

**Budget Advisory Committee**  
Agenda  
Monday, August 22, 2022 at 3:30PM  
Location: Webex  
<https://uncp.webex.com/meet/melissa.schaub>

**Committee Members:**

Dena Breece (SBS to 2023)  
Jessica Dupuis (ARTS to 2024, secretary)  
Gabe Eszterhas (ex officio, Vice Chancellor for Finance and Administration)  
Misti Harper (At large to 2025)  
Beth Holder (EDUC to 2024)  
Beverly Justice (At large to 2023)  
Astrid Oviedo (CHS to 2025)  
Melissa Schaub (LETT to 2025, chair)  
Cornelia Tirla (NSM to 2023)

- I. Call to Order
- II. Approval of Minutes from April 25, 2022 (Appendix A)
- III. Approval of Agenda
- IV. Report from the Chair
  - A. Review of the committee’s charge, from page 17 of the 2022-23 Faculty Handbook: “It is the Committee’s responsibility to develop a comprehensive understanding of the fiscal resources available to the University, their allocations, and their management, within the institutional contexts in which budgetary decisions are made. In this role, the Committee shall serve in a consultative role to the Vice Chancellor of Finance and Administration regarding the University’s strategy and management of fiscal resources and ensure that the University meets its fundamental mission, vision, and core values and future aspirations.”
  - B. Future meeting locations: the Executive Committee will conduct a poll and consult with the Senate to determine whether future meetings of committees will be face-to-face, Webex, or hybrid. UC 213 is reserved for future meetings of this committee if there is a face-to-face component.
- V. Report from the Vice Chancellor for Finance and Administration
- VI. Unfinished Business
- VII. New Business
  - A. Discussion of the committee agenda for the coming year
- VIII. Announcements
- IX. Adjournment

The next meeting will be September 26, 2022 at 3:30 p.m., location TBD.

## Appendix A

Unapproved Minutes  
Budget Advisory Committee  
Monday, April 25 @ 3:30 pm  
<https://uncp.zoom.us/my/sherryledwards>

### *Charge:*

*The Budget Advisory Committee shall consist of nine members: Vice Chancellor of Finance & Administration, who serves in an ex officio capacity, and members of the General Faculty, one from each Division and two at-large, nominated by the Committee on Committees and Elections and confirmed by the Senate. Membership is for three-year staggered terms, and the chair and secretary of the Committee shall be appointed by the Faculty Senate Chair from its General Faculty membership. It is the Committee's responsibility to develop a comprehensive understanding of the fiscal resources available to the University, their allocations, and their management, within the institutional contexts in which budgetary decisions are made. In this role, the Committee shall serve in a consultative role to the Vice Chancellor of Finance & Administration regarding the University's strategy and management of fiscal resources and ensure that the University meets its fundamental mission, vision, and core values and future aspirations.*

Members present: Sherry Edwards, Faculty Member, Chair (CHS, until 2022); Cornelia Tirla, Faculty Member (NSM, until 2023); Dena Breece (SBS, until 2023); Jessica Dupuis (ARTS, until 2024); Beth Holder, Faculty Member (EDUC, until 2024); Charles Leffler, Interim CFO, Ex-Officio

Absent: Jamie Mize, Faculty Member (LETT, until 2022); Beverly Justice, Faculty Member (At Large, until 2023)

Guests: Leslie Bell, Budget Director, Melissa Schaub, Assistant Chair and Professor, and Jenna Freeman, Director of Academic Resources

I. Call to Order – 3:30 pm

II. Adoption of Agenda – approved by acclamation

III. Approval of March Minutes – approved by acclamation

IV. Update on current campus budget scenarios and legislative issues – Charles Leffler  
Charles Leffler and Leslie Bell shared a presentation that was shared last week with the UNCP Board of Trustees. (Appendix A)

Information included an overview of the Board of Trustees being responsible for approving an “all funds budget”. The “all funds budget” is approximately 245 million dollars. Information about the UNC Budget process was provided which considers system and campus strategic plans, approved metrics for on-time graduation rates and student debt, revenue projections based on tuition, fees, and auxiliary rates, and campus performance on financial ratios. The UNCP Board of Trustees approved the all-funds budget during last week's meeting.

Information on data and trends was provided. Leslie Bell indicates they will be expanding data analysis. Student credit hours by classification of instructional programs (CIP) was reviewed. UNCP has witnessed growth over the last three years. The growth in the MBA program was highlighted as a program of significant growth. The CIP (from the Delaware Study) will be updated every two years. Campuses are providing updates to Board of Governors to address challenges of using the Delaware Study. Greater data analysis will continue to take place. In addition, this process will continue to evolve.

#### V. Old business

The new CFO, Gabe Eszterhas, to start May 16th.

Sherry Edward, Chair, to rotate off this committee. Sherry was commended for her service to UNCP especially to our committee. Melissa Schaub will serve as the chair of this committee next year. A transition plan will be discussed including identifying members of this committee for next year.

#### VI. New Business

Meeting ended 4:33 pm

Next meeting: Monday, August 22, 2022 @ 3:30pm