

Budget Advisory Committee
Minutes
Monday, April 24, 2023 at 3:30PM
Location: Webex
<https://uncp.webex.com/meet/melissa.schaub>

Committee Members:

Dena Breece (SBS to 2023)
Jessica Dupuis (ARTS to 2024, secretary)
Gabe Eszterhas (ex officio, Vice Chancellor for Finance and Administration)
Misti Harper (At large to 2025)
Beth Holder (EDUC to 2024)
Beverly Justice (At large to 2023)
Astrid Oviedo (CHS to 2025)
Melissa Schaub (LETT to 2025, chair)
Cornelia Tirla (NSM to 2023)

Members present: Melissa Schaub (LETT to 2025, chair); Dena Breece (SBS to 2023); Jessica Dupuis (ARTS to 2024, secretary); Gabe Eszterhas (ex officio, Vice Chancellor for Finance and Administration); Misti Harper (At large to 2025); Beth Holder (EDUC to 2024); Beverly Justice (At large to 2023); Astrid Oviedo (CHS to 2025); Cornelia Tirla (NSM to 2023)

Guests: Leslie T. Bell, Budget Director and Dr. Mark Milewicz, Professor

- I. Call to Order
The meeting was called to order at 3:30pm.
- II. Approval of Minutes from Monday, March 27, 2023
The minutes from the Monday, March 27, 2023, meeting was approved.
- III. Approval of Agenda
The agenda was approved.
- IV. Report from the Chair
The Chair reported that our revised Suggested Principles for Addressing Budget Shortfalls document that was passed at the last meeting was endorsed unanimously by the Faculty Senate on April 5th. The document was added to the BAC webpage that can be found at <https://www.uncp.edu/facultystaff/facultystaff/faculty-senate/senate-committees-related-links/budget-advisory-committee-bac>. Melissa thanked everyone for a productive and successful year!
- V. Report from the Vice Chancellor for Finance and Administration
The Vice Chancellor for Finance and Administration reported that the Board of Trustees approved the all funds request budget. They will be sending the budget to the Board of Governors. They will be doing some internal allocations about a 3% cut, the bulk of it is going into Academic Affairs, but this is all subject to the legislature's budget. The Vice Chancellor for Finance and Administration is not sure when they will get the state budget but is 80% confident that there will be a salary increase

across the board. All recurring reserves have been used. Enrollment is looking very promising.

VI. Unfinished Business
None

VII. New Business

The committee discussed plans for open meetings for faculty on budget topics and any other business that next year's committee should take up. Based on the discussion, the committee will focus on six items.

1. Continued education on finances, communication and transparency with faculty and staff on topics such as Budget 101 as well as advertising more presentations in an advance.
2. A survey of what faculty would like to know – topics of interest, not just during a pandemic/crisis but also during a regular semester.
3. Come up with a tentative schedule for a session.
4. A survey of when faculty would want to hold a presentation.
5. Looking at positive things as well as shortfalls such as research funding and professional development.
6. Budget 102 – calendar time/dates of the one-time funding as suggested by the Vice Chancellor for Finance and Administration.

VIII. Announcements

The Chair reminded everyone to fill out the Committee Preference Poll. The next meeting will be Monday, August 28, 2023, at 3:30pm on Webex.

IX. Adjournment

The meeting was adjourned at 4:08pm.