Faculty Senate Routing Form

1. **Item Description**
   a. Item Title: Vote to change the meeting day for the Budget Advisory Committee meeting time
   b. Brief Description: Page 30 of the 2021-2022 Faculty Handbook reads: Budget Advisory Committee meets "The second Tuesday of each month" which should be changed to Budget Advisory Committee meets "The fourth Monday of each month."
   c. Initiated by: Executive Committee
   d. Type:
      - [x] Action
      - [ ] Resolution
      - [ ] Recommendation

2. **Faculty Senate Action**
   - [x] Approved
   - [ ] Not Approved
   - [ ] Other
   Senate Vote [Yes-No-Abstain]: 22-0-0
   Date of Meeting: 2020.09.01
   Senate Chair Signature: Date: 03-Sep-2021
   Senate Secretary Signature: Date: 2020.09.01

3. **Provost**
   a. Provost Action:
      - [x] Approved
      - [ ] Not Approved
      - [ ] Acknowledge Receipt
      Comments:
      Provost Signature: Date: 9-7-21

4. **Chancellor**
   a. Requested Action:
      - [x] For Action
      - [ ] For Information
      - [ ] Recognition of Receipt
   b. Chancellor Action:
      - [ ] Approved
      - [ ] Not Approved
      - [ ] Acknowledge Receipt
      Comments:
Once finalized, copies will be returned to Special Assistant to the Chancellor who will scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and Secretary of the Faculty Senate. The latter will post the Proposal/Recommendation/Resolution on the Faculty Senate Website.