**Health, Safety, and Environment Subcommittee**

Meeting Agenda

Monday, April 8, 2019 at 3:45-4:45

Location: UC233

Committee Members:

Kelly Blackmon-Moran, Nursing

Ki Byung Chae, Educ

Josephine Chaumba, SBS

Paul Flowers, NSM

Laura Hess, ARTS

Walter Lewallen, LETT, Chairperson

David Young, Library

McDuffie Cummings, Chief of Police

Michael Bullard, Safety Officer for Environmental Health and Safety

Charles Chavis, Staff Council Representative

I. Call to Order

II. Approval of Minutes of November 5, 2018 Meeting (Appendix A)

III. Approval of Agenda

IV. Report from the Chair

1. Safety Committee relationship questions referred to Mark Gogol for the time being.
2. Chief Cummings will look into “panic button” system implementation on classroom computers.

V. Old Business

1. 911 issues (welcome to Travis Bryant)
2. Status of funding issue for secure-door-locks issue.
3. Results of Treat Assessment Study? What is the exact number of classrooms on campus that cannot be locked from the inside. FIAC members like the doors in Sampson. As a stopgap, what about cheap door bolts?

VIII. New Business

IX. Announcements

X. Adjournment

**Appendix A**

**Health, Safety, and Environment Subcommittee**

Meeting Minutes

Monday 11 March 2018  
 3:45-4:45 pm

Location: UC 233

Committee Members Present:

Josephine Chaumba, SBS

Paul Flowers, NSM, Secretary

Laura Hess, ARTS

Walter Lewallen, LETT, Chairperson

David Young, Library

Committee Members Absent:

Kelly Blackmon-Moran, Nursing

Ki Byung Chae, Educ

McDuffie Cummings, Chief of Police

Michael Bullard, Safety Officer for Environmental Health and Safety

Charles Chavis, Staff Council Representative

I. Call to Order

*Chair W. Lewallen called the meeting to order at 3:48 pm*

II. Approval of Minutes of November 5, 2018 Meeting (Appendix A)

*Minutes of the 5 Nov 2018 meeting were declared approved by unanimous consent.*

III. Approval of Agenda

*The meeting agenda was approved with one editorial revision (correction of typographical error in item V.d, changing “Treat” to “Threat”).*

IV. Report from the Chair

*The chair reported on the status of a number of old and new business items as summarized below.*

V. Old Business

1. Clarification of the distinction between the charges of the two Safety committees and their organizational relationship to one another.  
   *After some discussion, the Committee agreed that the following formal request be made to its parent committee, FIAC:   
     
   The Health, Safety and Environment Subcommittee (HSES) requests that Faculty and Institutional Affairs Committee provide clarification of the relationship between the HSES (part of the UNCP Faculty Senate committee structure) and the similarly charged committee hosted by the UNCP Office of Environmental Health and Safety (part of the Police and Public Safety Department).*
2. Remainder of meetings: schedule of meetings  
     
   *The Chair noted the next meeting would be the last one of the semester and that it was scheduled for Mon 8 Apr 2019, 3:45-4:45 pm in UC 233.*
3. Status of funding issue for secure-door-locks issue.  
     
   *Per this request from FIAC, the chair agreed to inquire with M. Bullard and C. Chavis (HSES members and also PPS staff).*
4. Results of Threat Assessment Study  
     
   *Per this request from FIAC, the chair agreed to inquire with M. Bullard and C. Chavis (HSES members and also PPS staff).*

VIII. New Business

1. Matters relayed from FIAC/Faculty Senate: Do we have any trained, medical first responders on campus?  If not, what plans/initiatives seek to address this?
2. In that we have Health Services on campus, what is/are their responsibilities in terms of medical emergencies?  Are they connected to a campus medical-response team and in what regard?
3. Can or is the Town of Pembroke involved in helping the University in terms of medical responses?  
     
   *Much discussion ensued regarding the common theme of these three FIAC questions, with the Committee consensus being that   
   (i) there are (probably) no emergency medical personnel on-staff at UNCP (an authoritative answer to this question will also be sought from the PPS Department), and  
   (ii) bona fide medical emergencies are properly handled by county EMS just as they are for the surrounding, off-campus community. For example,* [*Pembroke Rescue and EMS*](http://www.pembrokerescue.org/) *is stationed near the UNCP campus (a five minute drive at normal speeds according to Google Maps).*
4. Need to get protocol LiveSafe app is not good—911 button is much less hassle
5. Emergency buttons in classrooms or through computer.
6. Panic button tied to the phone system  
     
   *The Committee discussed these three items briefly, noting that FIAC may have intended these items to pertain to non-medical emergencies (e.g., active shooter). Regarding the general issue of how to alert first-responders, it was agreed that the most reliable action is to simply telephone the county 911 dispatch. There was some discussion of whether campus phones could actually be used to phone 911 directly, with one member stating that such calls actually connect to UNCP campus police. Clarification of this issue will also be sought from the PPS Department.*
   * 1. *The Committee agreed that it seems better/more reliable for the 911 dispatcher only (not the untrained likely panicked or traumatized 911 caller) to be responsible for the building-to-street address translation.  If the 911 dispatchers do have the building info in the system, they can simply report the corresponding 911 address to the EMT responders. To achieve this aim with the system, the committee thinks that* *the county would probably be willing to accommodate the campus if asked.*

IX. Announcements  
  
*There were no announcements made.*

X. Adjournment

*The meeting was adjourned by the Chair at 4:54 pm.*