**`Faculty Governance Committee**

**Minutes: November 27, 2018, 3:30PM**

**University Center Room 233**

**Members Present**: Scott Hicks, Ottis Murray, Frankie Denise Powell, Mabel Rivera, Sherry Edwards\*, Beth Holder, Renee Lamphere, Mike Spivey, June Power

**Excused**: Cherry Beasley

Sally Vallabha resigned\*

**Guests:** None

1. **Call to Order**
   1. Scott Hicks called the meeting to order at 3:30 pm
2. **Approval of October 2018 Minutes (Appendix A)**
   1. The motion to approve the September minutes was made by XXXXX ; second by XXXXX.
   2. Motion passes unanimously.
3. **Approval of Agenda**
   1. The motion to approve the November 27, 2018 agenda was made by Renee Lamphere; second by June Power.
   2. Motion passed unanimously.
4. **New Business: Leadership of the Promotion & Tenure Committee**
   1. The committee discussed how to proceed with writing a recommendation.
   2. There were several discussion points/options.
      1. Can the chair be re-elected?
      2. Rotation among divisions
      3. The Chair should be in the 2nd/3rd year of service
      4. CCE chair convenes/comes to be elected a chair
      5. Term limited to 1 year
   3. Reports from other campuses are as follows: (where is info located, process, etc.)
      1. ASU: no handbook committee; information located in the governance section
      2. Asheville: editor appointed by the Senate and reports to chair and Vice-Chancellor
      3. ECU: Academic affairs handbook; 2/3 vote of teaching and faculty senate
      4. NCA&TSU: Handbook Committee (overseen by 15 members in the Senate); update is done by the Senate
      5. NCCU & NCSU: seemed to be handled by governance
      6. NCSA: nothing
      7. UNCG: a working group of the Senate
      8. UNCW: (the most detailed) - a 5 member committee, 1 from each voting division; Vice-Chancellor of Academic Affairs is an ex-officio member, non-voting. Reviews are done in real time. All documents are archived and maintained. They use a track-changes document. The 6 members meet monthly as a standing committee. Members serve for 3 years with staggered terms. Changes are voted upon by the entire university.
      9. WSSU: A committee of 5 senators and 2 others. Chair must be a senator; a member of the Provost Office who is ex-officio
5. **Continuing Business** 
   1. Mentoring discussions are underway
   2. Executive Committee Meeting and Faculty Senate
   3. Make-up of General Sub-Committee (e.g. CHE added, SoE dropped)
6. **Announcements**: None
7. **For the Good of the Order**: None
8. **Adjournment**
   1. The meeting was adjourned at 4:23 p.m. by acclamation.

Minutes submitted by

Frankie Denise Powell, Ph.D.

January 18, 2019