

November 22, 2022, at 3:30 p.m.

Location:

Mitu Ashraf's Virtual Room

<https://uncp.webex.com/meet/ashraf>

Committee Charge: “The Committee on Faculty Governance shall review and interpret the Faculty Constitution, the By-laws of the Faculty Senate, and rules of order for the conduct of Senate business. Changes in any of these areas that are approved by this committee are brought, by the Committee Chair, directly to the Senate for its action.”

Members (name order as it appears on the Senate Webpage):

Mitu Ashraf, Former Senator and Chair (SBS, 2021-2024); David Young, Former Senator and Secretary (ARTS, 2021-2024); Aaron Vandermeer, Former Senator (ARTS, 2022-2025); Mabel Rivera, Unrestricted (EDUC, 2022-2025); Robin Snead, Unrestricted (LETT, 2022-2025); Sherry Edwards, Former Senator (CHS, 2021-2024); Ottis Murray, Former Senator (SBS, 2020-2023); Gary Anderson, Unrestricted (SBS, 2020-2023); Carla Rokes, Unrestricted (ARTS, 2020-2023)

Agenda

- I. Call to Order
- II. Approval of the Minutes of October 25, 2022, meeting (Appendix A)
- III. Approval of the Agenda
- IV. Chair Report
- V. Unfinished Business
 - a. Clarification of the Proposed Changes in the Charge of Oversight of the Faculty Handbook Committee (Proposed changes. See Appendix B.)
- VI. New Business
 - a. Examine the terms of the Faculty Development and Welfare Subcommittee members. (Terms of the current members. See Appendix C.)
 - b. Review of the qualifications of the Promotion and Tenure Committee members. (See Appendix D for current qualifications.)
- VII. For the Good of the Order
- VIII. Announcements
- IX. Adjournment

Appendix A

Faculty Governance Committee

Meeting Minutes

Tuesday, October 25, 2022

Mitu Ashraf's Virtual Room

<https://uncp.webex.com/meet/ashraf>

Committee Charge: The Committee on Faculty Governance shall review and interpret the Faculty Constitution, the By-laws of the Faculty Senate, and rules of order for the conduct of Senate business. Changes in any of these areas that are approved by this committee are brought, by the Committee Chair, directly to the Senate for its action.”

Members present: Mitu Ashraf, Former Senator and Chair,; David Young, Former Senator and Secretary; Aaron Vandermeer, Former Senator; Mabel Rivera, Unrestricted; Robin Snead, Unrestricted; Sherry Edwards, Former Senator; Ottis Murray, Former Senator; Gary Anderson, Unrestricted; Carla Rokes, Unrestricted

Members absent: None

Also attending were: Not applicable

Recording Secretary: David Young

I. Call to Order

The meeting was called to order by the Faculty Governance Committee Chair @ 3:30 p.m.

II. Approval of Minutes of September 27, 2022 [Appendix A]

The minutes of the September 27, 2022 Faculty Governance Committee were approved.

III. Approval of Agenda

The agenda for the October 25, 2022, Faculty Governance Committee meeting was approved without additions or corrections.

IV. Report from the Chair

The Chair updated on the following.

- A. Sent the changes in the charge of the Oversight of the Faculty Handbook Committee
- B. Sent the request to FERS regarding promotion procedure from the rank of Lecturer to Senior Lecturer.

V. Unfinished Business

- A. Rewording the proposal for Faculty Senate Chair and Faculty Senate Chair protem qualifications (Appendix B)

After careful discussion, the Faculty Governance Committee looked at the Faculty Handbook section dealing with Faculty Senate Chair qualifications and adds the following added wording recommendation:

The Faculty Governance Committee recommends adding the following to the Faculty Senate Chair qualifications:

“The Faculty Senate Chair must hold tenure.”

After careful discussion, the Faculty Governance Committee looked at the Faculty Handbook section dealing with the qualifications of the Faculty Senate Chair Pro Tempore and adds the following added wording recommendation:

The Faculty Governance Committee recommends adding the following to the Faculty Senate Chair Pro Tempore qualifications:

“The Faculty Senate Chair Pro-Tempore must hold tenure.”

- VI. New Business
None
- IX. For the Good of the Order
Some Faculty Governance Committee members are checking out qualifications (for example, if tenured faculty status required) at other UNC system schools and will report back their findings to the Faculty Governance Committee Chair as soon as possible.
- X. Announcements
The next meeting will be held on Webex at 3:30 p.m. on November 22, 2022
- XI. Adjournment
The meeting was adjourned at 4:32 p.m.

Respectfully submitted by:

David W. Young

Recording Secretary
Faculty Governance Committee

Appendix B

Proposed Changes in the Charge of Oversight of the Faculty Handbook Committee

The Committee, through its continuous review and oversight of the Faculty Handbook, shall assure the accuracy and currency of the Faculty Handbook and maintain the document and its previous versions in a digital format accessible via the Faculty Senate's official website. The committee shall implement the acts of the Senate in the Faculty Handbook and, as necessary, edit and/or update the Faculty Handbook for consistency, accuracy, and currency. The Committee must present any such alterations to the Faculty Handbook to the Faculty Senate; with subsequent action undertaken at the pleasure of the Faculty Senate. (Faculty *Handbook*, Article VI, Section 3 (D), p.17).

Proposed addition (in Red):

Simple deletions, errors of correctness regarding spelling, punctuation, pronoun corrections, revisions to improve syntax or updates (e.g., Department name changes or changes to position titles) need not be brought to the Senate for approval.

Appendix C

Review of the Terms of the Faculty Development and Welfare Subcommittee

Current members and their terms are as follows.

- Dennis Edgell, Chair (NSM, 2022-2024)
- Christopher Woolley, Secretary (LETT, 2022-2024)
- Namyeon Lee (ARTS, 2022-2024)
- Sandra Plata-Potter (EDUC, 2022-2024)
- Bishwa Koirala (SBS, 2022-2024)
- Keara Ndhlovu (CHS, 2021-2023)

Appendix D

The Promotion and Tenure Committee

The Promotion and Tenure Committee advises the Provost and Vice Chancellor for Academic Affairs on matters of promotion and tenure. This University-wide committee attempts to ensure a fair and consistent application of promotion and tenure standards while taking into account the appropriate departmental Disciplinary Statements. The responsibilities of the Promotion and Tenure Committee are to (a) gather the reports of the Department Chair and Peer Evaluation Committee, (b) request any additional information that it deems necessary, (c) examine all facets of the application, and (d) reach an equitable final decision. Responsibilities in the tenure and/or promotion process are discussed below.

Composition and Restrictions on Membership of the Committee:

The Committee will consist of seven faculty members, one elected from each Faculty Senate division, and one at-large faculty member from a department not already represented. The Committee on Committees and Elections will conduct faculty-wide elections for the divisional representatives under procedures outlined in the By-laws of the Faculty Constitution.

1. Department Chairs, Assistant Chairs, and administrators are not eligible to serve on the Committee, but they may act as resource persons to the Committee.
2. Only those full-time faculty members with tenure and the rank of Associate or Professor are eligible for election to the Committee.
3. Membership is for three-year staggered terms. A member may not succeed him or herself.
4. A member of the Committee (Promotion and Tenure) may not serve concurrently on the Faculty Hearing Committee or the Faculty Grievance Committee or a Tenure and Promotion Peer Evaluation Committee, but is eligible to serve on Contract Renewal Peer Evaluation Committees and Post-Tenure Peer Evaluation Committees.
5. No member may be considered for promotion while serving on the Committee. A member who plans to apply for promotion must resign from the Committee by September 21 of the year of the evaluation so that a replacement may be elected. If a member fails to resign by that date, his or her promotion evaluation is aborted.

(Faculty Handbook, Section II, Chapter 3, p.125)