Minutes of the Meeting of the Task Force on Teaching Excellence  
Sept. 15, 2020  
Webex  
University of North Carolina, Pembroke

Members present: Robert Arndt, Cherry Maynor Beasley, Charles Beem, Kirill Bumin, Terence Dollard, Scott Hicks, Eun Hee Jeon, Shenika Jones, Zhixin Kang, Siva Mandjiny, Claudia Nickolson, and Carla Rokes

Members absent: Conner Sandefur and Joe Sciulli

Guests present: Leslie Bell and Beth Holder

I. Call to Order  
a. The meeting was called to order at 3:32 pm, 11-0-0.

II. Approval of Minutes  
a. The minutes of the March 17 meeting were approved, 11-0-0.

III. Adoption of the Agenda  
a. The agenda was adopted as presented, 11-0-0.

IV. Reports  
a. Beth Holder, Associate Vice Chancellor for Student Success and Dean of the University College, reported the state of various grant activities, including funding of mentors and supplemental instructors; a focus on continued student support grant funding; a review of first-year retention numbers (70.7 percent overall); the University College’s desire for additional learning communities, given higher retention outcomes; the development of a retention council; and a focus on truly undeclared majors.

b. Scott Hicks, Teaching & Learning Center Director, presented his report, emphasizing increased rates of faculty participation in professional development since March.

c. Leslie Bell, Academic Resources Director, reported of a 2.5 percent cut to Academic Affairs budgets and invited members to inform her of technology-related needs due to the COVID19 pandemic.

   i. Fund No. 101490 (Faculty Development Center Operating Budget)  
      1. Beginning Balance: $7,000.00  
      2. Debits: ($663.93)  
      3. Available Balance: $6,336.07  

   ii. Fund No. 152100 (Faculty Development)  
      1. Beginning Balance: $15,000.00  
      2. Debits: ($1,600.00)  
      3. Available Balance: $13,400.00  

   iii. Fund No. 252120 Available Balance: N/A

V. New Business
a. Grants for Excellence in Teaching & Learning  
   i. The Task Force recommended funding of $2,906, pending availability, of the proposal of Jonathan Ricks (Counseling) in the area of play therapy and theory, with the caveat that guest lectures be recorded and preserved, 11-0-0.

b. Grants for Syllabus Transformation  
   i. The Task Force recommended funding of $450, pending availability, of the proposal of Autumn Lauzon (English, Theatre & Foreign Languages) for the transformation of ENG 2050, in collaboration with the Office of Community & Civic Engagement, 11-0-0.

VI. For the Good of the Order  
VII. Adjournment  
   a. The meeting was adjourned at 4:24 pm, 11-0-0.