Enrollment Management Subcommittee Meeting
Wednesday, November 14th, 2012
Room 103 Sampson 3:30 p.m.

Committee Members: Tracy Wiggins (ARTS); Lisa Mitchell (EDUC); Melinda Rosenberg (LETT; subcommittee chair 2012-2013); Rachel Smith (NS& M); James W. Robinson (SB&S); Sharon Kissick (Registrar); Jenelle Handcox (Director of Financial Aid); SGA representative

Agenda

1. Call to Order

2. Introduction of Members and Guests

3. Approval of Agenda

4. Approval of Minutes from October 10th, 2012 meeting

5. Report from the Chair

6. Reports as needed from Administrators

7. Old Business

   a. Course Repeat and Replacement Policy (Appendix A)
   b. Retroactive Course Withdrawal for Medical and Military Reasons

8. New Business

   a. Consideration of Writing Intensive (WI) Graduation Requirements

9. Announcements

10. Adjournment
Appendix A

The Withdrawal, Course Replacement, Repeat Working Group of the Enrollment Management subcommittee recommends the following changes:

I. Decrease the number of grade replacements to 12 credit hours from the current limit of 15 hours for student entering as freshman. (See table for transfer student limits.)

II. Do away with students’ ability to choose which repeated courses count towards grade replacements. For the first 12 hours of repeated coursework, the last grade is used. Afterwards, all grades count towards the QPA.

Rationale:
In order to prepare our students for careers and the responsibilities of adulthood, we should give them an adequate number of chances to correct past mistakes. However, allowing them more chances than they could reasonably expect an employer to give them is teaching them the wrong lesson. Currently, students can retake up to 5 3-hour courses and can choose whether or not they would like to use the grade from the first or second attempt at the course. A reduction to 4 3-hour course grade replacements, in essence four “do overs”, is a better limit to set. Other universities in the UNC system have more stringent grade replacement limits (ASU-4 courses, UNCC -2 courses or 8 hrs max, UNCG- 3 courses, NCSU – 2 courses). Also, the time to graduation for students who used 5 grade replacements was 5 years as opposed to those who used 3-4 grade replacements which was 4.36 years, so clearly this affects our ability to graduate students in a timely fashion and wastes university resources. The current policy allows students to choose when to use their available grade replacements and so students often retake multiple courses in order to improve their GPA and then choose which combination will get them above the 2.0 in major cut-off. This policy encourages students to re-take courses unnecessarily and gives them a degree of control over their grade replacements which is not typical at a university. (UNCG was the only other UNC system institution found which also allows students to pick and choose which courses to replace grades.
Proposed changes to the current catalog:
Repetition of Course Work

A student who wishes to repeat a course must adhere to the following policies:

1. The original course and the repeat course must be taken at UNCP.

2. The course being repeated must be the same course taken previously; no substitutions are allowed.

3. Students may repeat a course a maximum of three times. Exceptions to this limit require approval of the chair of the department offering the course and the appropriate dean.

4. Until a student reaches the maximum hours allowed by the “Grade Replacement Policy” below, only the last grade received in a repeated course will be used in the computation of the quality point average. For any additional repeated coursework, all grades for a course will be used in computing the QPA.

5. A student will receive credit (earned hours) for a course one time, and the most recent grade will be used in meeting graduation requirements.

6. All entries remain a part of the student’s permanent record.

7. Students should be aware that financial aid may not cover repeated courses. Students considering repeating a previously passed course are strongly encouraged to consult with the Office of Financial Aid regarding repeated coursework.

Grade Replacement Policy

a. Students Entering UNCP Prior to Fall 1994
Undergraduate students who entered UNCP before the fall of 1994 and who follow the repeat policy will automatically have the grade replaced for all eligible repeats. The semester hours and quality points in courses repeated are counted only once, and the most recent grade and the quality points corresponding to the most recent grade are used in computing the quality point average and meeting graduation requirements. However, all entries remain a part of the student’s permanent record.

b. Students Entering UNCP for Fall 2013 and thereafter

Beginning with the fall semester of 2012 undergraduate students who enter UNCP and who wish to replace a course grade must adhere to the following policies:

1. A student must follow all regulations regarding repetition of course work.

2. Some courses may be taken more than once for full credit; these courses are not eligible for grade replacement.

3. The semester hours and quality points in courses repeated are counted only once, and the most recent grade and the quality points corresponding to the most recent grade are used in computing the quality point average and meeting graduation requirements.

4. Students entering UNCP as freshmen will have the option of replacing a maximum of 12 credit hours with improved grades earned by repeating courses. No student is eligible for more than 12 hours of replacement credit regardless of his/her entry date.

5. The credit hours associated with each repeated course will count toward the cumulative replacement hours.

6. Students transferring to UNCP may replace grades for courses taken at UNCP for a maximum number of hours as determined by the scale below, which is based on the number of hours accepted for transfer or readmission.

<table>
<thead>
<tr>
<th>Transfer Hours Accepted</th>
<th>Maximum Hours for Replacement</th>
</tr>
</thead>
</table>
### as of Fall 2013

<table>
<thead>
<tr>
<th>Hours Range</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-23 hours</td>
<td>12</td>
</tr>
<tr>
<td>24-51 hours</td>
<td>9</td>
</tr>
<tr>
<td>52-89 hours</td>
<td>6</td>
</tr>
<tr>
<td>90 or more hours</td>
<td>3</td>
</tr>
<tr>
<td>Candidate for Second Bachelor’s degree</td>
<td>3</td>
</tr>
</tbody>
</table>

7. All entries remain a part of the student’s permanent record.