



AGENDA

Thursday, October 19, 2022

12:00-1:00 PM

Chancellor's Dining Room

1. **Call to Order 12:14**
2. **Roll Call by Secretary**
3. **Approval of Agenda, Whitney motions, Shakisha seconded**
4. **Reports/Remarks from Guest**
 - a. Angela Revels, Human Resources
 - i. Open Enrollment: Oct 10-28. Take action! Effective beginning Jan. 1, 2023
 - ii. Take 2 actions on BraveWeb → eBenefits and Empyrean. Set your beneficiaries.
 1. eBenefits (Benefitfocus)
 - a. Health through the State Health Plan (SHP)
 - b. Dental
 - c. Vision
 - d. Accident
 - e. Flexible spending
 - f. TriCare coverage
 2. Empyrean
 - a. Life Insurance
 - b. Voluntary A&D
 - c. Cancer & Specific Disease
 - d. Critical Illness
 - iii. OHR has laptops set-up in their training room for employees that need assistance
 1. Available next week
 - iv. Angela has suggested that SC members be representatives for their divisions to get the word out to their colleagues about the various changes
 - v. Angela is asking that SC members please share any job postings on professional media outlets to recruit individuals to the University
 - vi. Acknowledged the partnerships that were represented at the Health & Wellness event/Staff Appreciation event on Oct. 13th and the wonderful turn-out
 1. Whitney & Rebecca presented the idea of having the partners outside in front of the Annex under the tents and have the food inside the Student Center.
5. **Old Business**
 - a. Homecoming Tailgate Cookoff: Monday, Oct. 24 ~ 11 a.m.-2 p.m. in UC Annex
 - i. Cancelled
 - b. Homecoming Week
 - i. Dress Up Days
 1. Devan sent out an email yesterday, 10/19, to all staff
 - ii. Door Decoration Competition/ Judging
 1. Individual office door
 2. Submit a photo of the door at noon, Wednesday
 3. Devan will send a calendar invite for SC to come and judge the doors
 - c. Faculty/Staff Holiday Social

- i. **Nov. 19th** | Time and Location (TBD)
 1. Teresa is going to do the planning logistics of this event
- ii. **Marketing**
- iii. **Volunteers**
 1. Asking that SC members come and help set-up
 2. Need to communicate with Holden Hansen about faculty volunteers

6. New Business/Committee Reports

- a. Staff Council Nominations and Elections
 - i. Shakisha gave out hand-outs with the Election information on it in the meeting
 - ii. Emails were sent out to the nominees for them to accept the nomination, although the deadline to accept has been extended to Oct. 26th
- b. Staff Awards
 - i. Did not happen 2021, been since 2019
 - ii. Discuss in more detail and plan a time (April 2023)
 1. Possible location JTH Auditorium
 2. Light Refreshments
- c. End of Year Celebration for Staff Council (Tabled)
 - i. Come together & enjoy the fellowship
 1. Candle making
 2. Soap making (April Locklear), Rebecca will ask
 3. Native crafts, Nancy fields
 - ii. Give out thank you cards or paper plate superlatives for the individuals that are leaving
 - iii. Send ideas to Rebecca via email

7. Chair's Report

- a. Website Management
 - i. Shawnda has took on the task for managing the Staff Council website
 - ii. Shania will email monthly minutes to her to be posted
- b. Shared Governance Meetings
 - i. Please give me your concerns or concerns of your peers. Next meeting is November 3.

8. Announcements

- a. Open
 - i. Shakisha is 4 years Cancer Free of Breast Cancer!
 1. Suggested that Staff Council host an event for Breast Cancer Awareness next October
- b. Next meeting: Thursday, November 17, 2022 @ 12pm ~ Chancellor's Dining Rm.

9. Adjournment 1:05