Faculty Senate Routing Form

1. Item Description
   a. Item Title: Add Digital Portfolio Administrator and Change Qualifications of Senate-Appointed Members
   b. Brief Description: Revision to the Faculty Handbook (Article VI, Section 5B, Point 2. on page 29) regarding FERS membership:
      Current Language: 2. The Faculty Evaluation Review Subcommittee - The subcommittee shall consist of seven members. Each division will be represented on the subcommittee, and there will be one at-large member. At least two of the faculty appointed each year must be tenured. The At-Large member must come from a department not already represented.
      Suggested Language: 2. The Faculty Evaluation Review Subcommittee - The subcommittee shall consist of eight members. Each division will be represented on the subcommittee, plus one at-large faculty member and one Digital Portfolio Administrator as appointed by the Provost. Among senate-appointed members, no department may be represented more than once and at least four must hold tenure.
   c. Initiated by: Faculty Governance Committee
   d. Type:
      x Action □ Resolution □ Recommendation

2. Faculty Senate Action
   x Approved □ Not Approved □ Other
   Senate Vote [Yes-No-Abstain]: 22-0-0 Date of Meeting: 2021.12.01
   Senate Chair Signature: [Signature] Date: 06 - Dec - 2021
   Senate Secretary Signature: [Signature] Date: 2021.12.01

3. Provost
   a. Provost Action:
      x Approved □ Not Approved □ Acknowledge Receipt
      Comments:
      Provost Signature: [Signature] Date: 12/08/2021
4. Chancellor
   a. Requested Action:
      
      x  For Action  □  For Information  □  Recognition of Receipt

   b. Chancellor Action:
      
      □  Approved  □  Not Approved  □  Acknowledge Receipt

   Comments:

   Chancellor Signature: ___________________________ Date: ___________________________

Once finalized, copies will be returned to Special Assistant to the Chancellor who will
scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and
Secretary of the Faculty Senate. The latter will post the
Proposal/Recommendation/Resolution on the Faculty Senate Website.