A Meeting of the Task Force on Teaching Excellence  
September 16, 2021, 3:30 pm  
330 West Hall and WebEx  
University of North Carolina, Pembroke

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<tr>
<td>Terence Dollard (to 2023)</td>
<td>Tiffany Locklear (to 2022)</td>
<td>Kennard DuBose (to 2022)</td>
<td>Charles Beem (to 2022)</td>
<td>Kaitlin Campbell (to 2023)</td>
<td>Kirill Bumin (to 2022)</td>
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<td>Carla Rokes (to 2024)</td>
<td>Laura Staal (to 2024)</td>
<td>Cherry Maynor Beasley (to 2023)</td>
<td>Eun Hee Jeon (to 2023)</td>
<td>Siva Mandjiny (to 2024)</td>
<td>Christopher Solano (to 2024)</td>
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Library Representative: Robert Arndt (to 2023)

Members present: Charles Beem, Kaitlin Campbell, Kennard DuBose, Scott Hicks, Eun Hee Jeon, Tiffany Locklear, Siva Mandjiny, Carla Rokes, and Christopher Solano
Member absent: Cherry Maynor Beasley, Kirill Bumin, Terence Dollard, and Laura Staal
Guests present: Scott Billingsley and Jenna Freeman

I. The meeting was called to order at 3:30 pm.
II. The minutes of the March 16, 2021, meeting were approved, 8-0-0.
III. The agenda was adopted as presented, 8-0-0.
IV. Reports
   a. Associate Provost Scott Billingsley thanked members for their service and encouraged faculty to schedule their classes in West Hall’s new classrooms.
   b. The report of TLC director Scott Hicks was presented in writing prior to the meeting.
   c. Academic Resources director Jenna Freeman reported that the TLC’s FY2022 budget is $27,000, with $20,000 disbursed to Fund 152100 and $7,000 disbursed to Fund 101490. The available balances in those funds are $19,199 and $7,000, respectively. The available balance of the University’s faculty development non-state fund (252120) is $817.97, she reported.
V. New Business
   a. The support unit assessment report was approved as presented, 8-0-0.
   b. The task force recommended funding of a Grant for Syllabus Transformation to Laura Hakala for ENG 2230 in the amount of $350.
VI. Task force members discussed the status of the TLC’s budget and questions regarding online proctoring.
VII. The meeting was adjourned at 4:11 pm.