

UNC Pembroke Campus Safety and Health Committee Meeting Minutes

Thursday, March 16, 2023, 1:00 pm

Present: Michael Bullard, Charles Chavis, Crystal Moore, Whitney Akers, Craiganna Ellis, Phillip Bullard, Lou Nelon, Gary Tremblay, Ed Wittenburg, Vanessa Hawes, Shelia Hardee, Michael Baxley, George Johnson, Abdul Ghaffar

Michael Bullard called the meeting to order: 1:00 pm

Old Business:

- **Evacuation Maps, and Assembly Points:**
 - Long Standing Project
 - Working on getting more signs around campus for Assembly Points

New Business

- **Chancellors 2022 Report:**
 - Mike Bullard working on the 2022 EHS Chancellor's report
- **BOG – April 18-20**
 - Michael Bullard working on getting transportation set up
 - Campus Police working on setting up security
- **Tabletop Exercise – All Clear Communications/System Office**
 - Estimating around July/August for our Exercise
- **George Earl Johnson (Campus Police Report):**
 - Repaving parking lots for the BOG visit
 - Announced the new parking employee: Frank James
 - Discussed Lot 21: Currently Grading but working on getting it paved
 - Announced working on an Upgrade to the Mass Notification System
 - Working on repairing call boxes around campus
 - Looking at bringing the R.A.D. program back to UNCP campus
 - Announced upcoming events on campus

- **Crystal Moore (SHS Update):**
 - Working on the Hep B vaccines for employees
 - Notifications have been sent to the employees
 - Requirement from OSHA
 - On a federal level, expecting the Pandemic to be announced as over
 - Campus could be eligible to get a testing kiosk
 - Health & Wellness Expo held on April 6, 2023
 - Screenings and Demos

- **Sheila Hardee (Accident Reporting/Workers Compensation)**
 - Discussed Reporting Accidents
 - Showed how to find Accident Reporting Forms

- **Michael Bullard (Environmental Health and Safety Officer Report)**
 - Incident Investigations – YTD – 9
 - 2 students, 7 employees, 0 visitors, 0 contractors,
 - 4 Recordable
 - Inspections –YTD – Jones PE
 - Live Safe App – Currently up to 4294 users.
 - Scheduling table events in UC to get information out to Students and Faculty/Staff

- **Ed Wittenburg**
 - Move out days: May 5th & 6th
 - Should be cleared out by 3:00pm on the 6th
 - Summer Move in Days: May 22nd – Session 1 & June 28th – Session 2
 - Admissions has announced Fall acceptance of 5,000 students already
 - Opening 3rd, 4th, & 5th floor of Belk Hall for overflow housing

Michael Bullard ended meeting: 1:57 pm