**ABSENTIA CARD**

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| Banner ID |  | | |
| Name | Last | First | Middle |
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I would like to be granted permission to graduate in absentia on **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­.**

I will be receiving a:  Bachelor’s Degree  Master’s Degree

Postage payment ($3.50) can be paid at the Cashier’s office via phone (910-521-6855). You may also send a check/money order with your form to:

Office of the Registrar  
Attn: Graduation Clearance Team  
P.O Box 1510  
One University Dr  
Pembroke, NC 28372

Your diploma cover will be mailed to the diploma address we have on file. If you need to update your address for your cover and diploma, please complete the **appropriate** address change form (Graduate students will complete the form from the Graduate School; Undergraduate students will complete the Address Change form with the Registrar’s office).

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| Signature and Date |  |

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| Receipt Number |  |