requirement from deleted
"Core" Section down to "Required" Section and it's now
competency-based;
- 8.78 New "Required" Section will now consist of 21-27 hrs;
- 8.79 Create new 18-hr "**Additional Required Course Work**" Section
where students must "**Select any 6 course options
from
the list below: ENG 201, 202, 204, 208, 209, 210,
220, 332, 333, 334, 335, 342, 343, 346, 354, 356,
366, 370, 371, 374, 375, 402, 423, 424, 481, 483,
or 485**"
- 8.8 Make three revisions to **Middle Grades Language Arts Licensure** section;
total hrs remain the same; ref. p. 116 in catalog:
- 8.81 Require new 3-hr **ENG 304** course;

- 8.82 Require ENG 205 *only*; delete ENG 206 as an option;
- 8.83 Delete the 3-hr 300-400 upper-level literature option.

8.9 Make three revisions to the **Academic Concentration in English** to provide a stronger, yet more flexible concentration; total hrs of 24 will remain the same; ref. p. 116 in catalog:

- 8.91 Add new **ENG 304** course as a requirement;
- 8.92 Reduce the required language/writing courses from 2 to 1;
- 8.93 Change the 300-400 level requirement to include more options (i.e., ENG 332, 333, 334, 335, 346, 356, 370, and 371).

8.10 Make three revisions to the **Minor in Literature** as follows; total of 18-hrs for the minor remains the same; ref. p. 117 in catalog:

- 8.10.1 Add new **ENG 304** as a requirement;
- 8.10.2 Eliminate the French & Spanish options;
- 8.10.3 Include all of the current and new 200, 300, & 400 level literature courses in the list of options to satisfy the "15-hrs of Options" requirement.

9. The following proposals from the Music Dept were approved unanimously:

9.1 Modify the B.M. Musical Theatre degree program by adding four new 3-hr courses (*see below*), and to accommodate these new 12-hrs, the following five present requirements will be modified as follows; total degree hours of 128 will remain the same:

- 1. MUS 100-401 goes from 7 hrs to 6 hrs
- 2. MUS 395 goes from 3 hrs to 0
- 3. MUS 112-412 goes from 4 hrs to 0
- 4. MUS 404 goes from 1 hr to 0
- 5. Electives goes from 3 hrs to 0

9.2 Four new proposed courses:

MUS 243 Musical Theatre Styles I
MUS 244 Musical Theatre Styles II
MUS 343 Musical Theatre Styles III
MUS 344 Musical Theatre Styles IV

10. There was no Old Business

11. There was no New Business

12. Dr. Thompson announced that because of Spring Break, the March meeting will be held on Thursday, **13 March 2003** instead of the usual "first Thursday of the month"

13. The meeting was adjourned at 4:02 pm.

Dr. Tommy Thompson, Chair

Dr.
Larry Schultz, Secretary

Minutes for Regular Meeting of Faculty and Institutional Affairs Committee

Thursday, February 20, 2003

3:30 PM, Room 251, Chavis University Center

Present: Beth Maisonpierre (chair) Dennis Edgell, Kay McClanahan, Jesse Peters, Sara Simmons, Liz Normandy, Irene Aiken, Jean Sexton.

Excused: Glen Burnette

Absent: John Reissner, Neil Hawk, Bill Gash

I. Call to Order/Roll Call: The meeting was called to order at 3:36 by Chair Maisonpierre. Minutes will be taken by Irene Aiken. McClanahan expressed concern that the administrators on this committee are frequently absent. She believes that this has limited the effectiveness and scope of this committee.

II. Approval of Agenda: The agenda, which had been e-mailed, was circulated, and approved. Copies were available on the FIA website.

III. Approval of Minutes: The Minutes of the January 16 meeting were approved with a minor word change. Under 5. Reports from Subcommittees, B. FDW Subcommittee: delete the second sentence and begin the third sentence with "No formal recommendations."

IV. Reports from Administrators: None

V. Reports from Subcommittees:

A. Faculty Evaluation Review Subcommittee.

Jean Sexton reported on FER's research regarding student evaluation of faculty. They are conducting a survey of what is currently being used by the various departments. There is an ad hoc committee (appointed by senate chair) to work on tenure and promotion materials in handbook so FER is not going to continue their work on that.

B. Faculty Development and Welfare Subcommittee.

Sara Simmons reported that the FDW is continuing to examine the issue of faculty workload policy.

VI. Old Business:

A. Maisonpierre recently had a conversation with Provost Brown regarding the hiring of distinguished faculty and senior administrators with tenure. The issue and a statement was brought to the FIA in Sept. from Promotion and Tenure Committee, but FIA did not act on it. Maisonpierre sent a copy of the P & T statement to Provost Brown who in turn submitted a "Request for Faculty Senate Consideration." Much discussion ensued however no action was taken. Maisonpierre plans to invite Dr. Brown to the March 20 meeting.

B. Consideration of Evaluation of Administrators by Faculty. This item was addressed by a short discussion by the group. Maisonpierre plans to call a special meeting to work on this project in the near future. More information will follow.

VII. New Business.

A. Maisonpierre presented a request from the university lawyer, Donna Payne. As the university is trying to become more autonomous, Payne suggested that UNCP needs to adopt a policy that requires that an evaluation of the Promotion and Tenure process be taken at least every 5

years. This idea is similar to those adopted by other universities. Much discussion ensued. Although the committee ran out of time and did not come to a formal vote, the wording as it stands now reads: "The chancellor and faculty senate shall review the faculty promotion and tenure policies at least every five years."

B. Academic Calendar discussion was postponed until next meeting, due to lack of time.

VIII. Announcement: The next regular meeting will be March 20, 2003

IX. Adjournment: The meeting was adjourned at 5:05 pm

Respectfully submitted,

Irene Aiken, Secretary in Rotation
Beth Maisonpierre, Chair

The University of North Carolina at Pembroke

**Faculty Senate Minutes
Wednesday, February 5, 2003**

The meeting was called to order at 3:34 p.m. by Tom Dooling, Chair of the Faculty Senate.

Members Present:

Allen C. Meadors, Chancellor, Ph.D., FACHE
Bill Gash for Roger Brown, Provost and Vice Chancellor for Academic Affairs

Irene Aiken Cherry Beasley Robert Brown Bill Campbell
Robert Canida Wes Cook Tom Dooling Dennis Edgell
Susan Edkins Jim Frederick Holden Hansen Bonnie Kelley
Wright Killian John Labadie Beth Maisonpierre Kay McClanahan
Liz Normandy Jesse Peters John Reissner Cindy Saylor
Michael Spivey Ray Sutherland Tommy Thompson Richard Vela

Guests: Monica Brown, Judy Curtis, Stephen Bukowy

Approval of the Minutes: The minutes of December 9, 2002 were approved.

Adoption of the Agenda: The agenda was adopted.

Reports from Administrators:

Chancellor Meadors summarized increases in a number of enrollment categories, including a 12% increase between spring 2002 and spring 2003. UNCP is below the national average for enrollment drop off between fall and spring, with a retention rate increasing from 67 to 72%. UNCP has increased in virtually every enrollment category including ethnic groups and there are 77 more students living on campus. A housing shortage on campus could limit enrollment growth in the near future. Currently, UNCP is working with a company that would build campus apartments which would be sub-let by the university. 335 beds would then be available by next fall. If this plan works out, monies earmarked for a new dorm would be used to build a new liberal arts building.

Bill Gash introduced Collie Coleman as the new Associate Provost for Outreach. He then read a policy statement from Academic Affairs involving classes held by faculty while the university is officially closed: "No student can be counted absent even if the instructor has class. Any information missed will be made available in some form by the instructor." This led to discussion and an explanation from the Chancellor as to how the decision is made on whether or not to cancel classes due to inclement weather. The Sheriff's Office and Highway Patrol advise the University on when it is dangerous to be on the roads. Bonnie Kelley made a motion to endorse the policy from Academic Affairs. After further discussion the policy was amended to read: "No student can be counted absent even if the instructor has class. Any **course related material** will be made available in some form by the instructor." The amended motion was seconded and passed by voice vote by a margin of 22 to 1.

Reports from Operations Committees:

Committee on Committees and Elections:

Dr. Jim Frederick reported that the Committee did not meet, but that a committee preference form would be available on-line very soon.

Executive Committee:

Tom Dooling reported that an Ad Hoc Committee had been formed to review promotion and tenure policies and that Liz Normandy would be Chair. The committee is charged with the following: (1) to condense and make more clear the policies and procedures as listed in the faculty handbook; (2) to consider substantive changes in policy and procedures of promotion and tenure. The Committee would be merely advisory and would propose changes through normal channels of the Senate.

Faculty Governance Committee:

Stephen Bukowy stated that there was no report.

Reports from Standing Committees:

Academic Affairs Committee:

Curriculum proposals from the Departments of Mass Communications and Sociology were passed unanimously. A proposal from the General Education Subcommittee was presented for handling assessment of the General Education program. The proposal called for a “bottom up” approach by requiring departments to assess individual course offerings as to overall effectiveness in reaching goals and objectives of the General Education program. The results ultimately be considered by the General Education Committee. There was much discussion about the proposal. Chair Dooling called the question and the proposal was defeated: 10 for, 12 against, and 1 abstention.

Faculty and Institutional Affairs:

Dr. Beth Maisonpierre brought forth a proposal to insert the following policy statement in the Faculty Handbook: “It is the right of any employee of the University to examine a digest of any evaluation taken on their behalf.” After discussion, Chair Dooling called the question, and the motion carried 18 for, 3 against.

Student Affairs and Campus Life:

Cherry Beasley reported that a draft on student grievance policies has been submitted to SGA and that the Committee is working in with SGA and the University attorney on this document.

Faculty Assembly:

There was no report.

Teacher Ed:

There was no report.

Graduate Council:

The Graduate Council brought forth the following proposal: “To permit the option of assigning plus (+) or minus (-) grades for graduate courses. The plus and minus will not affect grade computation.” After discussion, the proposal was approved unanimously.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Announcements:

Liz Normandy announced that there was limited space available in the upcoming workshop on student learning styles, to be conducted in the University Center. Kay McClanahan announced that Faculty Forum would resume February 13.

Adjournment:

The meeting was adjourned at 4:57 p.m.