

Enrollment Management Subcommittee

February 10, 2021 at 3:30PM

Via WebEx

Webex Information:

Enrollment Management

Hosted by Shilpa Regan

<https://uncp.webex.com/uncp/j.php?MTID=m17274bd35f535e56c564888fab6e528a>

Wednesday, Feb 10, 2021 3:30 pm | 1 hour 30 minutes | (UTC-05:00) Eastern Time (US & Canada)

Occurs the second Wednesday of every month effective 1/13/2021 until 2/10/2021 from 3:30 PM to 5:00 PM, (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 180 722 0456

Password: 5HbdSma2ee3

62c39112f7dc43e7aca3eed2f0865e8d_20210210T203000Z

Join by video system

Dial 1807220456@uncp.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 180 722 0456

Committee Members:

Polina Chemishanova

Joanna Hersey

Beth Holder (Dean for University College)

Alice Kay Locklear

Shilpa Regan

Crystal Walline

Lois Williams (AVC for Enrollment)

Vacant (EDUC)

Vacant (SGA representative)

Agenda

- I. Call to order
- II. Approval of Minutes from the January 13, 2021 meeting
- III. Report from Chair
- IV. Reports
 - a. Lois Williams (AVC for Enrollment)
 - b. Beth Holder (Dean for University College)
- V. Old Business
 - a. Student Handbook Edits: Adding, Dropping, Withdrawing From Courses (see Appendix A).
 - i. These edits are currently reflected in the academic catalogue (<https://catalog.uncp.edu/content.php?catoid=24&navoid=1441#undergraduate-grading-and-academic-eligibility>)
- VI. New Business
 - a. Use the UNC System Office Self service withdrawal (see Appendix A)
- VII. Announcements
 - a. Next meeting is March 10, 2021
- VIII. Adjournment

Appendix A

Student Handbook (pages 98-99): https://www.uncp.edu/sites/default/files/2020-09/200902_DSA_2021_StudentHandbook_v11.pdf

Current in Catalog:

A student may withdraw from a course after the drop/add period through the last day to withdrawal from a class (see academic calendar for dates). Students will receive a W grade. The Course Withdrawal form is available online, and in Brave Central. The Course Withdrawal form must be completed and submitted to the Registrar's Office for processing (form must have all necessary signatures before it will be processed). Students entering UNCP as freshmen will have the option of withdrawing from a maximum of 16 semester hours of coursework.

A student who transfers to UNCP may not withdraw from more than the maximum number of hours of coursework as determined by the table below during their undergraduate career at UNCP. After a student has withdrawn from the maximum allowed number of credit hours, any subsequent withdrawal will result automatically in a grade of "F." These limits apply only to the Fall and Spring semester courses, not to Summer session courses.

Transfer Hours	Maximum Withdrawal Hours
0-59 hours	16
60+ hours	13
Candidate for Second Bachelor's degree	13

Current because of Covid:

A student may withdraw from a course after the drop/add period through the last day to withdrawal from a class (see academic calendar for dates). Students will receive a W grade. The [Course Withdrawal online form](#) is available on the registrar's website. Once completed, the student's academic advisor will have 48 hours to respond with an approval or denial. The student, instructor, and academic advisor will be notified once the form has been processed. Students entering UNCP as freshmen will have the option of withdrawing from a maximum of 16 semester hours of coursework.

A student who transfers to UNCP may not withdraw from more than the maximum number of hours of coursework as determined by the table below during their undergraduate career at UNCP. After a student has withdrawn from the maximum allowed number of credit hours, any subsequent withdrawal will result automatically in a grade of "F." These limits apply only to the Fall and Spring semester courses, not to Summer session courses.

Transfer Hours	Maximum Withdrawal Hours
0-59 hours	16
60+ hours	13

New draft:

A student may withdraw from a course after the drop/add period through the last day to withdrawal from a class (see academic calendar for dates). Students can withdrawal from classes through the BraveWeb self-service registration portal. If accepted, the student will receive a W grade. Students will have the option of withdrawing from a maximum of 16 semester hours of coursework.