

**Academic Affairs Committee
October 16, 2019 at 3:30 pm
University Center 251**

Agenda

Committee Members:

Robert Arndt (Academic Support Services Subcommittee Chair)
Cherry Beasley (Senator)
Dorea Bonneau (Enrollment Management Subcommittee Chair)
Susan Edkins (Senator)
Benjamin Killian (Senator)
Diana Lee (Curriculum Subcommittee Chair)
Nancy Palm (General Education Subcommittee Chair)
Michael Spivey (Senator)
Robin Snead, Chair (Senator)
Misty Stone (Senator)
David Ward (Provost and VC for Academic Affairs)
Jeff Warren, Secretary (Senator)

- I. Call to Order**
- II. Approval of Minutes from September 18, 2019 ([Appendix A](#))**
- III. Approval of Agenda**
- IV. Actions Requiring Votes**
- V. Report from Chair**
- VI. Reports from Administrators**
- VII. Reports from Subcommittees**
 - a. Academic Support Services Subcommittee
 - b. Curriculum Subcommittee
 - c. Enrollment Management Subcommittee
 - d. General Education Subcommittee
- VIII. Unfinished Business**
 - a. Discussion about HawkAlerts and EAB system (related to retention)
 - b. Information on General Education programs at other UNC system schools and peer institutions
- IX. New Business**
- X. Announcements**
- XI. Adjournment**

Appendix A

Academic Affairs Committee September 18, 2019 at 3:30 pm University Center 251

Minutes

Committee Members in Attendance:

Robert Arndt (Academic Support Services Subcommittee Chair)
Dorea Bonneau (Enrollment Management Subcommittee Chair)
Susan Edkins (Senator)
Benjamin Killian (Senator)
Diana Lee (Curriculum Subcommittee Chair)
Michael Spivey (Senator)
Robin Snead, Chair (Senator)
Misty Stone (Senator)
David Ward (Provost and VC for Academic Affairs)
Jeff Warren, Secretary (Senator)

Committee Members not in Attendance:

Nancy Palm (General Education Subcommittee Chair)
Cherry Beasley (Senator)

Recording Secretary: Jeff Warren

I. Call to Order

- a. Meeting was called to order promptly at 3:30pm

II. Approval of Minutes from August 21, 2019

- a. Minutes from last meeting were reviewed, amended, and approved (See attached)

III. Approval of Agenda

- a. Meeting agenda was approved as circulated

IV. Actions Requiring Votes

(None)

V. Report from Chair (See attachment)

- a. Curriculog concerns. Still not accessible for course/program proposals. Will continue to investigate concern. Is causing many issues related to development of new programming/approval.
- b. Faculty Senate Chair wants to make sure access for bringing concerns is available. Meeting at Starbucks, for example.
- c. Student interest in adding \$5 to Brave Card and requiring instructors to allow online submission of assignments.

VI. Reports from Administrators

- a. Provost Ward reported:
 - i. Board of Trustees will visit campus tomorrow (9/19).
 - ii. Enrollment up across the system; number of first time, full time students and transfer students is down.

- iii. Change to university mission statement to include “graduate” rather than “masters.” This will allow for the development of doctoral programs.
- iv. Dean search committee for the School of Education is being launched and dean search committee for Honors College is being launched. Both in early stages.
- v. Minority and American Indian Recruitment and Retention task-force co-chairs are being identified to help in these efforts.
- vi. Enrollment increased (growth of 7.9)
 - 1. Most enrollment gains made by increases in retention.
 - 2. Make use of early alerts, multiple grading/assignment opportunities.

VII. Reports from Subcommittees

- a. Academic Support Services Subcommittee
 - i. No report.
- b. Curriculum Subcommittee
 - i. No report.
 - ii. Pathway/timeline for curriculum proposals
- c. Enrollment Management Subcommittee
 - i. SGA representative has concerns about Brave Central.
 - ii. NC Promise and impact on seats in courses.
 - iii. Chairs/Deans decide seat caps on courses
 - iv. Parking remains a concern
- d. General Education Subcommittee
 - i. No report.

VIII. Unfinished Business

(None)

IX. New Business

Committee priorities for 2019-2020

- Every committee should decide on priorities with clear goals and outcomes.
- Increase retention
- general education curriculum
- Discussion about non-cognitive questionnaire and how that might be used to funnel students to preventative services at the onset of their academic tenure here.

X. Announcements

- a. **SPARK Meetings—please participate in survey and attend forum**
- b. **Betsy Barefoot and John Gardner visiting—please attend.**

XI. Adjournment (4:38pm)