

## **Budget Advisory Committee**

### Agenda

Monday, February 27, 2023 at 3:30PM

Location: Webex

<https://uncp.webex.com/meet/melissa.schaub>

#### **Committee Members:**

Dena Breece (SBS to 2023)

Jessica Dupuis (ARTS to 2024, secretary)

Gabe Eszterhas (ex officio, Vice Chancellor for Finance and Administration)

Misti Harper (At large to 2025)

Beth Holder (EDUC to 2024)

Beverly Justice (At large to 2023)

Astrid Oviedo (CHS to 2025)

Melissa Schaub (LETT to 2025, chair)

Cornelia Tirla (NSM to 2023)

- I. Call to Order
- II. Approval of Minutes from Monday, January 23, 2023 (Appendix A)
- III. Approval of Agenda
- IV. Report from the Chair
- V. Report from the Vice Chancellor for Finance and Administration
- VI. Unfinished Business
- VII. New Business
  - A. Discuss survey results and next steps for revising Principles document
  - B. Plan follow up open meetings for faculty on budget topics?
- VIII. Announcements
- IX. Adjournment

The next meeting will be March 27, 2023 at 3:30 p.m. on Webex.

## Appendix A

### **Budget Advisory Committee**

Minutes (draft)

Monday, January 23, 2023 at 3:30PM

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Beverly Justice (At large to 2023)

Astrid Oviedo (CHS to 2025)

Melissa Schaub (LETT to 2025, chair)

Cornelia Tirla (NSM to 2023)

Members present: Melissa Schaub (LETT to 2025, chair); Dena Breece (SBS to 2023); Gabe Eszterhas (ex officio, Vice Chancellor for Finance and Administration); Misti Harper (At large to 2025); Beth Holder (EDUC to 2024); Beverly Justice (At large to 2023); Astrid Oviedo (CHS to 2025); Cornelia Tirla (NSM to 2023)

Absent: Jessica Dupuis (ARTS to 2024, secretary)

Guests: Leslie Bell, Budget Director

X. Call to Order

The meeting was called to order at 3:32 p.m.

XI. Approval of Minutes from Monday, November 28, 2022

The minutes from the Monday, November 28, 2022, were approved.

XII. Approval of Agenda

The agenda was adopted.

XIII. Report from the Chair

The Chair discussed the evolution of the draft that Beverly had ready on 01/04 and the survey questions. At the open meeting for Budget 101, there were 32 attendees. The Chair discussed offering the Budget 101 committee recording along with the survey to the campus community and possibly uploading information to Braveweb. It will be in SharePoint folder, regardless.

XIV. Report from the Vice Chancellor for Finance and Administration

The Vice Chancellor for Finance and Administration announced that today is the Census Day. He stated that early indications show that enrollments are up—not major numbers because it's spring but they are trending in the right direction. He recapped

his talk from Budget 101 and estimated that there will be a budget shortfall of 0-3% next year.

XV. Unfinished Business  
None

XVI. New Business

A. The committee members discussed and revised the survey about “Principles for Addressing Budget Shortfalls”. The members made the following revisions listed below.

“How often should we revisit the document?” query now goes at the **end** of survey

The Chair expanded on the section for “PROTECTIONS OF POSITIONS AND COMPENSATION”

Her figures for this section were solid. The committee refined the definitions and other language for this section.

- “As a guiding principle, furloughs are preferred to salary reductions and salary reductions are preferred to the elimination of positions. Do you agree with this formulation?”
  - **Furlough/salary reduction/progressively scale**
    - Dena recommended removing quotation marks at the end/Beverly recommended replacing “formulation” with “statement.” All agreed.
    - Include something about vacancies being eliminated before anything else? At some point, we will address vacancies, regardless
- “Maintain all tenure/tenure-track lines, with the current teaching load policies and practices, for the sake of academic and pedagogical productivity and continuity”
  - Dena: *Do we need more language around this question?*
  - Melissa: *Implication here is that UNCP eliminates non-tenure track faculty or increasing TT/tenured faculty loads.*
- Will we put a section for definitions near the top of the survey re. “Mission Critical” question?
  - Beverly: *Do we need to define “Mission Critical” itself?*
- “Should salary cuts be a needed measure, progressively scale them with application to ACADEMIC positions.” Do you agree?
  - Same question posed for ADMINISTRATIVE positions
- **MAINTAINING STUDENT AND PEDOGOGICAL SUPPORT section**
  - Beverly: *Did I narrow too much Student Health Services and Counseling & Psychological Services?*
  - Melissa: questions how CARE team is paid

- Gabe: The way these entities are paid is different, from different pools
  - Beverly: *Make one item that generally says “Health”?*
    - These questions are indicative of overall revisions that need to be made to original document.
  - Most remaining questions fall under conversation about having headers that make the survey more digestible and navigable for faculty and staff to thoughtfully take.
  - “Reserve conference and professional development funding for tenure-track and associate professors present or perform (regardless of mode of delivery) at a conference/performance.”
    - “Promotion-seeking” rather than “associate” in this language?
  - “Scrutinize reassigned time...”—this question is overwrought for a question that asks if stipends should be taken from coordinators/directors.
    - Astrid: *Should that question be split into two different ones?*
- Include Question 17 to clarify language/context of survey
  - Removed phrase “the possibility that the document could be the only thing administrators...”
- Adjusted Question 19 to include exact percentage of General Fund expense
- Question 10: keep language that underscores importance of virtual learning for our students

The consensus was that the committee should present this survey as a document that people can look at in its entirety, all at once.

- B. The Vice Chancellor for Finance and Administration suggested reshaping the next proposal/draft in the style of trade-off surveys that offer new perspectives or information. He said, nothing here is a large cut and we aren’t facing large cuts. Cornelia asked how we can think about the budget overall in good years as well as challenges to broaden our perspectives on the budget. The survey will be live on February 13<sup>th</sup>. The committee will view the results on February 27<sup>th</sup> and vote on revisions in March. Beverly will edit the document and send it to the committee.

#### XVII. Announcements

The next meeting will be February 27, 2023 at 3:30 p.m. on Webex.

#### XVIII. Adjournment

The meeting was adjourned at 5:07pm.