

Academic Affairs Committee
August 21, 2019 at 3:30 pm
University Center 251

Agenda

Committee Members:

Robert Arndt (Academic Support Services Subcommittee Chair)
Cherry Beasley (Senator)
Dorea Bonneau (Enrollment Management Subcommittee Chair)
Susan Edkins (Senator)
Diana Lee (Curriculum Subcommittee Chair)
Nancy Palm (General Education Subcommittee Chair)
Michael Spivey (Senator)
Robin Snead, Chair (Senator)
Misty Stone (Senator)
David Ward (Provost and VC for Academic Affairs)
Jeff Warren, Secretary (Senator)

- I. Call to Order**
- II. Approval of Minutes from April 17, 2019 ([Appendix](#))**
- III. Approval of Agenda**
- IV. Actions Requiring Votes**
- V. Report from Chair**
- VI. Reports from Administrators**
- VII. Reports from Subcommittees**
 - a. Academic Support Services Subcommittee
 - b. Curriculum Subcommittee
 - c. Enrollment Management Subcommittee
 - d. General Education Subcommittee
- VIII. Unfinished Business**
- IX. New Business**
 - a. Procedures for agendas, minutes, and reports from subcommittees

- b. Items from the Senate Retreat (for EMS)
 - i. Student demographics and changes (?) in admissions
 - ii. Impact of NC Promise growth on courses and on campus services
- c. Plagiarism discussion on faculty listserv

X. Announcements

XI. Adjournment

Appendix

Minutes

Meeting of the Academic Affairs Committee
Wednesday, April 17, 2019; 3:30 p.m.
University Center 233

Members Present: Abigail Mann, Chair (Senator), Robert Arndt (Chair, Academic Support Services Subcommittee), Polina Chemishanova (Senator), Roger Ladd (Chair, General Education Subcommittee), David Oxendine (Senator), John Parnell (Senator), John Porter Lillis (Chair, Curriculum Subcommittee), David Ward (Provost and VC for Academic Affairs)

Members Absent: Cherry Beasley (Senator), Michael Spivey (Senator), Dorea Bonneau (Chair, Enrollment Management Subcommittee), David Young (Secretary).

Guests: No list of guests.

Recording Secretary: David Oxendine (in David Young's absence)

I. Call to Order

The meeting was called to order by Dr. Mann (Chair) at 3:32 p.m.

II. Approval of Minutes from March 20, 2019 Meeting

The minutes were approved as written.
(Approved 6-0-0).

III. Approval of Agenda

The agenda was approved as distributed.

IV. Actions Requiring Votes

a. Curriculum Agenda: <https://uncp.curriculog.com/agenda:102/form>

b. NOT INCLUDED IN AGENDA: PLEASE FOLLOW LINKS BELOW

- i. Applied Management Information Systems, Operations Management, B.I.S.
 1. <https://uncp.curriculog.com/proposal:1170/form>
- ii. Teaching with Middle Grades Science Education Specialization, M.A.T.
 1. <https://uncp.curriculog.com/proposal:1098/form>
- iii. Teaching with Science Education (9-12) Specialization, M.A.T.
 1. <https://uncp.curriculog.com/proposal:1097/form>
- iv. Teaching with Social Studies Education (9-12) Specialization, M.A.T.

1. <https://uncp.curriculog.com/proposal:982=8/form>
- v. **Political Science, Pre-Law**
 1. <https://uncp.curriculog.com/proposal:1047/form>
- vi. **Public Administration, Criminal Justice, M.P.A.**
 1. <https://uncp.curriculog.com/proposal:1009/form>
- vii. **Public Administration, Emergency Management M.P.A.**
 1. <https://uncp.curriculog.com/proposal:1007/form>
- viii. **Public Administration, Public Management, M.P.A.**
 1. <https://uncp.curriculog.com/proposal:993/form>
- ix. **Requirements for a M.P.A.**
 1. <https://uncp.curriculog.com/proposal:992/form>

All Curriculum items and program items were **approved: (6-0-0)**.

V. **Report from Chair**

Chair thanked the committee for their hard work and serving this academic year.

VI. **Reports from Administrators**

Provost Ward report all is well.

VII. **Reports from Subcommittees**

- a. General Education Subcommittee (Dr. Roger Ladd)

No report from Dr. Ladd.

- b. Curriculum Subcommittee (Dr. Porter Lillis).

Dr. Lillis had nothing official to report to the Committee.

- c. Enrollment Management Subcommittee (Dr. Dorrea Bonneau)

- d. At this point, Dr. Polina Chemishanova made a motion to extend the meeting by 15 minutes and Dr. David Oxendine seconded the motion. The motion passed by unanimous consent.

In Dr. Bonneau's absence Dr. Melissa Schaub reported on Course Management statement concerning student absences on the first day of class: "If a student a student is not in attendance on the first day of and the instructor is not contacted to explain the absence within 24 hours of the class, that student may, at the discretion of the faculty member, be dropped; attendance equivalents for online students listed below." Discussion followed where in the catalog this statement should be located as well making students aware of this policy. **Approved (6-0-0)**.

- e. Subcommittee on Academic Support Services (Mr. Robert Arndt).

No report.

VIII. Unfinished Business

None.

IX. New Business

Dr. Mann mentioned the meeting Thursday April 18, 2019 at 11:00am in the Library Conference room 212 to discuss with Dr. Dennis Swanson the moves the University of California has made in response to rising costs and inflexibilities of Elsevier's "big deals," and how UNCP may respond.

Dr. Mann mentioned Dr. Beasley emailed that she and others from the Nursing program would be attending.

X. Announcements

None.

XI. Adjournment

Meeting ended at 5:17pm.

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