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| **UNCP ID** | **8** | **4** | **0** |  |  |  |  |  |  |

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| **Student Information** |
| **Last Name** | **First Name** | **Middle Initial** | **Suffix** **(Jr., II., etc)** |
| **Home Phone** | **Cell phone** | **Email****@bravemail.uncp.edu** |

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| **Academic Information*****Initial each statement below:*** |
|  I understand that when I repeat a course, both grades remain on my transcript. A student will receive credit (earned hours) for a course one time, and the most recent grade will be used in meeting graduation requirements. This means that if I fail the course that I am repeating, then I may not go back and use the original grade. UNCP Repetition of Course Work Policy (see Academic Catalog): Students admitted prior to Fall 2013 – the **MAX** allowed repeats for any course is 3. For students admitted in Fall 2013 and after, the **MAX** allowed repeats for any course is 2. Additionally, I am aware that my financial aid may not cover repeated coursework. |

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| **Repeating Course Information Signatures** |
| **Term Repeating Course****(circle one)** | **Spring Maymester/Summer I Summer II Fall** | **Year** |  |
| **Subject Code** | **Course Number** | **Title of Course** |

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| **Student’s Signature** |  | **Date** |

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| **Additional Approvals: *Only if repeating course number exceeds policy*** |
| **Department Chair (Print)** | **Signature** | **Date** |
| **Dean (Print)** | **Signature** | **Date** |