

**Academic Affairs Committee**  
**November 17, 2021 at 3:30 pm**  
Via WebEX: <https://uncp.webex.com/meet/robin.snead>

**Committee Members:**

Timothy Altman (Senator)  
Robert Arndt (Chair, Subcommittee on Academic Support Services)  
Paul Flowers (Chair, Subcommittee on Curriculum)  
Deborah Hummer (Senator)  
Jennifer Jones-Locklear (Senator)  
Cindy Locklear (Senator)  
Zoe Locklear (Ex Officio, Interim Provost)  
Shilpa Regan (Chair, Enrollment Management Subcommittee)  
Gretchen Robinson (Senator)  
Robin Snead (Senator; Chair, Academic Affairs Committee)  
Joseph Van Hassel (Chair, General Education Subcommittee)  
Eric Voecks (Senator)

**Agenda**

- I. Call to Order**
- II. Approval of Minutes from the October 20, 2021 meeting (Appendix A)**
- III. Approval of the Agenda**
- IV. Determination of Secretary (rotating)**
- V. Report from Chair**
- VI. Report from Administration**
- VII. Reports from Subcommittees**
  - A. Academic Support Services**
  - B. Curriculum**
  - C. Enrollment Management**
  - D. General Education**
- VIII. Unfinished Business**
- IX. New Business** (view Proposal at <https://uncp.curriculog.com/agenda:165/form>)
  - A. New Program Proposal: Minor in Chemistry**

**X. Announcements**

**XI. Adjournment**

## Appendix A

### Academic Affairs Committee

#### Minutes Draft

October 20, 2021 at 3:30 pm

Via WebEX: <https://uncp.webex.com/meet/robin.snead>

#### **Committee Members Present:**

Timothy Altman (Senator)  
Robert Arndt (Chair, Subcommittee on Academic Support Services)  
Paul Flowers (Chair, Subcommittee on Curriculum)  
Deborah Hummer (Senator)  
Jennifer Jones-Locklear (Senator)  
Cindy Locklear (Senator)  
Shilpa Regan (Chair, Enrollment Management Subcommittee)  
Gretchen Robinson (Senator)  
Robin Snead (Senator; Chair, Academic Affairs Committee)  
Joseph Van Hassel (Chair, General Education Subcommittee)  
Eric Voecks (Senator)

#### **Committee Members Absent:**

Zoe Locklear (Ex Officio, Interim Provost)

**Guests: Polina Chemishanova, Julie Harrison-Swartz, Porter Lillis, Derek Oxendine**

### Minutes

- I. Call to Order at 3:30 PM**
- II. Approval of Minutes from the September 15, 2021 meeting (Appendix A – Approved**  
by Acclamation (11-0-0)
- III. Approval of the Agenda**  
Approved by Acclamation (11-0-0)
- IV. Determination of Secretary (rotating)**
  - A. Joseph Van Hassel
- V. Report from Chair**
  - A. New degree offerings update – moving forward with them
  - B. ICC – group formed, first meeting scheduled for next Thursday
  - C. Upcoming Governance Meeting – considering restructuring of Faculty Senate, including dissolving SACL and Academic Support Services; also possibly

restructuring how senators are chosen (moving to division-based instead of department-based)

## **VI. Report from Administration**

- A. No report (Dr. Locklear unable to attend meeting)

## **VII. Reports from Subcommittees**

### **A. Academic Support Services**

- 1. Report Appendix B
  - a. Expecting more HawkAlerts—may be hiring more people to help with them
  - b. Appeals process for Spring has started—December 15<sup>th</sup> is deadline
  - c. Renovations to the library during Winter Break—limited access, building mostly closed
  - d. Writing Center lost several student workers—could cause a backlog; make sure to schedule an appointment

### **B. Curriculum**

- 1. Short meeting: proposals considered, discussed strategies to avoid short Fall meetings and heavy Spring meetings

### **C. Enrollment Management**

- 1. Revision to the catalog: Addition of Associate Provost as an approver of withdrawal for extenuating circumstances (Appendix C)
- 2. **VOTE: 11-0-0**

### **D. General Education**

- 1. The General Education Subcommittee recommends to Academic Affairs that AP, IB, CLEP be looked at and evaluated for possible revisions to reflect current UNC-system practice.
  - a. **Robin Snead:** Related to transfer and admissions
    - i. More CLEP tests being given than what we give credit for—our approval/credit system has not been revised
    - ii. Recommends that EMS look at this
  - b. **Shilpa Regan:** EMS will take this back and look at it
  - c. **Polina Chemishanova:** agrees there are issues with CLEP, including when compared to other systems in the school
  - d. **Derek Oxendine:** have been issues with students not getting credit because not in the catalog
  - e. **VOTE: Send this recommendation to EMS**

i. 11-0-0

2. The General Education Subcommittee recommends that ~~an ad-Hoc taskforce~~ a special committee be created to look at our current GenEd requirements and how they affect other areas of the university including degree requirements, transfer credits, among other areas, and what revisions may be appropriate.
  - a. Academic Affairs cannot form a taskforce; action we can take is agreeing and sending to senate
  - b. VOTE: 11-0-0 (with changes)

**VIII. Unfinished Business**

- A. No Unfinished Business

**IX. New Business** (view Proposals at <https://uncp.curriculog.com/agenda:163/form>)

- A. New Program Proposal: Nursing, Rural Case Manager Specialization, MSN

1. Change name of existing program to fit more of what the track offers
2. This proposal doesn't need to be voted on

- B. New Course Proposal: SWK 4750: Working with Children Through Play

1. **VOTE: 11-0-0**

**X. Announcements**

- A. No announcements

**XI. Adjournment at 4:05 PM**