

**MINUTES OF THE  
SPECIAL CALLED MEETING OF  
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE  
BOARD OF TRUSTEES  
Tuesday, June 18, 2019 at 2:30 PM**

The special called meeting of the University of North Carolina at Pembroke Board of Trustees was held via teleconference. This special called meeting was properly noticed in accordance with State law. Chairman Don Metzger called the meeting to order at 2:33 p.m.

**ROLL CALL**

Roll was called and the following Trustees were present as indicated:

Don Metzger  
Pat Corso (via phone)  
Alphonzo McRae (via phone)  
Wiley Barrett (via phone)  
Bob Caton  
Allen Jamerson (via phone)  
George Little (via phone)  
Larry Stone (via phone)  
Jim Thomas (2:38 p.m.)

Absent:

Mary Ann Elliott  
Allison Harrington  
Karen Sampson

Also in attendance: Chancellor Robin G. Cummings (via phone); Mark Gogal, chief of staff; Dr. Jeff Frederick, search committee chair; Joshua D. Malcolm, general counsel and assistant secretary to the Board of Trustees; and recording secretary to the Board of Trustees Tina Rodgers, Office of the General Counsel.

**INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS**

Mr. Malcolm introduced SGA president Thomas Crowe-Allbritton and Dr. Jeff Frederick, dean, College of Arts and Sciences. Dr. Frederick was attending in his capacity as chair of the vice chancellor for Finance and Administration search committee. Mr. Malcolm notified the Board that although Mr. Allbritton was attending the meeting, he would not participate in any discussions or potential action items, as he had yet to be sworn in as a trustee.

**ETHICS STATEMENT**

Chairman Metzger reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

**PURPOSE OF MEETING**

The Board of Trustees met to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a prospective employee.

Chairman Metzger recognized Dr. Frederick to explain the search process for the new vice chancellor for Finance and Administration. Dr. Frederick stated he accepted a request by Chancellor Cummings in mid-January to be chair of the search committee. Dr. Frederick chose a committee of 12 university employees representing various departments was assembled and given its charge to conduct a thorough search. On February 21, the committee met and selected Academic Search to assist with the process. Applications for the position were collected from March 8-April 12. Dr. Frederick stated the search garnered 40 applications from individuals from very diverse professional backgrounds. Based on predetermined criteria, and in conjunction with feedback from the search firm, the committee selected 7 applicants to participate in WebEx interviews. The search committee then invited three finalists for on-campus interviews during May and June, which included interaction with various campus constituents and affiliated groups. Following his remarks, Dr. Frederick asked if there were any questions. Hearing none, Dr. Frederick exited the room.

**CLOSED SESSION**

Chairman Metzger requested the Board move into closed session.

Upon motion made by Bob Caton, seconded by Jim Thomas, and unanimously carried, the Board of Trustees approved the motion to move into closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a prospective employee (*NCGS Section 143-318.11(a)(6)*).

*Minutes of the closed session are stated in a separate document.*



Upon motion made by Jim Thomas, seconded by Bob Caton and unanimously carried, the Board of Trustees approved the motion to return to open session.

Following closed session discussion, Chairman Metzger asked for a motion related to the recommendation from Chancellor Cummings.

**ACTION  
2019-16**

Upon motion made by Jim Thomas, seconded by Bob Caton and unanimously carried, the Board of Trustees approved the motion to appoint Virginia Teachey to the position of vice chancellor for Finance and Administration at the salary and under the terms and conditions described in the appointment letter, and as recommended by Chancellor Robin G. Cummings.

Chancellor Cummings and the administration then received and answered several follow-up questions. Several trustees expressed interest in having access to the resumés/CV of the other finalists in addition to the finalist recommended for approval.

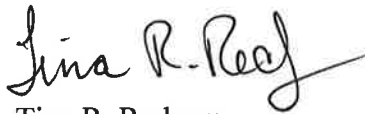
### **ADJOURNMENT**

Upon motion made by Jim Thomas, seconded by Bob Caton and unanimously carried, the meeting of the Board of Trustees adjourned at 3:10 p.m. Chairman Metzger thanked the trustees for their time.

Respectfully submitted,



Joshua D. Malcolm  
Assistant Secretary



Tina R. Rodgers  
Recording Secretary

Attachments:

1. Agenda – Special Called Meeting, Tuesday, June 18, 2019