BECOMING A BRAVE EDUCATOR

This handbook is shared as a guide for the processes and procedures for the Educator Preparation Program (EPP) at the University of North Carolina at Pembroke from admission to the EPP through completion at commencement and applying for North Carolina licensure.

Initial Level Educator Preparation Degree Programs

- Academically Gifted K-12 Add-On
- Art Education K-12 Bachelor of Arts and Master of Arts in Teaching
- Birth-Kindergarten Education Bachelor of Science, Preschool Add-On
- Elementary Education K-6 Bachelor of Science and Master of Arts in Teaching
- English Middle Grades Language Arts 6-9 Bachelor of Arts and Master of Arts in Teaching
- English Education Secondary 9-12 Bachelor of Arts and Master of Arts in Teaching
- English as a Second Language Add-On
- Health & Physical Education K-12 Bachelor of Science and Master of Arts in Teaching
- Math Education Middle Grades 6-9 Bachelor of Science and Master of Arts in Teaching
- Math Education Secondary 9-12 Bachelor of Science and Master of Arts in Teaching
- Music Education K-12 Bachelor of Music with emphasis in Instrumental, Keyboard (Instrumental or Vocal Orientations) or Vocal
- School Social Work Bachelor of Social Work, K-12 Licensure [CSWE Accredited]
- Science Education Middle Grades 6-9 Bachelor of Science and Master of Arts in Teaching
- Science Education Secondary 9-12 Bachelor of Science with concentrations in Biology, Chemistry, Earth Science or Physics
- Science Education Secondary 9-12 Master of Arts in Teaching
- Social Studies Middle Grades 6-9 Bachelor of Arts and Master of Arts in Teaching
- Social Studies Secondary 9-12 Bachelor of Arts and Master of Arts in Teaching
- Spanish K-12 Bachelor of Arts
- Special Education K-12 Bachelor of Science and Master of Arts in Teaching

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**SOE Strategic Priorities**

- **Curricula Redesign**
  - [1.1, 1.3, 2.3, 4.5]
  - Literacy, Exellence, Evaluation, Assessment, Diversity, Course Prerequisites

- **Public School Partnerships**
  - [5.1, 5.2, 5.3]
  - Regularly Scheduled Engagement & Feedback, Advisory Board, District/State, UNC Strong Academy, Clinical Practice and Internships

- **Diversity, Equity and Social Justice**
  - [1.1, 1.2, 4.5]
  - Faculty Recruitment & Retention

- **Student Success**
  - [1.3, 1.4, 2.1, 2.2, 2.6]
  - Undergraduate & Graduate

- **Faculty and Staff Support**
  - [1.2, 2.2, 3.1, 4.2, 5.1]
  - Training, Professional Development, Digital Literacy/Technology, Diversity, Inclusion, Mental Health and Wellness, Graduate Assistants and Student Workers

**UPDATED FALL 2021**
Welcome to the University of North Carolina at Pembroke and our Educator Preparation Program. The School of Education at the University of North Carolina at Pembroke is preparing competent, committed, and collaborative teachers for North Carolina. We are excited you've joined us in your journey to becoming a Brave Educator and licensed teacher. Every success story starts with a teacher, and this journey will provide a pathway toward your success. Graduates of the University of North Carolina at Pembroke Educator Preparation Programs become teachers, administrators, and leaders who change lives through education and practical experiences. From your classes at the University of North Carolina at Pembroke to your clinical field experiences in our local schools, you will be prepared to lead the next generation of students. We are committed to achieving the highest goals for the greatest good for the students we serve across North Carolina. Whatever your ultimate destination, you can get there from here.
Program Coordinators and Directors

- AIG Add-on Dr. Karen Granger
- Art Education Undergraduate and MAT Dr. Naomi Lifschitz-Grant
- Birth-Kindergarten Undergraduate Dr. Sandra Plata-Potter
  - Preschool Add-on Dr. Lisa Mitchell
- Elementary Education Undergraduate Dr. Jennifer Whittington
- Elementary Education MAT Dr. Kelly Ficklin
- English Language Arts Middle Grades and Secondary Undergraduate Dr. Danielle Chilcote
- English Language Arts Middle Grades and Secondary MAT Dr. Roger Ladd
- English as a Second Language Dr. Eun Hee Jeon
- Health and Physical Education Undergraduate and MAT Dr. Thomas Trendowski
- Math Education Middle Grades and Secondary Undergraduate Ms. Melissa Edwards
- Math Education Middle Grades and Secondary MAT Ms. Latoya Brewer
- Music Education Undergraduate Dr. Jose´ Rivera
- School Social Work Undergraduate and Graduate Dr. Summer Woodside
- Science Education Middle Grades and Secondary Undergraduate Dr. Mary Ash
- Science Education Middle Grades and Secondary MAT Dr. Rita Hagevik
- Social Studies Middle Grades and Secondary Undergraduate and MAT Dr. Serina Cinnamon
- Spanish Education Undergraduate Dr. Cecilia Lara
- Special Education Undergraduate Dr. Dorea Bonneau
- Special Education MAT Dr. Marisa Scott
**Admission & Early Field Experience**

Freshman/Sophomore Year

- EDN 2100 Introduction to Education (prerequisite: 15 hours of General Education coursework completed)
- Field Experience 1 (12 hours; 2 placements)
- Dispositions Assessment
- NC Educator Code of Ethics
- Begin EPP admission application

**EPP Admission**
- 24 hours of General Education coursework completed
- Admission Application (Taskstream)
- Test Score Requirement
- Minimum cumulative 2.7 GPA and B- or better in EDN 2100 checked by Licensure Office
- Disposition Assessment

**Midpoint Field Experiences**

Junior Year

- Education Core Coursework
- Field Experience 2 (15 hours)
- Field Experience 3 (10 hours)
- Dispositions Assessment

- Field Experience 4 (10 hours)
- SED 3310 Introduction to the Exceptional Child
- Field Experience STEAM Day & school observation
- Family Involvement & School Improvement Assignment

- Apply to Clinical Practice 2 (Taskstream)
- Register for Licensure Exam
- Apply for Graduation

*Students must maintain a minimum of a 2.7 GPA.

**Clinical Practice**

Senior Year

- Clinical Practice 1 (80 hours)
- Methods Coursework
- Dispositions Assessment
- Clinical Practice 1 Evaluation (Taskstream)
- Recommendation: Take Praxis II/Pearson Licensure Exam prior to internship

- Clinical Practice 2 (60 hours)
- Dispositions Assessment (Midpoint)
- NC Educator Code of Ethics
- Observations
- Evaluations (Midpoint & Final)
- Complete Signature Assessments: edTPA & Licensure Exam requirements

- Apply for Teaching License

*Students must have a minimum of a 2.7 GPA at graduation.

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**Master of Arts in Teaching**

**Admission & Early Field Experience**

First semester of enrollment

- EDN 5540 Basic Tenets of Education
- Field Experience 1 (12 hours, 2 placements)
- Dispositions Assessment
- NC Educator Code of Ethics
- Begin EPP admission application

**EPP Admission**
- Admission Application
- GPA checked by Licensure Office
- B- or better in EDN 5540
- Disposition Assessment
- RL form if applicable

*For: remains in the MAT program students can earn no more than 2 Cs.

**Midpoint Field Experiences**

During completion of EDN core courses

- EDN 5450 Introduction to Curriculum
- Design & Best Practices
- Field Experience 2 (15 hours)
- Dispositions Assessment

- EDN 5120 Advanced Studies of Exceptional Children
- Field Experience 3 (12 hours)
- Field Experience STEAM Day (10 hours)
- Family Involvement & School Improvement Assignment

- Apply to Clinical Practice 2 (Taskstream)
- Register for Licensure Exam
- Apply for Graduation

*Students must maintain a minimum of a 2.7 GPA.

**Clinical Practice**

Final two semesters of enrollment

- Clinical Practice 1 (80 hours)
- Methods Coursework
- Dispositions Assessment
- Clinical Practice 1 Evaluation (Taskstream)
- Recommendation: Take Praxis II/Pearson licensure exam prior to internship

- Clinical Practice 2 (60 hours)
- Dispositions Assessment (Midpoint)
- NC Educator Code of Ethics
- Observations
- Evaluations (Midpoint & Final)
- Complete Signature Assessments: edTPA & Licensure Exam requirements

- Apply for Teaching License

*Students must have a minimum of a 3.0 GPA at graduation.
MAT Candidates are admitted after successful completion of EDN 5040 Basic Tenets of Education with a grade of B or better. Complete the Educator Preparation Program Admission Form in Taskstream.
Clinical Practice

Early Clinical Experiences (Field Experiences)

Clinical experiences are required parts of your program and you should expect to complete a clinical experience every semester. To request a clinical experience placement the following steps must be completed each semester:

1. Register for EDN 2040 (undergraduate) or EDN 5460 (graduate).
2. Complete the survey in Braveweb prior to the due date.
3. Follow the district’s procedures for background checks and other paperwork prior to the due date. (Directions for our partner districts are located in EDN 2040 and EDN 5460. See the map of our partner districts below).
4. Follow the directions provided to you by email once your placement has been confirmed.
5. Complete your assignments.

Clinical Practice (Student Teaching/Internship)

The final two semesters of your program are considered a part of clinical practice. Clinical Practice I consists of at least 40 hours of clinical experiences that will prepare you for your full-time internship during Clinical Practice II. Both Clinical Practice I and II require you to document your progress in Taskstream. You will also complete the application process for Clinical Practice II during your Clinical Practice I semester. For more information about Clinical Practice, including admission requirements for Clinical Practice II, see The Clinical Practice Handbook.

See hyperlinks for:

TEACHER CANDIDATE HANDBOOK
CLINICAL TEACHER HANDBOOK
UNIVERSITY SUPERVISOR HANDBOOK
EPP Procedures and Appeals

EPP Manual
The Council of Educator Preparation Programs is the University-wide committee responsible for overseeing all educator preparation programs and updates the EPP Manual. The EPP Manual is available on the Student Forms page on the School of Education website. Students should consult EPP procedures throughout their program and with their advisor to use this handbook as a guide.

Appeal Process
If a student has an appeal for an EPP policy, they will complete the Student Appeal form also available on the Student Forms page on the School of Education website. The request is reviewed by the Policy Appeals Committee.

Student Complaints
If an appeal is not warranted, please share your concern with the Dean's office using the Student Complaint form. If applicable, students should first address concerns with their instructor and the Department Chair. For university policy complaints, students should see the Student Complaint Process page.

Educator Dispositions
Developing and demonstrating appropriate educator dispositions is an integral part of a candidate's growth to becoming a Brave Educator. Candidates will be assessed throughout their program and should use this handbook as a guide. Educator Disposition Implementation Guide
Taskstream is the online tool used by the School of Education to track a student’s progress through the Educator Preparation Program (EPP).

Enrollment in EDN 2040 and EDN 5460 comes with a fee that pays for you to have a Taskstream account through UNCP. If you do not enroll in one of these classes alongside your regular EDN curriculum you will have to pay out of pocket and set up your own Taskstream account to properly move through the EPP.

More information can be found at the following links:

- School of Education Taskstream page
- Taskstream Frequently Asked Questions
- Taskstream help ticket (please allow at least one week for a response)

Taskstream Codes for Undergraduate Degrees
- UCheckpoint1
- UCheckpoint2
- UCheckpoint3

Taskstream Codes for MAT Degrees
- MATCheckpoint1
- MATCheckpoint2
- MATCheckpoint3
The Praxis Core Academic Skills for Educators tests measure academic skills in reading, writing, and math required for all candidates preparing to be teachers. These tests were designed to provide comprehensive assessments that measure the skills and content knowledge of candidates entering teacher preparation programs. For additional information, go to the website https://www.ets.org/praxis/about/core

Praxis Core Testing Requirements
The minimum required scores are listed below for individual tests.
Core Academic Skills for Educators: Reading (Test Code 5713) = 156
Core Academic Skills for Educators: Writing (Test Code 5723) = 162
Core Academic Skills for Educators: Math (Test Code 5732) = 150

A composite score of 468 on all three tests is required to satisfy this requirement.

Praxis Preparation
Having the right tools to prepare for your Praxis test can help you achieve your professional goals. Please visit the website below for free and fee-based Praxis test prep resources to assist you.

https://www.uncp.edu/academics/colleges-schools/school-education/educator-preparationPrograms/praxis-preparation

Fee waivers are available for students who meet all eligibility criteria. For fee waiver information, visit https://www.ets.org/praxis/register/fees/waivers

Praxis Registration
Register online to take a Praxis test by going to the website https://www.ets.org/praxis/register/
Please be sure to include UNCP as a recipient and the UNCP code: RA5534.
Praxis Core Continued

Exemptions from Praxis Core testing requirements

The SAT or ACT may be used in place of the Praxis Core tests or in conjunction with the Praxis Core to meet testing requirements.

The minimum SAT/ACT requirements to be exempt from the Praxis Core are:

**SAT (Taken before March 2016)**
- Combined 1100 (Reading (Verbal) and Math) exempts you from all 3 Praxis Core tests
- 550 on Reading exempts you from Reading and Writing Praxis Core
- 550 on Math exempts you from Math Praxis Core

**SAT (Taken after March 2016)**
- Combined 1170 Reading and Math exempts you from all 3 Praxis Core tests
- 600 on Reading/Writing exempts you from Reading and Writing Praxis Core
- 570 on Math exempts you from Math Praxis Core

**ACT**
- Composite score of 24 (English and Math) exempts you from all 3 Praxis Core tests
- 24 on English exempts you from Reading and Writing Praxis Core
- 24 on Math exempts you from Math Praxis Core

For more information on Praxis see Dr. Patricia Hobbs
SOE room 101
NC Approved Licensure Areas Available at UNCP

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<th>NC Approved License Areas</th>
<th>NC License Levels</th>
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<td>Birth-Kindergarten</td>
<td>A, R</td>
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<td>Preschool Add-On</td>
<td>Add-On</td>
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<tr>
<td>Elementary, K-6</td>
<td>A, M, MAT, R</td>
</tr>
<tr>
<td>Art, K-12 (Note: The program(s) that leads to the “M” license are in a teach-out program and not accepting new applications effective Fall 2021.)</td>
<td>A, M, MAT, R</td>
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<td>Music, K-12</td>
<td>A, R</td>
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<tr>
<td>Health &amp; Physical Education, K-12</td>
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<td>ESL, K-12</td>
<td>Add-On</td>
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<td>Science, 9-12</td>
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<td>Social Studies, 9-12</td>
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<td>Language Arts Middle Grades</td>
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<td>Mathematics Middle Grades</td>
<td>A, M, MAT, R</td>
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<td>Science Middle Grades</td>
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<tr>
<td>Social Studies Middle Grades</td>
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<td>Academically or Intellectually Gifted, K-12</td>
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<td>Special Education General Curriculum, K-12</td>
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<td>Principal</td>
<td>M, Add-On</td>
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<tr>
<td>School Counselor</td>
<td>M, S</td>
</tr>
<tr>
<td>School Social Work</td>
<td>A, M</td>
</tr>
</tbody>
</table>

CLICK HERE TO OPEN DOCUMENT

A = UNDERGRADUATE INITIAL LICENSURE
M = GRADUATE ADVANCED LICENSURE
MAT = MASTER OF ARTS IN TEACHING INITIAL LICENSURE
R = RESIDENCY INITIAL LICENSURE
S = GRADUATE SPECIALIST LICENSURE
ADD-ON = ADD ON PROGRAMS FOR THOSE WITH A LICENSE

SCHOOL SOCIAL WORK
The School Social Work program is accredited by the Council on Social Work Education (CSWE) and is designed for students who are currently enrolled in the BSW or MSW programs and professionals who have already completed a CSWE approved BSW or MSW program and are currently employed in a NC Public Schools setting.

FOR ADDITIONAL INFORMATION, VISIT THESE LINKS:
CURRENT BACHELOR OF SOCIAL WORK STUDENTS SEEKING LICENSURE
OR
BSW COMPLETER CANDIDATES SEEKING LICENSURE
Required Tests and Scores for North Carolina Licensure

NC State Board of Education Licensure Examination Requirement

- All candidates for initial licensure in North Carolina must submit qualifying scores on the appropriate edTPA performance-based, subject-specific assessment.
- In addition, all candidates for initial licensure in North Carolina must earn passing scores on licensure exams as defined by current NC State Board of Education (SBE) policy (note: current SBE policy does not require an exam for Birth-Kindergarten licensure).
- In the areas of Elementary Education or Special Education, candidates must earn satisfactory scores on the Foundations of Reading test for North Carolina and PRAXIS Content Knowledge for Teaching (CKT) in Mathematics.
- All Middle Grades, Secondary and Special Education candidates must pass the designated PRAXIS II specialty area test(s). Middle Grades and Secondary candidates must pass the principles of learning and teaching or exempt with a passing EdTPA score.
- See the program coordinator or director for information about licensure exam requirements.
- Candidates must have their scores sent directly to the university (UNCP code: RA5534) and the NC Department of Public Instruction by the testing company.
- Candidates should begin their application for the license during the Clinical Practice 2 internship semester.
- Information about the licensure requirements are available at the following websites:

Praxis II and Praxis CKT www.ets.org
NC Foundations of Reading https://www.nc.nesinc.com/
edTPA https://www.edtpa.com/
### Required Tests and Scores for North Carolina Licensure

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<td>Art: Content and Analysis</td>
<td>5135</td>
<td>161</td>
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<td>Birth-Kindergarten</td>
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<td>Counselor</td>
<td>Professional School Counselor</td>
<td>5421</td>
<td>156</td>
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<td>Elementary (K-6)</td>
<td>Pearson Foundations of Reading Test for North Carolina (text 90 or 190)</td>
<td>090</td>
<td>229</td>
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<tr>
<td></td>
<td>New Pearson text 190 began August 23, 2021</td>
<td>190</td>
<td>233</td>
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<tr>
<td></td>
<td>Pearson - Mathematics Subtest</td>
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<td>Elementary Education: Content Knowledge for Teaching Mathematics CKT</td>
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<td>English (9-12)</td>
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<td>English as a Second Language (K-12)</td>
<td>English to Speakers of Other Languages (ESOL)</td>
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<td>Health &amp; Physical Education (K-12)</td>
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<td>Middle Grades Language Arts (6-9)</td>
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<td>PreSchool Add-On</td>
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<td>Reading Specialist</td>
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<td>Social Studies: Content Knowledge</td>
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<td>Pearson Foundations of Reading Test for North Carolina (text 90 or 190)</td>
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**NC Licensure Exams as of August 2021**

**FOR ADDITIONAL INFORMATION ABOUT LICENSURE EXAMS, PLEASE VISIT THE WEBSITE:**

[HTTPS://WWW.ETS.ORG/PRAXIS/NC/REQUIREMENTS/](https://www.ets.org/praxis/nc/requirements)

**FOR ADDITIONAL INFORMATION ABOUT THE NORTH CAROLINA FOUNDATIONS OF READING TEST, PLEASE VISIT THE WEBSITE:**

[HTTP://WWW.NC.NESISNC.COM/](http://www.nc.nesisnc.com/)

**TO LOGIN TO THE NCDPI LICENSURE SYSTEM VISIT**

[HTTPS://VO.LICENSEURE.NCPUBLICSCHOOLS.GOV/](https://vo.licensure.ncpublicschools.gov/)
Academic service-learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities. At UNCP, faculty and students take part in service-learning to enhance learning and achievement in a wide variety of majors and minors, supported through a partnership between UNCP's Office of Academic Affairs and Division of Student Affairs.

Faculty and students benefit from service-learning in many ways. It helps you become someone who has the perspective and tools to solve problems and skills that will set you apart in your professional life. What’s more, it gives you the opportunity to develop your personal goals and values at the same time you accomplish your academic goals. Finally, service-learning empowers you to take part in the life of our community, as an informed voter, a team player, and an effective leader.

Thank you for your interest in service-learning. Please refer to the menu to the right as it includes a variety of resources available through The Office for Community and Civic Engagement to learn more about academic service-learning, see what other academic-service learning faculty have done in the past, and view current academic service-learning designated courses.

For additional information on incorporating academic service-learning into your course curriculum, contact Sandy Jacobs, Associate Director for Service-Learning, at 910-775-4598 or sandy.jacobs@uncp.edu.

See hyperlinks for:
Community and Civic Engagement

Academic Service-Learning
Advising and Other Resources

Academic Advising
Students should meet with their academic advisors each semester. Check Braveweb for your assigned advisor and use the Academic Advising resources available online including Major and General Education Checklists.

Visit our Student Center in the SOE student lounge room 101 for more information on any of these topics.