The Minutes of the Meeting of the Task Force on Teaching Excellence
Nov. 20, 2018, 3:30 p.m.
222/223 Education Bldg.
University of North Carolina, Pembroke

Members present: Charles Beem, Kirill Bumin, Terence Dollard, Scott Hicks, Eun Hee Jeon, Shenika Jones, Zhixin Kang, Claudia Nicholson, Carla Rokes, and Conner Sandefur

Members absent: Michael Alewine, Cherry Maynor Beasley, Siva Mandjiny, and Joe Sciulli

Guests present: Beth Holder and Karl Kinscherf

I. Call to Order
   a. The meeting was called to order at 3:32 p.m.

II. Approval of Minutes
   a. The minutes were approved as presented, 7-0-0.

III. Adoption of the Agenda
   a. The agenda was adopted as presented, 7-0-0.

IV. Reports
   a. Associate Vice Chancellor for Student Success and Dean of the University College—Beth Holder (Appendix A)
      i. Dr. Holder reviewed efforts under way in support of establishing the University College advised by a UC Council and discussed potential offerings of new courses that support first-year student growth and development.
   b. Teaching & Learning Center Director—Scott Hicks (Appendix B)
      i. Dr. Hicks welcomed new members Claudia Nicholson and Conner Sandefur, called attention to efforts under way to develop a formal faculty mentoring program, and asked members to consider recommendations for professional development to assure excellence in online teaching and learning.
   c. Review of Financial Resources—Academic Resources Director Leslie Bell of Academic Affairs
      i. Fund No. 101490 (Faculty Development Center Operating Budget)
         1. Beginning Balance: $7,250
         2. Expenditures: $573 (approximate)
         3. Available Balance: $6,677 (approximate)
      ii. Fund No. 152100 (Faculty Development)
           1. Beginning Balance: $15,000
           2. Expenditures: $462 (approximate)
           3. Available Balance: $14,538 (approximate)
      iii. Fund No. 252120 (Teaching & Learning Center)*
           1. Beginning Balance: $3,017.40
           2. Expenditures: $729.70
           3. Available Balance: $2,347.70
              a. New faculty transition funds: Meet with Cherry
V. New Business
   a. Presentation by Karl Kinscherf, Southeast Regional Education Sales Manager, Steelcase Education: What Can the Active, Dynamic, and Innovative Classroom of the Future Be and Do?
      i. Mr. Kinscherf reviewed the history of Steelcase and its commitment to research and development on faculty and classroom spaces; surveyed trends in engagement, technology, student behaviors, and teaching and learning in higher education and their impact on classroom spaces; emphasized the importance of creating an active-learning ecosystem in which pedagogy, space, and technology are interconnected and holistic, designed for attention and movement, and inclusive of active learning; discussed the importance of “in-between” spaces; and offered access to webinars and “thought-starters” with Storr for professional development and grant submission.

VI. Old Business
   a. There was no old business.

VII. Adjournment
   a. The meeting was adjourned at 4:48 p.m.

Minutes respectfully submitted,
Scott Hicks