

## **UNC Pembroke Campus Safety and Health Committee Meeting Minutes**

Thursday, March 15, 2018 9:00 am  
University Center, Room 213

Present: Michael Bullard, Carolyn Parsons, Sharon Matilla, McDuffie Cummings, Charles Chavis, Annette Straub, Travis Bryant, Devan Britt, Sheila Hardee, Austin Sheppard, Sylvia Chavis, Whitney Akers, Ed Locklear (Chief of Pembroke Police)

Michael Bullard called the meeting to order.

Old business:

- The Department of Transportation will begin to bring equipment on site for the Prospect Road project during the week of April 10, 2018. Mr. Travis Bryant stated a meeting will be held next week to find out the construction schedule.
- Carolyn Parsons asked if motorists will be able to make a U-turn at the railroad. Travis Bryant stated there will be a turnaround area at Burger King.
- Sharon Matilla stated that motorists traveling on Prospect Road and University road do not yield for pedestrians. The new construction to Prospect road will help in this. Chief Cummings stated that they are working with Pembroke Police to have more patrols.
- The projected completion date for the Prospect Road project is October 1, 2019.
- Sharon Matilla asked when the sidewalk construction project along Hwy 711 would begin. Travis Bryant stated that this would be a 2022 project, and surveying has begun.
- The University is in the process of finalizing the purchase of Gravel Lot 21 for the West Hall renovation. Demolition for the renovation will begin this summer and will be completed in phases.
- Sylvia Chavis asked if offices would be in the building. Travis Bryant stated he could only confirm that DoIT would be in West Hall.
- The new School of Business schedule has moved back due to funding issues. All funding is needed to be raised by the end of March 2018. It will be approximately six to eight months before major groundwork begins on the School of Business construction project.
- Chief Cummings spoke on the parking situation on campus. An outside vendor is coming to UNCP to conduct a parking study and will make recommendations.
- Sharon Matilla requested that a public forum be held for students and community members regarding pedestrian crosswalk safety.
- The EHS Office will send informational flyers to campus regarding pedestrian safety.
- Travis Bryant suggested for Chief Locklear and Chief Cummings to work with Mark Locklear in University Communications and Marketing to put information in news outlets about upcoming construction and motorists/pedestrian safety.
- Annette Straub also suggested that the safety information be put on the marquee to help make the community aware.

- Sharon Matilla has proposed the new class schedule idea to the faculty senate but received some pushback because it would interfere with the four week Winter break. Travis Bryant suggest Dr. Matilla to schedule a meeting with the Provost to discuss her idea for a new calendar.
- Mike Bullard has completed Laser Safety Officer training for the laser purchase and the room renovation should be completed by the end of the semester or early summer.

New Business:

- Sylvia Chavis informed Chief Cummings that the Business Building has been left unlocked at nights since the new housekeeping shift change. Chief Cummings will follow up on this.

Environmental Health and Safety Office Report:

- To date, there have been six accidents on campus since the beginning of the year. The EHS office has offered additional training for facilities on slips/trips/falls.
- Inspections have been conducted in Jones building, facilities, and the Auxiliary Services building.
- The EHS Office has trained 44 employees recently.
- There are now over 1500 people on the Live Safe App.

*Submitted by Devan Britt*