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| **Student Information** | | | | | |
| **Last Name** | | **First Name** | | **Middle Initial** | **Suffix**  **(Jr., II., etc)** |
| **Home Phone** | **Cell phone** | | **Email**  **@bravemail.uncp.edu** | | |

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| **Academic Information**  ***Initial each statement below:*** |
| I understand that when I repeat a course, both grades remain on my transcript. A student will receive credit (earned hours) for a course one time, and the most recent grade will be used in meeting graduation requirements. This means that if I fail the course that I am repeating, then I may not go back and use the original grade.  UNCP Repetition of Course Work Policy (see Academic Catalog): Students admitted prior to Fall 2013 – the **MAX** allowed repeats for any course is 3. For students admitted in Fall 2013 and after, the **MAX** allowed repeats for any course is 2.  Additionally, I am aware that my financial aid may not cover repeated coursework. |

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| **Repeating Course Information Signatures** | | | | | |
| **Term Repeating Course**  **(circle one)** | | **Spring Maymester/Summer I Summer II Fall** | | **Year** |  |
| **Subject Code** | **Course Number** | | **Title of Course** | | |

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| **Student’s Signature** |  | **Date** |

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| **Additional Approvals: *Only if repeating course number exceeds policy*** | | |
| **Department Chair (Print)** | **Signature** | **Date** |
| **Dean (Print)** | **Signature** | **Date** |