

Articulation Agreement
University of North Carolina at Pembroke
and Carteret Community College
A.A.S in Business Administration and Bachelor of Science in Business Administration
October 2023

I. Purpose

This Articulation Agreement is established by and between the University of North Carolina at Pembroke and Carteret Community College and is applicable to students who complete the required hours for the Associate in Applied Science in Business Administration from Carteret Community College and transfer to the University of North Carolina at Pembroke and major in Bachelor of Science in Business Administration. Business Administration majors must choose a track in Economics, Entrepreneurship, Finance, International Business, Management, or Marketing. Transfers who have not completed the Associate in Applied Science degree will be evaluated on an individual basis.

The University of North Carolina at Pembroke, located in Pembroke, NC, is a four-year public university and part of the University of North Carolina system. UNC Pembroke is regionally accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Baccalaureate and Master's level degrees.

Carteret Community College located in Morehead City, NC, is a two-year public community college and part of the North Carolina Community College System. Carteret Community College is regionally accredited by the Southern Association of College and Schools Commission on Colleges to award associate degrees, diplomas, and certificates.

II. Terms

The parties agree to the following:

1. This Articulation Agreement is effective as of the date of the executed document and shall continue until terminated. Both parties must approve amendments to this Articulation Agreement.
2. Either party may terminate this Articulation Agreement without cause upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate this Articulation Agreement immediately in the event that participation under this Articulation Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
3. Any changes or additions to the agreement shall be made after consultation with the proper official of both institutions.
4. Carteret Community College will ensure that qualified faculty members teach all courses in the A.A.S. Business Administration program. The College will ensure that staffing of the program and its courses meet the standards set forth in *The Principles of Accreditation*:

Foundations for Quality Enhancement (6.2.a) by the Southern Association of Colleges and Schools Commission on Colleges.

5. All students must meet UNC Pembroke transfer admissions requirements. The student must complete a UNC Pembroke transfer application. Final admission to UNC Pembroke is contingent upon the submission of an official Carteret Community College transcript as well as official transcripts from any other college from which credits are used to meet graduation requirements prior to enrolling at UNC Pembroke.
6. All students will matriculate with all privileges and benefits available to students enrolled at UNC Pembroke including financial aid, student government leadership, academic transfer honors, and social organizations. Additionally, transfer pre-advising will be provided through the Transfer Transition and Engagement Office at UNC Pembroke to all students who declare their intention to transfer to UNC Pembroke. For more information, please contact the Transfer Transition and Engagement Office at (910) 775-4599.
7. Transfer students applying under this agreement who are eligible for full Pell Grant may qualify for an application fee waiver. For more information, please contact Undergraduate Admissions at (910) 521-6262.
8. If this agreement is revised or terminated, Carteret Community College students that have matriculated at UNC Pembroke may continue until completion of the baccalaureate degree, contingent upon continuous enrollment. Students that do not remain continuously enrolled will be reviewed on an individual basis.
9. The parties grant each other a non-exclusive, non-transferrable license to use each other's trademarks and service marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purposes of identifying and communicating the existence of the relationship to Carteret Community College students and alumni. Use of trademarks, service marks, and logos will comply with the use policies of the originating institution. The parties shall discontinue the use of the licensed marks and return all files and materials containing the licensed marks supplied by the owner at termination or expiration of this Articulation Agreement. Neither party grants the other any interest in the other party's trademarks. Should either originating institution request, in writing, that a particular use of the originating institution's trademarks and/or service marks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or service marks.
10. The parties hereto will have the relationship of independent contractors for all purposes. Each will have complete control over its own performance and the details of accomplishing its own obligations under this Articulation Agreement. In no event will the agents, representatives, or employees of one party be deemed to be agents, representatives, or employees of the other.
11. A duly authorized representative of each party may execute this Articulation Agreement, either by electronic or facsimile transmission, each of which will be considered an original.
12. This agreement will be reviewed and revised every 3 years. **NOTE: The Director of Transfer Transition and Engagement will be responsible for revising all existing bilateral articulation agreements.**

III. Contacts for Coordination

Each party will notify the other party of any changes in the contacts. Contacts for each institution for the purposes of executing this agreement are:

University of North Carolina at Pembroke

Provost and Vice Chancellor for Academic Affairs

Dr. Diane Prusank
(910) 521-6211
Diane.prusank@uncp.edu

Dean and Professor
Thomas College of Business and Economics

Dr. Mohamed Djerdjouri
(910) 775-4728
mohamed.djerdjouri@uncp.edu

Transfer Transition and Engagement

Tony Lewis
(910) 775-4575
tony.lewis@uncp.edu


Carteret Community College

Department Chairperson
Business Administration & Accounting Programs

Rob Harris, CPA
(252) 222-6288
robertl6461@carteret.edu


IV. Official Signatures

Each party has caused this agreement to be executed by its duly authorized representatives as of October 24, 2023



Dr. Diane Prusank
Provost and Vice Chancellor for Academic Affairs
University of North Carolina at Pembroke

12/4/23
Date



Dr. Tracy Mancini
President
Carteret Community College

December 12, 2023
Date

V. Course Equivalencies

Carteret Community College Courses			University of North Carolina at Pembroke Courses		
Number	Course Title	Credit Hours	Number	Course Title	Credit Hours
Required General Education Courses					
ACA 122	College Transfer Success	1	UNV 1000	Freshman Seminar	1
ECO 251	Principles of Microeconomics	3	ECN 2020	Principles of Microeconomics	3
ECO 252	Principles of Macroeconomics	3	ECN 2030	Macroeconomics	3
ENG 111	Writing and Inquiry	3	ENG 1050	Composition I	3
ENG 112	Writing/Research in the Discipline	3	ENG 1060	Composition	3
MAT 143	Quantitative Literacy	3	MAT 1055	Quantitative Reasoning	3
PHI 240	Introduction to Ethics	3	PHI 2040	Introduction to Ethics	3
Required Major Courses					
ACC 120	Principles of Financial Accounting	4	ACC 2270 + ACC 0010	Fundamentals of Financial Accounting and reporting (3) + Accounting Electives (1)	4
BUS 110	Introduction to Business	3	BUS 2000	Introduction to Business	3
BUS 115	Business Law I	3	BLAW 2150	Legal and Ethical Issues in the Business Environment	3
BUS 125	Personal Finance	3	FIN 2050	Personal Finance	3
BUS 137	Principles of Management	3	MGT 3060	Organization and Management	3
BUS 139	Entrepreneurship I	3	BUS 0010	Business Electives	3
BUS 153	Human Resource Management	3	BUS 0010	Business Electives	3
BUS 260	Business Communication	3	MGT 3030	Business Communications	3
CIS 110	Introduction to Computers	3	CSC 1000	Intro to Computers	3
MKT 120	Principles of Marketing	3	MKT 3120	Principles of Marketing	3
Other Required Major Courses					
ACC 132	NC Business Taxes	2	ACC 0010	Accounting Electives	2
ACC 140	Payroll Accounting	2	ACC 0010	Accounting Electives	2
ACC 150	Accounting Software Applications	2	ACC 0010	Accounting Electives	2
ACC 152	Advanced Software Applications	2	ACC 0010	Accounting Electives	2
ACC 180	Practices in Bookkeeping	3	ACC 0010	Accounting Electives	3
CTS 130	Spreadsheet	3	DSC 2090	Spreadsheet and Database Management	3
OST 286	Professional Development	3	BUS 0010	Business Electives	3
					Total Minimum Required Credit Hours: 67

VI. Elements

1. To be eligible for admissions under this agreement, each candidate must have at least a 2.0 cumulative Quality Point Average (QPA) on a 4.0 scale on all prior college/university course work.
2. Only courses with a grade of “C” or higher will be accepted for transfer credit.
3. Total required hours for a Bachelor of Science in Business Administration at UNC Pembroke is 120 hours.
4. Students must complete a minimum of 9 hours of Writing Intensive courses at UNC Pembroke. Graduation from UNC Pembroke is based on successful completion of General Education including 2 hours of Physical Education and Wellness., which is required for all baccalaureate degrees, and upon successful completion of a specialized program for a major.
5. Students are required to complete the Indigenous Cultures and Communities (ICC) graduation requirement as part of the undergraduate curriculum. Students transferring to UNCP Pembroke with 60 (or more) transfer credit hours are required to take **EITHER** one (1) approved ICC designated 3-credit hour course **OR** one (1) designated and department-approved co-curricular learning experience. Students transferring to UNCP with fewer than 60 transfer credit hours are required to take **EITHER** two (2) approved ICC designated 3-credit hour courses **OR** one (1) approved ICC designated 3-credit hour course **AND** one (1) ICC designated and department-approved co-curricular learning experience.
6. UNC Pembroke does not limit the number of transfer credits in which a student can transfer; however, **a minimum of 25 percent of the semester hours applied toward a bachelor’s degree must be earned through regular enrollment in UNC Pembroke.** For more information, please refer to UNC Pembroke’s specific degree requirements for majors. A course equivalency chart is attached to this document (Section V).
7. All incoming students in the Thomas College of Business are required to complete the Passport to Professional Success. The Passport Program is series of skill-based activities designed to enhance your resume and increase your professionalism in the workplace. The program is divided into modules in Canvas, labeled BUS 1001-BUS 1006. Each module provides an overview of topics that will benefit students in their future and current profession. Failure to complete the program may graduation and the ability to participate in graduation.