

February 28, 2023, at 3:30 p.m.

Location:

Mitu Ashraf's Virtual Room

<https://uncp.webex.com/meet/ashraf>

Committee Charge: "The Committee on Faculty Governance shall review and interpret the Faculty Constitution, the By-laws of the Faculty Senate, and rules of order for the conduct of Senate business. Changes in any of these areas that are approved by this committee are brought, by the Committee Chair, directly to the Senate for its action."

Members (name order as it appears on the Senate Webpage):

Mitu Ashraf, Former Senator and Chair (SBS, 2021-2024); David Young, Former Senator and Secretary (ARTS, 2021-2024); Aaron Vandermeer, Former Senator (ARTS, 2022-2025); Mabel Rivera, Unrestricted (EDUC, 2022-2025); Robin Snead, Unrestricted (LETT, 2022-2025); Sherry Edwards, Former Senator (CHS, 2021-2024); Ottis Murray, Former Senator (SBS, 2020-2023); Gary Anderson, Unrestricted (SBS, 2020-2023); Carla Rokes, Unrestricted (ARTS, 2020-2023)

Agenda

- I. Call to Order
- II. Approval of the Minutes of the January 24, 2023, meeting (Appendix A)
- III. Approval of the Agenda
- IV. Chair Report
- V. Unfinished Business
 - a. None
- VI. New Business
 - a. Revisit the composition of the Academic Information and Technology Committee
 - b. Clarification regarding member absences from Committees and Subcommittees. While the Faculty Handbook clearly states that a Committee/Subcommittee member who misses three or more meetings will lose his/her seat, there is no such stipulation in the following cases.
 - i. Clarification regarding Senate member missing Committee meetings (e.g., Academic Affairs Committee, Faculty and Institutional Affairs Committee, Student Affairs and Campus Life Committee, etc.
 - ii. Student Government Association (SGA) president/representative is missing too many meetings. Is the SGA assigned to too many Committees/Subcommittee?
 - iii. Clarification regarding attendance of Ex-Officio members of Senate, Committees, and Subcommittees.
 - iv. Clarification regarding a Faculty Assembly Delegate missing meetings.
 - c. Clarification about the calendar of meetings of various Committees and Subcommittees should a meeting happen to fall on a day when the University is closed due to a holiday.
 - d. Examine procedures for replacing a Senate, Committee, or Subcommittee member goes on a medical/family leave.
 - e. Update on the Department Representative vs. Division Representative on the Faculty Senate.
- VII. For the Good of the Order
- VIII. Announcements
- IX. Adjournment

Appendix A

Faculty Governance Committee

Unapproved Meeting Minutes

Tuesday, January 24, 2023

Mitu Ashraf's Virtual Room

<https://uncp.webex.com/meet/ashraf>

Committee Charge: The Committee on Faculty Governance shall review and interpret the Faculty Constitution, the By-laws of the Faculty Senate, and rules of order for the conduct of Senate business. Changes in any of these areas that are approved by this committee are brought, by the Committee Chair, directly to the Senate for its action.”

Members present: Mitu Ashraf, Former Senator and Chair; David Young, Former Senator and Secretary; Aaron Vandermeer, Former Senator; Mabel Rivera, Unrestricted; Robin Snead, Unrestricted; Sherry Edwards, Former Senator; Ottis Murray, Former Senator; Gary Anderson, Unrestricted; Carla Rokes, Unrestricted

Members absent: None

Also attending were: Joe West

Recording Secretary: David Young

I. Call to Order

The meeting was called to order by the Faculty Governance Committee Chair @ 3:30 p.m.

II. Approval of Minutes of October 25, 2022 [Appendix A]

The minutes of the September 27, 2022 Faculty Governance Committee were approved.

III. Approval of Agenda

The agenda for the January 24, 2023 Faculty Governance Committee meeting was approved without additions or corrections.

IV. Report from the Chair

The Faculty Governance Chair reported that the Promotion & Tenure requirement for both the Faculty Senate Chair & Senate Chair Pro-Tempore did not pass the Faculty Senate.

Additionally, the Faculty Governance Chair was asked by the Faculty Senators about the Oversight of the Faculty Handbook Committee. Specifically, the Faculty Senate Chair wanted to where records of changes are kept after decisions are made. One Faculty Governance Committee member stated that somebody in Academic Affairs keeps records. Any changes should be added as an Appendix and “information only” item on the Faculty Senate agenda. At this point, further discussion ensued.

V. Unfinished Business

None

VI. New Business

a. Examine the terms of the Faculty Development & Welfare Subcommittee members

Currently, some members of the Faculty Development & Welfare Subcommittee are serving concurrent terms, and a majority of the members are scheduled to rotate off the Subcommittee after 2024. Presently, there are 6 members of the Subcommittee including the Subcommittee Chair. If no action is taken, there will be 5 vacancies on the Subcommittee. Faced with this situation, what options are there available or what specific recommendations could the Faculty Governance Chair make to both the Faculty Development & Welfare Chair and the Chair of CCE?

After much discussion, it was suggested that the Faculty Governance Chair approach the Faculty Development & Welfare and Chair of Committees & Elections (CCE) about this situation. Subcommittee members could voluntarily serve 1 year terms or agree to serve a total of 3 years on the Subcommittee. In the end, the Faculty Senate would have to make these term changes for the Subcommittee.

IX. For the Good of the Order

There was some discussion about an effort by the Faculty Assembly in conjunction with the UNC System Office forming Discussion Committees. These Committees would address issues of importance to faculty & staff working at institutions within the UNC System. If their schedules would permit, Faculty Governance Committee members were asked to consider this opportunity and respond to the Faculty Assembly request before the submission deadline passes.

X. Announcements

The next meeting will be held on Webex at 3:30 p.m. on February 28, 2023

XI. Adjournment

The meeting was adjourned at 4:32 p.m.

Respectfully submitted by:

David W. Young

Recording Secretary
Faculty Governance Committee