

Student's Name: \_\_\_\_\_ Banner ID #: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Street or PO Box

City, State & Zip Code

Academic Year: \_\_\_\_\_ Ethnicity (optional): \_\_\_\_\_ Cell #: \_\_\_\_\_

Living in the residence halls as a first-year student at UNC Pembroke is both a requirement and a privilege. The residence hall experience is an important part of a student's total education. Living, studying, dining and socializing in proximity with other students enables the development of interdependence, respect for others and social and interpersonal skills. Being a part of the BraveNation residential community is such an important part of the Braves First-Year Experience, that the university requires it. All first-year full-time students (enrolled in 9 credits or more in a given semester), are required to live in a residence hall on campus. Requests may be granted for exception to the residency requirement under the following circumstances (please check one of the following)\*:

- Married student living with spouse (attach copy of marriage license)
- Parent or guardian with legal custody of children (attach birth certificate or documentation)
- Over 21 years of age or will be before August 1
- Veteran (attach official documentation/proof)
- Living with parent(s) or legal guardian within the following counties: Robeson, Scotland, Hoke, Bladen, Columbus at the parent/guardian principal residence. (UNCP notarized letter from parent/guardian noting student is commuting from their address is required. Please attach to this document.) *Please note this specific exception to the first-year student residency requirement is in effect for the 2020-21 academic year only at this time.*
- Special need (documentation reviewed on a case-by-case basis.) Please include a detailed, descriptive reason for the request on the back of this form plus attach any needed documentation to support the request.

If you have any questions regarding this form, please contact Carol Hunt, housing coordinator, in the Office of Housing and Residence Life at 910.521.6228 or at carold.hunt@uncp.edu.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(If student is under 18 years of age)

Please submit this form along with proper documentation to:

Housing and Residence Life  
UNC Pembroke  
1 University Drive  
Pembroke, NC 28372

or by fax (910.775.4299) or on campus at Belk Hall, Room 119.

For office use only:

Approved  
 Not Approved

\_\_\_\_\_ Authorization Signature  
\_\_\_\_\_ Decision Letter Sent \_\_\_\_\_ (Date) \_\_\_\_\_ (Initials)



# FIRST-YEAR STUDENT (FRESHMAN) HOUSING WAIVER APPLICATION

Explanation for Special Need Exception to Residency Requirement

\*Please be advised that submission of the Housing Waiver Application form does not guarantee approval to live off campus. You will receive notification from the Office of Housing and Residence Life regarding verification of your status.

# FIRST-YEAR STUDENT (FRESHMAN) HOUSING WAIVER APPLICATION

## Living with Parent/Guardian Notarized Letter



Date \_\_\_\_\_

Student Name (please print legibly): \_\_\_\_\_

Parent/Legal Guardian Name and Address (please print legibly):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street or PO Box

\_\_\_\_\_  
City, State & Zip Code

\_\_\_\_\_  
County (must reside in Robeson, Bladen, Hoke, Scotland, or Columbus County)

Parent or Legal Guardian: I certify the above named student is my son/daughter/legal ward appointed by a court, who will reside in my principal residence (listed above) while attending UNCP. As an occupant of my principal residence s/he will commute to any classes at UNCP from this address.

\_\_\_\_\_  
Signature of parent or legal guardian

\_\_\_\_\_  
Date (mm/dd/yy)

### NOTARIZATION

\_\_\_\_\_ County, North Carolina

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document:

\_\_\_\_\_  
Name(s) of principal(s)

\_\_\_\_\_  
Date

(Official Seal)

\_\_\_\_\_  
Official Signature of Notary

\_\_\_\_\_  
Notary Public's Printed or Typed Name

\_\_\_\_\_  
Notary Public's Commission Expiration