

UNCP EMERGENCY PROCEDURES

EMERGENCIES / NON-EMERGENCIES:

ext. 6235 or 910.521.6235

EMERGENCY NOTIFICATIONS: ext. 6888 or 910.521.6888 (24-hour recorded phone line)

911 Address

University Center Annex
239 North Odum Street

ACTIONS:

EVACUATE



SHELTER IN PLACE



MEDICAL EMERGENCY



- Call UNCP Police at ext. 6235 or 910.521.6235.
- Provide the location of incident, nature of illness or injury, the number of victims, and your name.

FIRE



- DO NOT use elevators. Use stairs only.
- Leave the area, pull fire alarm and close the door.
- Evacuate the area and proceed to your assembly point.

SEVERE WEATHER



- Seek shelter immediately.
- Move to lowest level in building.
- Move to interior area of building (hallways/rooms).
- Stay away from windows, skylights and glass.

SUSPICIOUS BEHAVIOR



- Immediately report emergencies or suspicious behavior by calling UNCP Police at ext. 6235 or 910.521.6235, or utilize the LiveSafe App.

SUSPICIOUS PACKAGE



- DO NOT use cell phones, radios or electronic devices.
- DO NOT handle suspicious package or other items.
- From a land line, call UNCP Police at ext. 6235 or 910.521.6235.
- Proceed as instructed by emergency personnel.

GAS LEAK



- DO NOT turn lights on or off.
- DO NOT use cell phones or radios.
- DO NOT activate fire alarm.
- Evacuate the area and proceed to your assembly point.
- Once safe, call UNCP Police at ext. 6235 or 910.521.6235.

SEXUAL MISCONDUCT



- Seek medical attention.
- Call the Title IX/Clerk office at ext. 6281 or 910.521.6281.
- Call Student Health Services at ext. 6219 or 910.521.6219.
- Call UNCP Police at ext. 6235 or 910.521.6235.

HAZARDOUS MATERIAL



- DO NOT attempt to clean spill.
- Evacuate the area and proceed to your assembly point.
- Call UNCP Police at ext. 6235 or 910.521.6235.

ACTIVE SHOOTER



If you see or know a person has a firearm on campus, call UNCP Police at ext. 6235 or 910.521.6235.

RUN

If there is an accessible escape path, try to evacuate the area.

HIDE

If evacuation is not possible, find a place to hide where the shooter is less likely to find you.

FIGHT

As a last resort, and only when your life is in danger, attempt to disrupt and/or incapacitate the active shooter.



ENVIRONMENTAL
HEALTH & SAFETY

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