

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Chancellor's Dining Rm.
Friday, September 24, 2021 at 8:30 AM**

The trustees were led in a pre-meeting breakfast presentation by Ronette Sutton-Gerber, Director of Title IX and Clery Compliance.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the Chancellor's Dining Room. Chair Pat Corso called meeting to order at 9:17a.m.

PLEDGE OF ALLEGIANCE

Trustee Alphonzo McRae led the group in the Pledge of Allegiance.

ROLL CALL

Roll was called and the following Trustees were present:

Pat Corso
Ed Brooks
Linda Mickey Gregory
Allison Harrington
Michelle Ingram
Randall Jones
Dana Hunt-Locklear
Alphonzo McRae
Kenneth Robinette
Karen Sampson
Jesse Thomas

Absent: Allen Jamerson; Bobbi Stanley

Also in attendance: Chancellor Robin G. Cummings; Dr. Zoe Locklear, interim provost and vice chancellor for Academic Affairs (via webex); Dr. Jeff Howard, vice chancellor for Student Affairs; Virginia Teachey, vice chancellor for finance and administration; Steve Varley, vice chancellor for Advancement; Jodi Phelps, executive director of University Communications and Marketing; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; William Maples, executive director of external affairs; Carla Jacobs, auditor; Mark Gogal, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

None.

ETHICS STATEMENT

Chair Corso reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to read the preprinted ethics statement. No member made known any conflicts.

ADDITIONS/DELETIONS TO THE AGENDA

None.

REQUEST FOR APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Special Called Meeting, April 8, 2021
- Board of Trustees Meeting, April 16, 2021
- Board of Trustees Meeting, Closed Session, April 16, 2021
- Board of Trustees Special Called Meeting, July 8, 2021
- Board of Trustees Special Called Meeting, Closed Session, July 8, 2021
- Board of Trustees Endowment Fund Meeting, July 8, 2021
- Board of Trustees Emergency Executive Committee Meeting, September 9, 2021
- Board of Trustees Emergency Executive Committee Meeting, Closed Session, September 9, 2021

**ACTION
2021-27**

Upon motion made by Ed Brooks, seconded by Alphonzo McRae and unanimously carried, the Board of Trustees approved the minutes of the meetings, as listed (**Attachment 2-6**).

**ACTION
2021-28**

Upon motion made by Ed Brooks, seconded by Jesse Thomas and unanimously carried, the Endowment Board approved the minutes of the Board of Trustees Endowment Board meeting held on July 8, 2021, as listed (**Attachment 7**).

**ACTION
2021-29**

Upon motion made by Randall Jones, seconded by Linda Mickey Gregory and unanimously carried, the Board of Trustees Executive Committee approved the minutes of the Emergency Committee meeting held on September 9, 2021, as listed (**Attachment 8-9**).

CHANCELLOR'S REPORT

Chancellor Cummings shared an update regarding the number of COVID cases on campus. The number of cases on campus are very low at this time. The mask requirement for campus is masks are required for inside of buildings and no mask required for outside. This requirement will remain in place for the remainder of the fall semester. Chancellor briefly discussed the budget which is still between the House and Senate. If it passes, it will be good for UNCP which includes \$91 million for a new Allied Health Science Building and monies to assist with repair and renovations. **(Attachment 10)**.

INCLUSION AND DIVERSITY COUNCIL

Drs. Art Malloy and Nicolette Campos gave an update on the Inclusion and Diversity Council. They reviewed the five goals of the council. Drs. Malloy and Campos shared with the group that the council will prepare annual reports to present to the Chancellor and Board of Trustees that will detail the institutional inclusion and diversity priorities and progress. Drs. Malloy and Campos accepted questions from the trustees. **(Attachment 11)**.

COMMITTEE REPORTS

Audit and Ethics

Audit & Ethics Committee Member Thomas reported the committee has two action items for the Board. The committee received the revisions to the 2020-2021 Audit Plan. Then the 2021-2022 proposed Audit Plan was shared with the committee. The audit plan has been approved by the Chancellor. Ms. Carla Jacobs shared a summary of Internal Audit activities. Has worked with the General Counsel's office to identify top risks for ERM reporting requirements to the System Office. She shared they have purchased and will implement an automated software solution on October 1st. Will be securing additional IT audit resources. Ms. Jacobs shared the current external audits that are in progress.

Committee Member Thomas then presented two action items for the Board's consideration.

ACTION 2021-30

Upon motion made by Jessie Thomas and unanimously carried, the Board of Trustees approved the Revisions to the 2020-2021 Audit Plan. **(Attachment 12)**.

ACTION 2021-31

Upon motion made by Karen Sampson and unanimously carried, the Board of Trustees approved the 2021-2022 Audit Plan. **(Attachment 13)**.

Educational Planning and Personnel

Educational Planning & Personnel Committee Chair Harrington presented the Tier II New Hires to the trustees. Chair Harrington that Ms. Lois Williams and Dr. Irene Aiken reported on the fall 2021 undergraduate and graduate enrollment numbers and the total headcount. The fall 2021 census overall total enrollment is 8319 compared to 8262 in fall 2020. Chair Harrington shared that the report included a breakdown of ethnicity and gender enrollment. It also included new academic partnership programs, new online programs and promising doctorate and master's programs. Dr. Derek Oxendine gave a report on the University College organizational and programmatic realignment to increase retention, progression and degree completion. Dr. Oxendine shared several new initiatives to improve the services of their department. He also reported on the increase in the fall-to-fall freshmen retention from 70.7% to 73.0% which is an improvement of 2.3%. Dr. Oxendine compared the UNCP retention rate to the UNC System Group 3 peers and UNCP was the only one that had a positive increase. He also provided an overview of the BSI program which has increased 528.86% in enrollment over the last four years. Dr. Elizabeth Normandy discussed four new degree programs under development: Doctorate of Nursing Practice, Master of Science in Occupational Therapy, Bachelor of Science in Cybersecurity and Master of Health Administration. Dr. Joe West reported on activities from the Faculty Senate and Jaelyn Wynn reported on the activities of the Staff Council. Interim Provost Zoe Locklear reported on summer administrative appointments.

Committee Chair Harrington then presented two action items for the Board's consideration.

**ACTION
2021-32**

Upon motion made by Michelle Ingram and unanimously carried, the Board of Trustees approved the UNCP Land Acknowledgement Statement. **(Attachment 14).**

**ACTION
2021-33**

Upon motion made by Allison Harrington and unanimously carried, the Board of Trustees approved the Revised Faculty Emeritus Policy. **(Attachment 15).**

Finance and Administration

Committee Chair Brooks provided the Board with updates to include the Debt Management and Endowment Update. All three financial ratios monitored by UNCP annually to manage debt are all within established guidelines per UNCP's debt management policy. As of June 30, the Endowment was valued at \$32.7 million within an average investment return of 29.4% during fiscal year 2021. As of July 31, 2021, the Endowment was valued at approximately \$32.8 million with an investment return of 0.03% fiscal year to date. Chair Brooks shared updates on the a few capital projects. Due to challenges with receiving materials, the completion date for the new James A. Thomas Hall has been adjusted to November 24, 2021. The Chavis University Center had a refresh over the summer. On first floor, new tile flooring was installed with new modern student friendly furniture. On second floor, new carpet was installed, fresh paint and new modern student friendly furniture. Students have shared that they really like

the new look and are using the space more. The Campus Recreation/Softball Outdoor Complex is ready to proceed. Chair Brooks shared updates on the Operating Budget. The budget has not been approved so UNCP is operating on a continuing budget for FY 2022. Management flex carryforward for UNCP was approved from 2020-21, in the amount of \$4,064,103. UNCP's total state appropriations are \$78,321,812 plus \$15,239,132 in receipts. Our total budget is \$93,560,944. The university will have a surveillance visit from S&P on October 4th. The university will begin working on the 2023 All Funds Budget Projection that will go before the Board of Governors in May.

Committee Chair Brooks then presented two action items for the Board's consideration.

ACTION

2021-34

Upon motion made by Ed Brooks and unanimously carried, the Board of Trustees approved to Raze Ebert Garage. (**Attachment 16**).

ACTION

2021-35

Upon motion made by Randall Jones and unanimously carried, the Board of Trustees approved the Utility Easements (**Attachment 17**)

Public Affairs and Advancement

Committee Chair Gregory shared that Jodi Phelps provided an update from University Communications and Marketing. The Board of Visitors has added 6 new members this fall. Has seen an increase in media mentions over the fall and had multiple television interviews. UCM has three documentary pieces that are near completion in partnership with PBS NC. Ms. Phelps reported they have completed the university's first comprehensive Brand Assessment Survey project. Completed and launched a new interactive campus map tool and built and launched a new interactive 360 virtual tour companion to the interactive map. Social Media audience continues to trend stable and positively with a total audience as of September 1 of 52,775. UCM will be launching a university-wide social media policy. GPAC has opened for pre-season shows this fall. The 2021-22 Professional Artists' series will open in spring 2022.

Mr. Steve Varley shared updates for the Advancement Office. Mr. Varley shared that they finished the fiscal year 2020-2021 with new gifts and commitments totaling \$7,892,680. He shared that UNCP has experienced a lot of support from UNCP graduates in the form of alumni donors. Mr. Varley shared the relocation of the UNCP Foundation Center which is now located in the newly renovated Pine Cottage. He also shared that a portion of the new UNCP AS Thomas Center is now online and operational. Mr. Varley shared that they have completed the hiring process for the Alumni Director position and Director of Braves Club. Ms. Rebekah Lowry has been named Alumni Director and Tyler Johnson has been named Director of Braves Club.

Committee Chair Gregory then presented two action items for the Board's consideration.

**ACTION
2021-36**

Upon motion made by Linda Mickey Gregory and unanimously carried, the Board of Trustees approved the Renaming of West Hall. **(Attachment 18).**

**ACTION
2021-37**

Upon motion made by Dana Hunt-Locklear and unanimously carried, the Board of Trustees approved to establish an Endowed Professorship of Nursing **(Attachment 19).**

Student Life and Athletics

Committee Chair McRae reported on six informational items from the Student Life and Athletics Committee. Mr. Travis Bryant, Associate Vice Chancellor for Campus Safety and Emergency Operations presented facility updates to the Chavis University Center, the Auxiliary Gym and Pine Hall. Mr. Abdul Ghaffar, Director of Campus Engagement and Leadership presented on Welcome Week and the activities during that week. Ms. LynnDee Horne, Director of Counseling and Psychological Services presented on trainings they have conducted for staff members.

Mr. Dick Christy, Athletics Director, shared the geographical and philosophical advantages of the transition to the Conference Carolinas in 15 of our 16 sports. He shared that the current class will be inducted with the 2020 class on October 22. Mr. Christy reviewed the revamping of the Hall of Fame process in 2013 and the current structure for selecting classes. Lastly, Mr. Christy reviewed the gender equity draft plan and process with the committee.

DIVISION REPORTS

Each cabinet member presented a 2-3 minute highlight of their perspective divisions. Chair Corso asked for any questions or comments regarding the division reports. None were noted. **(Attachment 20)**

CONFLICT OF INTEREST NOTICE

Chair Corso recognized Mr. Kelvin Jacobs to review the conflict of interest notice the university received regarding the following Trustees Bobbi Stanley (Trustee Stanley and her spouse own Stanley Dentistry and a financial interest in the real estate holding company, Harbor Landing. Dr. Stanley is a manager of RBS Estates, partner of RBS Management and the Director of the Stanley Institute, Inc.) ; Ed Brooks (Trustee Brooks is an attorney with the Law Office of Edward Brooks, PLLC. He is a partner and President of Kwaan Consulting, LLC. Mr. Brooks' spouse is employed by Scotland Memorial and Southeastern Regional Medical Center); Kenneth Robinette (Trustee Robinette is the Chief Operating Officer of CF Smith Property); Karen Sampson (Trustee Sampson and her spouse own real estate in Pembroke); Jesse Thomas (Trustee Thomas is the CEO of Healthy Blue and Vice President of the Medicaid Segment at Blue Cross Blue Shield NC. (BCBSNC); and Linda "Mickey" Gregory (Trustee

Gregory is the Fleet Manager for Canal Wood, LLC and she and her spouse own a financial interest in the company). Mr. Jacobs stated that the States Ethics Commission did not find an actual conflict of interest but found the potential for a conflict of interest. The potential conflict identified does not prohibit service in their roles as trustees. Mr. Jacobs reminded the Trustees of their obligation under UNC Policy Manual 200.1, to notify the university of any potential conflicts of interest, should they become aware of such conflicts.

CONSIDERATION AND REQUEST TO APPROVE THE DELEGATION OF AUTHORITY RESOLUTION

Chair Corso recognized Mr. Mark Gogal and Mr. Kelvin Jacobs who discussed the draft Delegation of Authority that was presented to the Board. Mr. Gogal highlighted six primary areas in the resolution. Shared that the draft resolution will be sent to President Hans for review and recommendations.

Chair Corso then presented one action item for the Board's consideration.

ACTION 2021-38

Upon motion made by Pat Corso, seconded by Jesse Thomas, and unanimously carried, the Board of Trustees approved the draft resolution pertaining to the Delegations of Authority (**Attachment 21**).

CHAIRMAN'S REPORT

Chair Corso reiterated what was presented to the Board at the retreat. He then called on Chancellor Cummings to share with the Board the \$91 million dollars that is allocated in the budget for an Allied Health Science Building. Asked Chancellor to share what the purpose of the building will be and how important it will be for this area and campus.

Chair Corso then presented two action item for the Board's consideration.

ACTION 2021-39

Upon motion made by Kenneth Robinette, seconded by Michelle Ingram, and unanimously carried, the Board of Trustees approved the 2021-2022 BOT Endowment Fund Appointments (**Attachment 22**).

ACTION 2021-40

Upon motion made by Alphonzo McRae, seconded by Randall Jones, and unanimously carried, the Board of Trustees approved the Chancellor Emeritus to Retired Interim Chancellor Jenkins (**Attachment 23**).

CLOSED SESSION

Chair Corso requested the Board move into closed session.

**ACTION
2021-41**

Upon motion made by Pat Corso and unanimously carried, the Board of Trustees approved the motion to go into closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of employment of any employee. *NCGS 143-318.11(a)(1)(6)*

Minutes of the closed session are stated in a separate document.



Upon motion made, properly seconded and unanimously carried, the Board of Trustees approved the motion to return to open session.

ANNOUNCEMENTS

Chair Corso recognized Teresa Bryant, Recording Secretary for the Board of Trustees who reviewed the announcements as listed on the agenda.

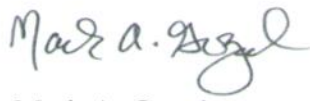
ADJOURNMENT

There being no further business to come before the Board, Chair Corso asked for a motion and the meeting was adjourned at 12:33pm.

Respectfully Submitted,

Teresa L. Bryant
Recording Secretary

I certify these minutes accurately reflect the full board meetings held on September 24, 2021.



Mark A. Gogal
Assistant Secretary

Attachments:

1. Agenda, Board of Trustees Meeting, September 24, 2021
2. Board of Trustees Special Called Meeting, April 8, 2021
3. Board of Trustees Meeting, April 16, 2021
4. Board of Trustees Meeting, Closed Session, April 16, 2021
5. Board of Trustees Special Called Meeting, July 8, 2021
6. Board of Trustees Special Called Meeting, Closed Session, July 8, 2021
7. Board of Trustees Endowment Fund Meeting, July 8, 2021
8. Board of Trustees Emergency Executive Committee Meeting, September 9, 2021
9. Board of Trustees Emergency Executive Committee Meeting, Closed Session, September 9, 2021
10. Chancellor's Report
11. Inclusion and Diversity Council
12. Revisions to 2020-2021 Audit Plan
13. 2021-2022 Audit Plan
14. UNCP Land Acknowledgement Statement
15. Revised Faculty Emeritus Policy
16. Raze Ebert Garage
17. Utility Easements
18. Rename West Hall
19. Establish Endowed Professorship
20. Division Reports
21. Delegation of Authority Resolution
22. 2021-2022 BOT Endowment Fund Appointments
23. Award the Designation of Chancellor Emeritus to Retired Interim Chancellor Jenkins