

Emergency Grading and Withdraw Accommodation

Office of the Registrar

UNC Pembroke

This emergency grading and withdraw accommodation will be active for the Spring 2020 semester to address the global pandemic COVID-19.

Pass/Fail Grading

As of March 27, 2020, UNC Pembroke will expand the pass/fail option for **undergraduate** students, who may choose the pass/fail option for **undergraduate** courses in which they are registered for the Spring 2020 semester.

Please note this emergency grading accommodation only applies to **undergraduate** students. The Graduate School is reviewing this matter, and any updates will be noted within this document, which will be posted on the UNCP website.

How these Grading Accommodations Apply to Undergraduate Students:

- Students enrolled in licensure programs, such as teacher education and nursing, please seek guidance from your advisor regarding the pass/fail option.
- All courses will be graded as usual (letter grades). Undergraduates may choose to make their courses pass/fail at the conclusion of the Spring 2020 semester. Submission of letter grades will follow the existing semester schedule and are therefore due on May 11, 2020.
- From May 12-July 31, 2020, students may elect to convert their grade to a pass/fail designation. Students will initiate that request with the Office of the Registrar. Step by step instruction will be forthcoming as we work out the technology and details surrounding this temporary change of practice. **Please consult your academic advisor to discuss the potential consequences of this action.**
- A passing grade will not be factored into the GPA; however, these courses will count towards earned semester hours.
- A passing grade during Spring 2020 will count towards applicable curricular, major, continuation, and graduation requirements.
- A passing grade will count for hours towards degree and will fulfill prerequisite requirements.
- Hours earned for a passing grade will continue to count towards the student's overall hours. The student should check with their academic advisor to determine if there are any issues with a passing grade in academic programs where licensure is an outcome (i.e. nursing and teaching license).
- Given this grading change for spring 2020, Dean's List and Chancellor's List will not be notated on student records.
- Given this grading change for Spring 2020, Academic Standing may not be calculated unless it assists a student in returning to good academic standing.
- UNCP will include a transcript note on all academic records, regardless of grading basis, notating the global public health emergency during Spring 2020.

C19 Grade

As of March 23, 2020, the University will create a new grade of 'C19' as an alternative to the Incomplete, or 'I,' grade for any undergraduate student adversely affected by the public health emergency. This grade will also be used to identify courses that may need to extend past the Spring semester.

How this will apply:

- A 'C19' grade will work similarly to an 'I' grade for an individual student. As with an 'I' grade, a student could pass the course; however, the student requires more time to complete particular assignments after the course has ended. Once work is complete, the grade will convert to a letter grade or a pass/fail grade if the student wishes.
- 'C19' grades address the mid-semester change in the instructional experience of a student to remote learning, and they reflect that delayed coursework is due to the global public health emergency.
- The 'C19' designation will also be used for courses that are unable to transition to a remote method of instruction and require continuation past the affected term (Spring 2020).
- 'C19' grades will not be included in GPA calculation, will not count towards credits earned, will not satisfy graduation requirements, and will not be calculated as a 0.00 GPA for eligibility and financial aid (SAP) processing.
- Deadlines to replace 'C19' designations with permanent grades will extend to December 3, 2020.

Incomplete grades assigned prior to Spring 2020

- Incomplete grades assigned prior to Spring 2020 and due to be complete during the Spring 2020 semester are automatically granted an extension until December 3, 2020. Faculty and students may continue to work together to resolve an incomplete grade. If they are unable to do that due to the current public health crisis, they do not need to request an extension of time – it has been automatically applied.
- Any extension of time needed beyond December 3, 2020, should be submitted to the Office of the Registrar via email from the faculty member to registrar@uncp.edu.

Withdraw Accommodation

The UNC System's UNC Policy 400.1.5 (R) provides guidance for fostering student success for undergraduate students. Section II.C of the regulation requires us to establish policies and processes for extenuating withdraw circumstances. Per the provisions of this regulation, we must immediately:

- Provide students with the opportunity to withdraw from undergraduate courses due to the impacts of COVID-19 [Online Course Withdrawal Form](#);
- Ensure that courses that a student withdraws from due to the impacts of COVID-19 do not count as one of a student's career drops;
- Ensure that any courses that are repeated for grade forgiveness as a result of COVID-19 do not count as one of a student's allowable forgiveness courses;
- To the extent feasible, streamline their existing procedures for withdrawing for Spring 2020 courses;
- To the extent feasible, allow withdrawal from courses to happen after the end of the semester, including after the posting of grades.

Because of this change in policy we are changing the last date to drop to July 31, 2020. You may go online and withdraw from any courses at any time between now and then. Please remember that these drops will not count in the total number of drops you are allowed. All drops this semester after March 10 will be considered to have been an impact of COVID-19 and will not count in the total number of drops.

Grade replacement will not count towards a student's total grade replacements. Please pay close attention to your academic record to ensure that courses you repeat during this unusual semester are recorded correctly. Notify the Office of the Registrar regarding any concerns you have.

Questions about these changes should be sent to the Office of the Registrar, registrar@uncp.edu.