

**Academic Affairs Committee Minutes**  
**August 19, 2020 at 3:30 pm**  
Via WebEX: <https://uncp.webex.com/meet/robin.snead>

**Committee Members Present:**

Robert Arndt (Chair, Subcommittee on Academic Support Services)  
Cherry Beasley (Senator)  
Paul Flowers (Chair, Subcommittee on Curriculum)  
Benjamin Killian (Senator)  
Renee Lamphere (Senator)  
Cindy Locklear (Senator)  
Zoe Locklear (Ex Officio, Interim Provost)  
Shilpa Regan (Chair, Enrollment Management Subcommittee)  
Maria Pereira (Senator)  
Robin Snead (Senator; Chair, Academic Affairs Committee)  
Joseph Van Hassel (Chair, General Education Subcommittee)

**Committee Members Absent:**

None

**Guests Present:**

Liz Normandy  
Polina Chemishanova  
Art Malloy  
John Lillis

- I. Meeting Called to Order @ 3:30pm**
- II. Approval of Minutes from April 15, 2020**  
Motion made to approve, seconded, and unanimously approved
- III. Approval of Agenda**  
Motion made to approve, seconded, and unanimously approved
- IV. Report from Chair**  
No new business. Encourage students to social distance.
- V. Report from Administration**

Zoe Locklear, Interim Provost Report

- SACS visit is middle of September; will be a virtual visit. Dr. Normandy is sending announcements.
- Welcome 28 new faculty – please greet and make feel welcome

- During summer implemented process for faculty to teach online – 125 approved to teach fully online; did not deny any requests; shifted courses as needed
- OOL offered several PD opportunities – overwhelming response even with no stipend
- Daily course ratios - % of courses delivered in each format for undergrad 40% completely online; 60-65% all online – reasonable amount of hybrid and all F2F classes
- Across system – 25% offered completely online – one campus was as high as 65% online
- Conversation about offering a winter term – all online – what is needed to help students to complete degree requirements and GPA - working out details
- Census numbers - 8,262 – 3.7% over Fall 2019 – can attribute significant amount to grad school
- Freshman numbers down – smallest in 10 years – 902
- Retention at 70.7%
- Appointed new Dean for School of Ed and new Dean for Library just appointed
- New Department Chairs – Ki Cha – Chair of Counseling; Jamie Martinez – Chair of History
- Thanks for all the work over the Summer.

## **VI. Reports from Subcommittees**

### **A. Academic Support Services**

See report – tutoring by WebEx began 8/24

New academic recovery model – academic workshops all online beginning 8/31

Library reduced hours

Writing Center - New Director Dixon – all sessions online

### **B. Curriculum**

Has not meet yet.

Curriculog is not open yet. Shifted back to paper in Spring. Not sure if that will happen this year. If faculty can enter directly that speeds up process but there are issues with routing.

### **C. Enrollment Management**

Has not met yet.

Need to fill positions including SGA rep.

### **D. General Education**

Has not met yet. No report.

## **VII. Unfinished Business**

### **Curriculog**

- There have been issues that caused backup such as proposals that come from a department but also affect other departments.

- How will routing be managed?
- Changes in course format (ie, lecture to studio)
- Before acting need guidance from Registrar's Office, Executive Committee

#### ICC Proposal

- Ad hoc committee prepared proposal – went to Senate
- Presented summary report of proposal and comments
- Lots of discussion from Senate; went back to AA committee then tabled due to several concerns
- Abby Mann sent out survey to collect comments from faculty.
- After BLM march in Pembroke, there is a strong interest in diversity requirement.
- Executive committee needs to look at this. Robin suggests continuing to table proposal. One critique is that process was rushed last year.
- Cherry is concerned proposal will be sent around to various committees before AA committee is able to work on it.
- Current SGA president stated original request was for diversity requirement and it developed into ICC proposal based on history of UNCP.
- Do we proceed as ICC is for vote or create new proposal?
- Student Affairs moving forward with several diversity events.
- Art Malloy stressed importance of diversity courses/requirement.
- Committee to review PDF and comments. Will be taken up at next meeting. No intent to let proposal sit.

#### **VIII. New Business**

None

#### **IX. Announcements**

Zoe – UNC system paused all new program approvals until December. The new system president is going to reconsider pause.

#### **X. Adjourned at 4:16pm**