

Meeting of the Budget Advisory Committee

Draft Minutes

Monday, March 22, 2021 (via Webex)

Members Present: Joanna Hersey, Leah Fiorentino (Chair), Jamie Mize, Kirill Bumin, Beverly Justice, Olivia Oxendine, Corneilia Tirla, Chris Solano

Guests: Zoe Locklear (Interim Provost), Leslie Bell

- I. The meeting was called to order at 3:33 by Committee Chair Leah Fiorentino.
- II. The agenda was adopted as distributed.
- III. The meeting minutes from February 22 were approved by acclamation.
- IV. Update on campus budget scenarios (In CFO Teachey's absence, Dr. Locklear shared the following information)
 - a. The university is receiving more federal guidance on how to use HEERF II monies. Students have been alerted about application for funds. \$3 million of the \$11 million was designated for student funding. About 2K students had applied within several days of the announcement and about \$2 million of the \$3 million has been distributed. One of the differences with HEERF II is that funds can be given to online and graduate students which was not the case for HEERF I. December 31st is the deadline for distribution of funds. Requests have been made to academic units and others across campus in determining how to use and distribute remaining funds. All requests must be COVID-related and critical in nature with an emphasis on one-time monies. The Chancellor could decide to use additional funds for student aid. HEERF III funds have not been received yet. Additional funds have been received from the state level from GEER (Governor's Emergency fund) that has also been distributed for student aid. About \$78K of these funds have been held back to assist students with Summer School.
- V. Academic Affairs Update (No separate report from Dr. Locklear as AA information was wrapped into the budget information above)
- VI. Discussion of UNC system schools budget practices
 - a. UNCP Academic Deans submission of budget proposals (aligned with ASU's annual budget forum model). Support and buy-in from the Chancellor and cabinet would be essential for implementation and success. A more informal approach might be better received. This group will formulate recommendations to be presented to the Faculty Senate, one of which would be to have each college/school host a strategic plan and budget forum specific to their unit rather than one event for all academic units. The idea of soliciting informal perspectives of the deans as to their receptiveness of these practices was also discussed.
 - b. Involvement of faculty in distribution of funds/monies (aligned with NCSU's budget committee purpose and practice). A recommendation to administration to share distribution strategies with this committee in the spirit of increasing transparency and keeping the campus informed. The decisions on distribution of HEERF funding is a great example of this need.

- c. Chair Fiorentino will create a draft of recommendations discussed here for review and revision by the committee. Once finalized, the recommendations will be shared with Dr. Locklear and CFO Teachey for input.
- VII. Old Business- Jodi Phelps will be looking at calendar to determine possible dates for Budget Forum in a collaborative effort for CFO Teachey to address general faculty.
- VIII. New Business-none
- IX. Adjournment- meeting adjourned at 4:49 pm. Next meeting: April 26 at 3:30 pm.

ATTACHMENT A

App State OLIVIA
East Carolina OLIVIA
Elizabeth City BEVERLY
Fayetteville State CORNELIA
NC A&T CHRIS
NC Central KIRILL
NC State BEVERLY
UNC Asheville JOANNA
UNC Chapel Hill CHRIS
UNC Charlotte CORNELIA
UNC Greensboro JAMIE
UNC Wilmington KIRILL
Western Carolina JAMIE
Winston-Salem JOANNA