



Teacher Education Meeting Minutes  
Wednesday, January 9, 2019  
3:00 pm SOE room 222

“Preparing professional educators who are committed,  
collaborative and competent”



**Attending:** Danielle Chilcote, Roger Ladd, Cecilia Lara, Ellyson Hicks, Joanna Hunt, Jeff Frederick, Irene Aiken, Rita Hagevik, Serina Cinnamon, Irina Falls, Jennifer Whittington, Kelly Ficklin, Naomi Lifschitz-Grant, Lisa Mitchell, Camille Goins, Kim Sellers, Shenika Jones, Gretchen Robinson, Tom Trendowski, Mary Klinikowski, Melissa Edwards, Mary Ash, Karen Granger, Alfred Bryant, José Rivera.

1. **Call to order 3:07 pm**
2. **Approval of the Minutes** November 14, 2018 (Kim, Roger all approved with the inclusion of Melissa Edwards as attending November 14)
3. **Adoption of the Agenda** (Kim, Roger all approved)
4. **Report from the Dean’s Office**
  - a. Welcome new TEC Members
    - Ms. Joanna Hunt, Principal Pembroke Elementary
    - Ellyson Hicks, Sophomore ELE major
  - b. Educator Preparation Courses and Field Experience (2018) The Field Experience class for UG EDNS 2xxx was not created for spring 2019. Mary will follow up with lists of students enrolled in courses who need to pay for TS. EDN 2xxx should be ready for registration for fall 2019.
  - c. SOE Calendar - Send all items to Querida Jones in the Dean’s Office. This calendar is located on the [School of Education](#) home page.
  - d. TEC Procedure Manual – TEC shared folder and updates will be made on an ongoing basis.
5. **Report from the Office of Assessment and Licensure** – Mary Klinikowski
  - a. Annual Program Reports – sending out another link, have received reports from:
    - Art Ed MAT phase 2 and MA, Art Ed undergrad
    - BK Undergrad,
    - EI Ed Undergrad,
    - English Ed MAT phase 2 and MA, English Ed MAT phase 1, English Ed undergrad,
    - Health & PE phase 2 and MA, HPE MAT phase 1, HPE undergrad
    - Math Ed undergrad,
    - Science Ed MAT phase 2 and MA, Science Ed MAT phase 1, Science Ed undergrad,
    - Social Studies Ed MAT phase 2 and MA, Social Studies undergrad

**Missing:** AIG, EI Ed grad, ESL, Music undergrad, Math grad, MSA Traditional, MSA Sandhills, Reading, School Counseling, Special Ed undergrad, Spanish
  - b. Updates on Taskstream fee and field experience courses (EDN 5460 and EDN 2XXX). Spring 2019 Mary will send reminder for TS purchase.
  - c. Developing new MAT drf in Taskstream
6. **Report from the Office of University School Partnerships and Clinical Practice** – Kayonna Pitchford
  - a. Field Experience
    - Undergraduate Canvas Course and Modules Kay created Canvas modules for students please load these into your Canvas Course through Collaborate.

- Field Experience Placement Survey all UG students who require a Field Experience placement should be directed to the Braveweb link and follow the steps to register for FE for spring 2019. Students who do not complete the survey will not have a FE placement for spring 2019 and an alternative assignment will be required.
- b. Internship
- Intern Confirmation Letters
  - Mentor Teacher Memos
  - [Spring Internship Calendar \(attachment\)](#)
  - [Internship Handbook \(attachment\)](#)
  - Need Lists of University Supervisors and Their Assigned Interns
  - Travel Reimbursement Requests
    - Request within 30 days
    - Only for excess mileage
- c. edTPA
- Additional Submission and Remediation Dates Added to the Internship Calendar
  - [Due Dates](#) (attachment) Kay shared handouts related to edTPA and at the time of this meeting only 3 of the 9 required to resubmit had done so. In fall 2019 edTPA will become consequential so those student receiving an Incomplete for Internship will only have the Incomplete removed with the successful completion of edTPA.
  - The remediation plan will be discussed and proposed through edTPALS. In fall 2018 those Interns without a passing edTPA score were to submit their Task 1, 2, or 3 to Pearson to be rescored and submit proof of doing so.
    - Scores for fall 2018
    - 9 Interns scored below 38
    - 18 Interns scored above 38
    - 5 Interns had qualifying edTPA and the 3.7 GPA to receive the higher pay
7. **Report from the Office of University School Partnerships and Clinical Practice** – Kay Pitchford – OMIT as noted above
8. **Report from Teacher Recruitment and Retention** – Jennifer Whittington
- a. Recruitment- Teacher Cadet Program visits and Community College visits
    - i. Naomi shared information on a collaborative recruitment event on January 23 at Bladen Community College
  - b. Open House – February 23 and April 27
  - c. The SOE Video – interviews done, working on editing and the final product with Michael Litty
9. **New Business**
- a. Approval of Teacher Education Candidates (Serina, Roger all approved)
  - b. MAT Art Education
  - c. MAT Elementary Education
  - d. MAT English Education (9-12)
  - e. MAT Health/Physical Education
  - f. MAT Math Education (9-12)
  - g. MAT Middle Grades Language Arts Education
  - h. MAT Middle Grades Science Education
  - i. MAT Middle Grades Social Studies Education
  - j. MAT Science Education (9-12)
  - k. MAT Social Studies Education (9-12)
  - l. MAT Special Education

The motion to approve the above specializations with the revised MAT core (30 hours, required internship and successful completion of edTPA to recommend for initial license) came from the Department of Teacher, seconded by Rita. After the vote there was additional discussion regarding the addition of courses in ENG and SSE. It was recommended to have further discussions as several new courses were included in the MAT Program proposal. José made a suggestion to move forward with the MAT Program proposal with the addition of a chart that would look at each specialization to include the MAT Core. (Lisa, approved as presented). This chart will be shared with Program Directors and Graduate Council.

- m. José proposed the reduction of Music Education Program to 120 hours achieve this all 4 AC removed EDN 3150. It was suggested to create Modules that would cover the content included in EDN 3140/EDN 3150. (Lisa, approved as presented).

#### 10. Upcoming events

- a. Spring 2019 Educator Preparation Program advising meeting
  - March 12 10:00 am and 5:00 pm
- b. Undergraduate and Graduate education students [Connecting Communities of Education Stakeholders \(CCES\) Conference](#) March, 2019
- c. GOH Academy April 12, 13 and 14 ComTECH
- d. Next meeting Wednesday, February 13 SOE room 222
- e. The Music Department will host a Swing Jazz Band night to raise money for their summer music camps on Friday, February 15. Please see José Rivera for additional information
- f. Kids in the Garden will continue their program and begin work with third, fourth, and fifth grade students. Please see Rita Hagevik for additional information.

#### 11. Announcements

- **SACSCOC Standard 9.6** on the graduate curriculum requires the University to provide information on courses which combine (or cross-list) undergraduate and graduate courses. Please let me know if you have offered such courses recently. We will need to provide the syllabi for these courses to demonstrate how the course maintains higher rigor for the graduate students in the course

#### 12. Adjourn