## **Registering a Taskstream Account**

To begin registering a new Taskstream Account, navigate to <u>https://www.uncp.edu/academics/colleges-schools/school-education/taskstream</u>

## Find and click on Taskstream Help Ticket button

• If you find that you don't have access, complete this the Taskstream Help Ticket form to set up your account or ask for any concerns. You will be asked to provide your **UNCP banner id number and your UNCP email address** so your account can be created.

Taskstream Help Ticket

You will be taken to a short Google Form, answer all the questions and submit the form.

Once the form is submitted, you will be set up with a Taskstream account within a few days.

The address you entered on the form will receive a message from *notification@taskstream.com*, it will look like this

(EXTERNAL) Taskstr	eam by Watermark Confirmation defermance 494 494 494 494 494 494 494 49	Click on t
CAUTION: This e	mail originated from outside of the organization. Do not click on links or open attachments unless you recognize the sender and know the content is safe.	messaye
Welcome to Ta Your new acco	skarteam by Watermarki unt has been successfully created.	create a
Please save thi Your username	is email for your records. I is the state of the semailuncp.edu	and regis
Please click the https://www.ta	a link below to start using your account: skstream.com/pub/rest_password.asp?r=frow.tc4kSour6&u=fyctcoproycuc3ow	account
For assistance downloadable support.waten	For assistance with using the Taskstream by Watermark tools, we encourage you to visit the Support Center to access a collection of resources. Our resources include online help, frequently asked questions, downloadable guides, as well as information about who to contact for additional support. You can access the Support Center by clicking Help at the top right of your Taskstream home page, or by going to support watermainformights.com.	
***This is an ai	stomated email, please do not reply***	Unce you
Thank you, The Watermari support@wate 800-311-5656	k Support Team markinsights.com	has been
Taskstream, Tk order to empo	20. and LiveText joined forces in 2017 and are now united under a new name: Watermark. Our mission is to put better data into the hands of administrators, educators, and learners everywhere in wer them to make meaningful improvements.	you will b
About this En	al	access Ta
You've receive	d this message because you are a Taskstream subscriber.	
TaskStream he accountability	ips ensure that today's learners have the knowledge and skills they need to succeed. We provide the highest quality cloud-based software and supporting services to manage assessment and processes. demonstrate learning achievement, and foster continuous improvement throughout the education network. To learn more, please visit us at <u>www.taskstream.com</u> .	via
Taskstream, 71 Reply Forv	West 23rd Street. New York, NY, 10010, USA ward	login.task

Click on the link the message provides to create a password and register your account. Once your account has been registered you will be able to access Taskstream

ogin.taskstream.com

## **Enrolling in your Program**

To enroll into a program locate and click the *Enter Code* button on the Taskstream main screen. If you haven't enrolled in any programs yet it will be located towards the bottom of the blue box, if you do have another program you are enrolled in it will be located in a yellow box below those programs.

ち taskstream <sup>by Watermark-</sup>	FOLIOS & WEB PAGES	LESSONS, UNITS & RUBRICS	STANDARDS	COMMUNICATIO	ENTER CODE when you are enrolled in no programs
Taskstream Suppo UNCP Taskstream us https://tinyurl.com/t	rt iers: If you need assistance wi askstreamuncp	th Taskstream, complete this help ticket :	and someone will be in touch	6	
The Learning achievement portfolios, ou shared resource	Achievement Tools (LAT) by for improving teaching and le tcomes assessment and data rces, surveys, and field placen	Taskstream facilitates the demonstratio arning. The customizable, easy-to-use fe collection, standards-based lesson and u ent and clinical practice management.	n and assessment of learnin, eature set includes: electron init planning, communication	g ic 1 tools,	
You are curre to enroll your your instituti If you previou	ently not enrolled in any actives rself as an author. If you do no on.	re programs. If you are a student and have t have a code, please contact your instru-	ve a self-enrollment code, er uctor or the Taskstream Coo	iter it here rdinator at	
	View/copy old program wor	k.	e •	Read More	

Enter the program code (provided by your instructor or program coordinator/director) into the search bar and click search.

ちtaskstream <sup>by Watermark</sup> ー	FOLIOS & WEB PAGES	LESSONS, UNITS & RUBRICS	STANDARDS	COMMUNICATIONS	My Ac RESOUR	count CES	<b>Q</b> IM	Help	
Self Enrollme	ent								
Home » Self Enrollment						Help with Self			
Directions : To self-enroll into a program, enter your program code below.Program codes are created by your institution. If you do not have your code, please contact your instructor or the Taskstream Coordinator at your Institution.						Enrol If you evalua	are a re ator, you	viewer o	or OT self-
		Enter program code :	SEARCH			enroll must l a pros	into a p be manu tram ma	orogram; Ially enro nager.	you olled by
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If the correct program is displayed, click ENROLL. Otherwise, click CANCEL and check to make sure you entered the correct code

ちtaskstream <sup>by Watermark -</sup>	FOLIOS & WEB PAGES	LESSONS, UNITS & RUBRICS	STANDARDS	COMMUNICATIONS	My Account	R IM	Help	
Self Enrollme	ent							
Home » Self Enrollme	nt » Program Information							
Directions : Confirm y	our program selection below					🛛 Help	on this	s Page
If this is the co	rrect program, click	the 'Enroll' button to compl	ete the enrollmen	t process.				
Program : Undergra DRF used in progra Program Status : Ao Program Descriptic Preparation Progra	aduate Unit-Wide Checkpoint m : Unit-Wide Checkpoint #1 f :tive m : Complete this DRF portfoli m.	¥1 DN 2100 & EPP Admission o when taking EDN 2100 Introduction to	Education and applying for	Admission to the Educator	CANCEL	- DO NOT E	ENROLL	L

Once you click ENROLL you are asked if you want to start work on the program and the program will show up each time you log on to Taskstream

