

# Address/Email/Telephone Change Form

Mail: UNC at Pembroke  
Office of the Registrar  
P.O. Box 1510  
Pembroke, NC, 28372

OR: Fax: 910-521-6328

UNCP ID	8	4	0						
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Student Information			
Last Name	First Name	Middle Initial(s)	Suffix (Jr., II., etc.)
Date of Birth	Home/Cell #	Email @bravemail.uncp.edu	
Student		Alumni	

Directions: Please print, complete and return to the Office of the Registrar.  
\*\*\* Student workers and current employees return this form to Human Resources. \*\*\*

Address Types (please CHECK the address types to be updated)			
DM – Diploma Mailing Address <small>Address must be valid for several months after the end of graduating term. Diplomas are mailed 8-10 weeks after final grades.</small>		LO – Local Mailing Address <small>UNCP correspondence will NOT be mailed to this address.</small>	
EC – Emergency Contact Address		MA – Permanent Mailing Address <small>UNCP mail box cannot be used as permanent mailing address.</small>	
PO Box/Street	City	State	Zip Code

Email Types (please CHECK the email type to be updated)			
UNCP – UNCP Email Address		PERS – Personal Email Address	
PARN – Parent’s Email Address		EMPL – Employment Email Address	
New Email Address			

Telephone Types (please CHECK the telephone type to be updated)			
CA – Campus Address Telephone		DM – Diploma Mailing Telephone	
LO – Local Address Telephone		MA – Mailing Address Telephone	
EC – Emergency Contact Telephone			
Telephone Number			

I assume responsibility for any consequences or problems that may occur as a result of changing of my name. There is no intent on my part to defraud the University of North Carolina at Pembroke.

Student/Alumni Signature	Date
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FOR OFFICE USE ONLY	
Received by	Date
Changed by	Date