[Name]  
[Phone] • [Email] • [LinkedIn]

**Education**  
Bachelor of [Arts/Science] in   
University of North Carolina at Pembroke, Pembroke, NC expected month year

**Work Experience**[position title], [company/organization], [city], [state] [month – year] to present

* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]

[Position title], [company/organization], [city], [state] [month – year] to present

* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]

**Internship Experience**[position title], [company/organization], [city], [state] [month – year] to present

* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]

**Campus Involvement**

[Position title], [company/organization], [city], [state] [month – year] to present

* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]

**Volunteer Experience**

[Position title], [company/organization], [city], [state] [month – year] to present

* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]
* [accomplishment statement that tells 1) what you did 2) how you did it 3) what your results were]

**Additional Skills**

* Example: Proficient in Microsoft Office Suite