Faculty Senate Routing Form

1. Item Description
   a. Item Title: Proposal #2 from the Faculty Evaluation and Review Subcommittee
   b. Brief Description: Creation of separate Chair's Annual Evaluation Report Template, including a “not applicable” blank. Adding language to ensure Chairs address the new requirement to candidly assess faculty member’s progress towards P&T in teaching, service and scholarship.
   c. Initiated by: Faculty and Institutional Affairs Committee
   d. Type:
      X Action      □ Resolution      □ Recommendation

2. Faculty Senate Action:
   X Approved      □ Not Approved      □ Other
   Senate Vote [Yes-No-Abstain]: 17-0-0      Date of Meeting: May 5, 2021

   Senate Chair Signature: ___________________________      Date: ___________________________
   Senate Secretary Signature: ___________________________      Date: ___________________________

3. Chancellor:
   a. Requested Action:
      X For Action      □ For Information      □ Recognition of Receipt

   b. Chancellor Action:
      □ Approved      □ Not Approved      □ Acknowledge Receipt
      Comments: ___________________________

   Chancellor Signature: ___________________________      Date: ___________________________

Once finalized, copies will be returned to Special Assistant to the Chancellor who will scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and Secretary of the Faculty Senate. The latter will post the Proposal/Recommendation/Resolution on the Faculty Senate Website.