

# Course Withdrawal Form

**Mail:** UNC at Pembroke  
Office of the Registrar  
P.O. Box 1510  
Pembroke, NC, 28372

OR: Fax: 910-521-6328

<b>UNCP ID</b>	<b>8</b>	<b>4</b>	<b>0</b>						
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Student Information					
Last Name		First Name		Middle Initial(s)	Suffix (Jr., II, etc.)
Home Phone		Cell Phone		Email	
@bravemail.uncp.edu					

Course Information				
Subject Code	Course #	Section #	CRN #	Title

Withdrawal Information					
Are you receiving financial assistance from (please tick):			Are you graduating this term?		
UNCP			Yes	No	
VA or GI Bill			Yes	No	
Other (Pell, etc.)			Yes	No	
			Are you an international student?		
			Yes	No	
			Are you a student athlete?		
			Yes	No	
			Is this a *WX (Extenuating Withdrawal?)		
			Yes	No	
			Is this a late withdrawal?		
			Yes	No	

\*\*\*If this is your last class on record, or you wish to withdraw from all your courses, please submit a Complete University Withdrawal Online\*\*\*

Reason for WX Request	
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Acknowledgement of Consequences from Withdrawal
<p><b>By signing, I acknowledge that this decision has consequences that can affect my academic standing, some of which are:</b></p> <ul style="list-style-type: none"> <li>No refund of tuition or other fees apply to a course withdrawal</li> <li>"W" grades will appear permanently on the transcript</li> <li>"W" grades do not affect the GPA but might affect financial aid eligibility and prolong the time it takes to obtain a degree.</li> <li>"W" grades do not count toward full-time (12 hours undergraduate) (9 hours graduate) enrollment.</li> <li>Financial aid, scholarships, athletic eligibility, veterans' certifications, insurance, and student loan certification may be affected for students who fall below full-time status.</li> </ul>

EFFECTIVE FOR STUDENTS ADMITTED/RE-ADMITTED FALL 2012 and after.	Important Information												
<table border="1"> <thead> <tr> <th>Transfer Hours</th> <th>Maximum Withdrawals</th> </tr> </thead> <tbody> <tr> <td>0-23 hour</td> <td>15</td> </tr> <tr> <td>24-51 hours</td> <td>12</td> </tr> <tr> <td>52-89 hours</td> <td>9</td> </tr> <tr> <td>90 or more hour</td> <td>6</td> </tr> <tr> <td>Candidate for 2<sup>nd</sup> Bachelor's degree</td> <td>6</td> </tr> </tbody> </table>	Transfer Hours	Maximum Withdrawals	0-23 hour	15	24-51 hours	12	52-89 hours	9	90 or more hour	6	Candidate for 2 <sup>nd</sup> Bachelor's degree	6	<p>It is the student's responsibility to ensure all signatures are obtained before submission. This form will not be processed without ALL required signatures, including student signature below.</p> <p><b><u>Distance Education and/or Online Courses:</u></b> Must complete an online course withdrawal form. Go to Registrar's Webpage &gt; Forms &gt; Online Form (under course withdrawal form link)</p>
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Signatures Required		
Student's Name	Student's Signature	Date
Advisor's Name	Advisor's Signature	Date
Instructor's Name	Instructor's Signature	Date
Other approval as required	Registrar (required after published deadline and for extenuating circumstances)	Date