

The University of North Carolina at Pembroke
Academic Information Technology Committee (AIRC)
Minutes

Monday, 13 February 2023

I. Roll Call

Present: C. Goins (Chair); B. Niedzialkowska (Sen.), K. Granger p (EDUC); S. Edwards (CHS); B. Killian (NSM); R. Epps (ARTS); T. Locklear, (Int. Dir. ODL); S. Cummings (ARC); K. Oxendine (LIB), Leanna Earp x, SGA Senator

Absent: M. Rosenberg (LETT) Katina Blue (CIO); L. Earp (SGA)

Guests: Joe West, Marcus Burger, Carson Young, Liz Cummings, Ray Buehne

II. Agenda/Minutes (Nov. 2022)

Motion to accept: T. Locklear

Second: S. Edwards

Vote: Approved by acclamation

III. Reports

a. Chair:

i. Membership: R. Epps has joined for ARTS. M. Burger will join next month.

ii. Qualtrix review: J. West

Qualtrix charges \$30k more than Survey Monkey. Ability to export Qualtrix format into Survey Monkey is not available (qsf format). Change is not available nor will be soon. Poll: 1 yes, 1 no, 1 abstention.

Does AIRC want to investigate (formally)? If so, how to do so?

Q: How many faculty are using Qualtrix? A: 213.

Q: How many surveys are currently in Qualtrix? A: Chun Mei can tell how many live surveys.

Q: Member found Qualtrix more difficult to use than Survey Monkey. How many are active? A: Probably most. Power users include 10 or 11 power users.

Q: What would be involved to export and rebuild? A: Export to rich text and rebuild. Triggers are not automatic.

Q: How many members? Why so few responses? 16 Early December and low response.

Further notes: The change would be similar to going from Blackboard to Canvas. Several member have ongoing surveys. Also used for University level actions. Historical data would be lost.

Action: AIRC could develop a survey. Terry will take lead.

iii. Canvas Studio:

Five faculty and two staff review Canvas Studio, 2 month review with admin rights. Studio was found beneficial.

Recommendation: Pursue and purchase license. Closed caption and YouTube are allowed. Allows student to create videos in Canvas as discussion and assignment. Comments from students are allowed. Can be used in quizzes. License cost: \$25,505/year.

Q: Auto-captions? A. Yes. 86% accuracy. Would require manual update to meet 99% requirement.

Q: Can quiz questions be embedded in video timeline? A. Yes.

Q: Framerate? A. 60 fps for Canvas. May vary.

Q: Screen capture? A. Yes.

Q: Templates or assets (e.g., intro/outro)? A. No.

Motion: Motion to recommend to Senate adopt Canvas Studio.

Vote: Approved by Acclamation.

iv. Faculty survey: Improvements to AITC

Q: Targeted questions. A: Some question may be available from J. West to address needs of faculty.

Q: When was one last done? A: At least two years.

Action: Check with J. West on any structure currently available. Share it and update.

v. Turnitin evaluation:

Turnitin Originality being review over the next two weeks. Results coming next meeting.

b. AVC for Technology and Resources/CIO:

i. IT projects: R. Buehne

18 active IT projects.

ii. IT governance: R. Buehne

Met last quarter. One major outcome was the move to digitize forms and routing them for approval and storage. Eight volunteers are needed to put together the RFI.

iii. Classroom updates: L. Cummings

IT is working with Deans and Chairs to identify classroom upgrade needs.

iv. One time funding: L. Cummings

OT funding for technology updates in classrooms.

OT funding for campus computing initiative; purchase machines for faculty with obsolesced computers. Approx. 175 upgrades between now and summer. Faculty with inquiries should email DoIT.

v. Banner SS9 update: R. Buehne

Banner was upgraded over the Holidays. No feedback at this point.

vi. Braveweb redesign (demonstration): R. Buehne

Upgrade to Banner menu page to allow for favorites and easier navigation.

Action: No opposition to forwarding to IT Governance.

vii. Canvas enhanced gradebook filter (demonstration): C. Young

Added and simplified filters and actions on the Gradebook.

Q: Can it be toggled on/off by course. A. No.

Q: When will it happen? A: Can be released at any time. Permanent rollout date is July '23.

There is a video available at

https://vimeo.com/680849318?embedded=true&source=vimeo_logo&owner=9556738

c. Int. Dir of OOL:

i. Staff updates:

Currently only two full-time employees. Looking to post for Instructional Designer position and Content Development position.

ii. Spring 2023 COTE:

Information was released last week. Please share with faculty.

iii. SWK Redesign:

Social Work department redesign underway. Graduate teaching faculty are undergoing a special version of COTE. Will be active in Fall '23.

d. Library

- i. Database migration:
Electronic resources and databases migrated from Shibboleth to Azure. No outages.
- ii. PRIMO migration:
PRIMO migrated from Shibboleth to Azure. No outages.
- iii. SciFinder and RefWorks updates:
Older versions have been discontinued. SciFinder has been updated and is on the A-Z List.
- iv. EBSCOhost AHS Consumer Medications Update:
Moved into Nursing and Academic Collections in A-Z database.
- v. Upcoming events:
Feb 21 – Murder Mystery in the Library
Feb 23 – Electronic database tutorial for high stakes testing. Rm 203
Feb 25 – Open House

e. ADA

- i. Retirement of Debbie Bullard.

IV. New business

None

V. Announcements

None

VI. Adjournment

Approved by acclamation