

Enrollment Management Subcommittee Minutes for Wednesday, February 8, 2023

In attendance: Emilia Bak, Scott Billingsley, Derek Oxendine, Shilpa Regan, De'maurion Shelley, Jessica Siegele, Laura Staal, Joseph Sweet, Crystal Walline

Guests: Macy Freeman (SGA)

- I. Call to order – 3:31 pm
- II. Approval of Agenda – Agenda approved by acclamation
- III. Secretary assignment
 - a. Jessica Siegele
- IV. Minutes are approved by acclamation for January 11 meeting
- V. Report from Chair
 - a. Academic Honors Policy – Passed academic affairs and faculty senate
 - b. ICC requirement
 - i. Question from registrar on 2nd degree seeking student
 - ii. treated like a transfer student with 60+ hours; previous degree from UNCP can use AIS course; conversation on how to get it into the catalogue
 - iii. Shilpa to follow up with Ben of ICC
 - c. Change to registration – 48-hour delay due to addition of restriction to 1000 & 2000 online courses; discussion of negative impact (on both faculty and staff) of changing registration at last minute; disappointment in lack of communication
- VI. Reports
 - a. Scott Billingsley (Associate Provost, Acting AVC for Enrollment) –
 - i. more strategic look at class scheduling, advising, registration
 - ii. AVC for Enrollment changed to Vice Chancellor position
 - iii. Registrar position description in progress
 - iv. registrar's office is not having an audit, registrar concerns to go to Scott Billingsley
 - b. Derek Oxendine (AVC for Student Success) –
 - i. ongoing process with National Institute for Student Success
 - ii. no projection for Fall 2023 enrollment
- VII. Old Business
- VIII. New Business
 - a. SGA resolution for Bereavement Policy
 - i. recommendation for SGA/Macy Freeman to write new bereavement policy with assistance from EMS
 - b. Follow up on academic probation
 - i. Shilpa to instruct registrar's office about adding restriction back on students on probation to 13 hours
 - ii. no revision to current policy

- IX. Announcements
 - a. De'maurian encouraged committee spread word about SGA candidacy/elections
 - b. Open discussion on students' missed assignments
 - c. Next meeting is March 22, 2023
 - d. Shilpa said our committee has been complimented for its work
- X. Adjournment – meeting adjourned at 4:30pm