**Faculty Development and Welfare Subcommittee**

**January 10, 2019; 3:30 pm**

**UC 233**

# **Agenda**

Members: Ashley Allen (SBS to 2020), Don Beken (NSM to 2019), Katie DeFiglio (ARTS to 2020), Calvina Ellerbe (SBS to 2019), Scott Hicks (Director of TLC), Autumn Lauzon (LETT to 2019, Chair), Kathy McAllister (NSM to 2020), Claudia Nickolson (EDUC to 2019), Angela Revels (AVC for Human Resources), Carla Rokes (ARTS to 2019), Melinda Rosenberg (LETT to 2020), Laura Staal (EDUC to 2020)

1. Call to Order
2. Approval of Minutes from November 8, 2018 (Appendix)
3. Adoption of Agenda
4. Report from the Chair
5. Unfinished Business
   1. Annual Compliance Training
6. New Business
   1. Revisiting the Office Hours Policy
7. Announcements
8. Adjournment

**Appendix**

**Faculty Development and Welfare Subcommittee**

November 8, 2018; 3:30 pm

UC 233

**Minutes (Draft)**

Members in attendance:

Ashley Allen (SBS to 2020)

Don Beken (NSM to 2019)

Katie DeFiglio (ARTS to 2020)

Scott Hicks (Director of TLC)

Autumn Lauzon (LETT to 2019, Chair)

Claudia Nickolson (EDUC to 2019)

Carla Rokes (ARTS to 2019)

Laura Staal (EDUC to 2020)

Members not in attendance:

Calvina Ellerbe (SBS to 2019)

Kathy McAllister (NSM to 2020)  
Angela Revels (AVC for Human Resources)

Melinda Rosenberg (LETT to 2020)

1. The meeting was called to order at 3:33.
2. The minutes of the October 18, 2018 meeting were approved as circulated.
3. The agenda was adopted as circulated.
4. Report from the Chair: FIAC had not met since the last meeting.
5. Unfinished Business:
   1. Annual Compliance Training Complaints:
      1. Angela Revels sent an email replying to the training complaints and describing the Learning Management System. There was some confusion as to whether she was describing the system that was adopted in the summer of 2018 or referring to a new system that would be adopted in the summer of 2019.
      2. Concerns were expressed regarding the lack of accountability regarding the training. Perhaps people who completed all of the training could receive some confirmation of that completion. A certificate of completion would create evidence of professional development.
      3. Faculty no longer have access to the Skillsoft training modules.
      4. Ben Simmons will be asked to come to the next meeting to answer additional questions and committee members should send any questions for Ben to Autumn.
6. New Business:
   1. General Discussion of Topics and Concerns:
      1. Faculty are requesting more information as to how the pay increases were made as well as a general increase in transparency in decision-making.
      2. The faculty handbook needs to be updated across the board to reflect 2018/2019. Governance is working on a committee for this.
         1. WIC info should be included in the handbook as many faculty are unaware of what a WIC is/does.
         2. Is there a mechanism for shared governance at the department level?
      3. What is the University’s long-term vision regarding the School of Education?
      4. Faculty mentoring may become a reality in the future.
7. The next meeting is scheduled for Thursday, January 10, 2019 at 3:30 pm in UC 233
8. The meeting was adjourned at 5:05.