**PSY 4900**

**Internship in Psychology**

**Internship Proposal**

**Internship Eligibility:** In order to participate in the Psychology internship experience, you must:

~Be a psychology major

~Have a minimum overall GPA of 3.0 and a minimum Psychology GPA of 3.0

~Have **completed** at least 9 hours in Psychology at UNCP and 60 hours towards graduation at the time of application

~Find an Internship Site where you will be doing tasks relevant to your Psychology degree.

~This internship can be paid or unpaid.

Please type all responses to this proposal.

**Section One: Student Information**

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Banner ID#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Advisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Semester Hours **completed** in Psychology\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (minimum required is 9)

Psychology hours to be taken at the same time as the internship (other than the internship) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Psychology GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_Overall GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(minimum 3.0 for both)

**Attach a copy of your unofficial transcript(s) highlighting your psychology classes.**

**Section Two: Internship Information**

Proposed Internship Site - Agency/Institution\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of proposed on-site supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position of proposed on-site supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email of proposed on-site supervisor

Starting Date\_\_\_\_\_\_\_\_\_\_\_\_ Ending Date\_\_\_\_\_\_\_\_\_\_\_\_

Hours/week\_\_\_\_\_\_\_\_\_\_\_\_\_ Total hours \_\_\_\_\_\_\_\_\_\_\_\_\_ Credit hours \_\_\_\_\_\_\_\_\_\_

\*You can receive 1 hour of credit for every 45 hours you spend on site. The maximum credits that can be received is 3. You will receive a Pass/Fail grade.

**Section Two Continued: Internship Information**

Briefly summarize what you will be doing in this internship and how these activities are connected to Psychology:

What knowledge and skills related to the field of Psychology would you would like to learn during this internship?

1.

2.

3.

4.

If you are applying for internship credit for a position you already hold, please explain what new responsibilities and learning experiences you will be engaging in as part of the internship experience. If this is a new experience for you, please put NA in this section.

**Section Three: Narrative**

Attach a one-to-two page typed paper describing your proposed internship. Specify how the proposed internship is relevant to your previous psychology coursework and/or work experience and your career objectives and what you hope to learn from this experience. What will you be able to contribute to the agency or institution?

**Section Four: Agreement between student and faculty sponsor: This section helps you outline when you will meet with your faculty sponsor throughout the semester and the types of academic assignments you will be required to submit. At minimum, these assignments should involve multiple journal reflections. If your internship is during the summer, you need to plan check-ins with your sponsor, but you are not required to meet in person.**

Psychology Faculty Sponsor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Office\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Planned contacts between student and faculty sponsor

1.

2.

3.

4.

Academic assignments Due Date

1.

2.

3.

4.

These assignments must be graded by your faculty sponsor. Please outline the basis for grading discussed with your faculty sponsor:

**~The Faculty Sponsor must call the On-Site Supervisor to confirm supervision agreement.**

**Section Five: Agreement between student and on-site supervisor**

This portion of the proposal should be completed prior to registration for the internship credit. Provide a copy of this form to your on-site supervisor.

Starting Date\_\_\_\_\_\_\_\_\_\_\_\_ Ending Date\_\_\_\_\_\_\_\_\_\_\_\_ Hours/week\_\_\_\_\_\_\_\_\_\_\_\_\_

**Projected Work Schedule:**

**Projected meetings between student and on-site supervisor:**

**Activities/Student Responsibilities:**

1. a. Internship Activity:

b. Knowledge and/or skill learning goals related to this activity:

2. a. Internship Activity:

b. Knowledge and/or skill learning goals related to this activity:

3. a. Internship Activity:

b. Knowledge and/or skill learning goals related to this activity:

4. a. Internship Activity:

b. Knowledge and/or skill learning goals related to this activity:

**Required Signatures**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Faculty Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*In signing, advisor confirms that the student meets the eligibility requirements**

**Faculty Sponsor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*In signing, sponsor agrees to meet with student throughout the semester and/or monitor his/her internship progress through other means**

**Internship Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*In signing, the internship supervisor agrees to supervise the student’s onsite activities**

**Department Chair Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**