

**Enrollment Management Subcommittee**  
**Wednesday, September 14, 2022 at 3:30PM**  
**Via WebEx**

**Shilpa Regan's Personal Room**

**<https://uncp.webex.com/meet/shilpa.pai> | 731841996**

**Join by video system**

**Dial [shilpa.pai@uncp.webex.com](mailto:shilpa.pai@uncp.webex.com) and enter your host PIN .**

**You can also dial 173.243.2.68 and enter your meeting number.**

**Join by phone**

**+1-415-655-0001 US Toll**

**Access code: 731 841 996**

**Committee Members:**

- I. Scott Billingsley, Associate Provost, Acting AVC for Enrollment
- II. Derek Oxendine, AVC for Student Success
- III. Shilpa Regan
- IV. De'maurion Shelley, SGA Representative
- V. Jessica Siegele
- VI. Laura Staal
- VII. Joseph Sweet
- VIII. Crystal Walline
- IX. One open position in Arts to be filled

**Agenda**

- I. Call to order
- II. Secretary assignments
  - a. September 14, 2022 (Crystal)
  - b. October 12, 2022 (Derek)
  - c. November 9, 2022 (Jessica)
  - d. January 11, 2023 (Laura)

- e. February 8, 2023 (Shilpa)
- f. March meeting will need to be re-scheduled due to Spring Break (Joseph)
- g. April 12, 2023 (new person)
- III. Approval of Minutes from the April 13, 2022 (Appendix A)
- IV. Report from Chair
- V. Reports
  - a. Scott Billingsley (Associate Provost, Acting AVC for Enrollment)
  - b. Derek Oxendine (AVC for Student Success)
- VI. Old Business
  - a. ICC courses and Degree audit
  - b. AP/IB/CLEP
- VII. New Business
  - a. New M/W, W/F scheduling
- VIII. Announcements
  - a. Next meeting is October 12, 2022
- IX. Adjournment

## **Appendix A**

### Minutes of the Enrollment Management Subcommittee

Wednesday, April 13, 2022 at 3:30 PM

Via WebEx

#### **Committee Members Present:**

Derek Oxendine, AVC for Student Success

Shilpa Regan

Joseph Sweet

Crystal Walline

Scott Billingsley, Associate Provost, Acting AVC for Enrollment

Corey Brittain

Laura Staal

#### **Committee Members Absent:**

Stephanie Sherrill, SGA Representative

Jessica Siegele

**Guests:** Dr. Polina Chemishanova

#### Unapproved Minutes

- I. Meeting was called to order at 3:33 PM
- II. Corey Brittain volunteered to be secretary
- III. Minutes from the March 9<sup>th</sup>, 2022 meeting were approved by acclamation
- IV. Report from Chair
  - a. Nothing to report from Academic Affairs
- V. Reports
  - a. Derek Oxendine (AVC for Student Success)
    - i. Freshman retention is up 1.5%

- ii. Reaching out to all undergraduate students. Looking for a robust continuing student rate.
      - iii. Concerns about Transfer students and international students completing the ICC requirement.
      - iv. AIS courses are grandfathered in here at UNCP but unsure if that applies statewide.
    - b. Scott Billingsley (Associate Provost, Acting AVC for Enrollment)
      - i. Our Freshman numbers are down from last year
      - ii. Up slightly on our transfer student numbers
      - iii. Summer I and Summer II courses
        - 1. Due to the new funding model being rolled out of the next couple years, SCHs (Student Credit Hours) are extremely important.
        - 2. Pushing for more students to take summer courses as well as more courses to be offered.
        - 3. Sliding salary scale
        - 4. NC Promise will apply to the summer terms this year
      - iv. Will have a Fall 3 term
- VI. Old Business
- a. ICC Courses and Degree Audit
    - i. Derek has talked to DoIT and they are working on getting this implemented in the next couple of months.
    - ii. For the time being ICC approved courses are being designated in the title similarly to WE and WD courses.
    - iii. If there are concerns about students not being able to graduate due to the requirement, the ICC committee should be notified so it can be addressed.
  - b. Reports from Subcommittees on AP/IB/CLEP
    - i. All three subcommittees completed their assigned tasks
    - ii. Sending the compiled spreadsheets and information to the Chairs of the appropriate departments in order to update our current information.
    - iii. There is no system wide standard of how to grant credit for these tests
    - iv. UNCP can now be more competitive knowing what AP/IB/CLEP credits to update
- VII. New Business
- a. No New Business
- VIII. Announcements
- a. The committee is extremely grateful for Shilpa's wonderful leadership
  - b. Laura announced that the ICC requirement can also be fulfilled by events and activities.
  - c. Crystal asked if there will be a way to search for ICC courses through Braveweb
    - i. Derek will put in that recommendation to create an attribute to make those classes searchable.
  - d. This is the last meeting of the 2021-2022 academic year
- IX. Meeting adjourned at 3:50 PM