

Academic Information Technology Committee (AITC)
Monday, November 11, 2019 at 3:30pm
Chavis University Center 208

Members of AITC

Joe West, (Chair)

Ottis Murray, (Secretary)

Senators:

- Larry Arnold (ARTS, 2020)
- Lisa Mitchell (EDUC, 2020)
- Roland Stout (NSM, 2021)
- Mohammad Rahman (SBS, 2020)
- Des Woods, SGA Senator

Jaime Martinez (LETT, 2021)

Kevin Pait, Interim CIO

Terry Locklear, Instructional Designer

Ki Byung Chae (CHS, 2021), Interim Dir. of Online Learning

Debbie Bullard, Rep. of Accessibility Resource Center

Dennis Swanson, Dean of Mary Livermore Library

Members Present: Joe West, Ottis Murray, Larry Arnold, Lisa Mitchell, Terry Locklear, Debbie Bullard, Des Woods

Members Absent: Jaime Martinez, Roland Stout, Mohammad Rahman, Ki Chae, Kevin Pate, Dennis Swanson

Visitors: Jorge Castillo

- A. Roll Call: The meeting was called to order at 3:30 pm.
- B. Approval of Minutes: The Minutes were approved.
- C. Adoption of Agenda: The Agenda was approved as disseminated
- D. Reports
 - 1) AITC Chair – Joe West
 - a) New CIO will join UNCP in December
 - (1) Scheduled to meet with the committee in January
 - 2) AVC for Technology, Resources & Chief Information Officer – Kevin Pait
 - a) Absent; no report
 - 3) Interim Director of Online Learning – Ki Chae
 - a) Absent
 - b) Terry Locklear reported
 - (1) Three candidates identified for Director of Online learning
 - (2) UNCP proctoring for the Winter semester will not be available
 - (3) UNC scheduling for online system available for approved locations by zip code
 - 4) Dean of Library Services – Dennis Swanson
 - a) Absent; no report
- E. Unfinished Business
 - 1) Technology purchases; discussion
 - i. AITC role, as representatives of faculty, in technology purchases; we should drive process

- ii. Example: shift from Blackboard to Canvas (discussion: bottom-up model of decision making)
 - iii. Possible leverage of member representation on Faculty Budget Committee as means of engaging in the process
 - iv. Initiate discussion with new CIO and previous top-down model approach to new technology
 - v. Use it or lose it: process should be in our charter to ensure we insert ourselves in the process
 - vi. AITC committee agrees most desirable model is bottom-up
 - 1. Chair will report to Executive Committee and engage CIO in discussion regarding this.
- 2) Course and Level (scheduling); discussion
- 1. Discipline specific technology needs are critical in terms of identification and deployment
 - a. Need a higher-level of awareness in order to meet specialized needs
 - 2. Lisa will survey and report back room attributes and assignments
- F. New Business: none
- G. For the Good of the Order: none
- H. Dolt Technology Report for AITC: none
- I. Announcement: none
- J. Adjournment: 4.55 pm