



Teacher Education Committee Meeting Minutes
October 10, 2018
3:00 pm UC Room 213



**“Preparing professional educators who are committed, collaborative,
and competent.”**

TEC Member Present: M. Ash, A. Bryant, D. Chilcote, S. Cinnamon, M. Edwards, I. Falls, V. Ford, N. Grant, R. Hagevik, A. Horton-Lopez, S. Jones, M. Klinikowski, R. Ladd, AC. Lara, L. Mitchell, O. Oxendine, K. Pitchford, M. Scott, B. Stokes, T. Trendowski, J. Whittington, K. Bumin, K. Granger, Q. Jones

- 1. Call to Order:** 3:01 pm
- 2. Approval of the Minutes:** September 10, 2018 Approved as presented
- 3. Adoption of the Agenda:** Approved with additions (New Business item 10 to work in SC)
- 4. Report from the Dean’s Office – Alfred Bryant**
 - 222/223 Active Learning Lab order from STOR should arrive and we will spend the next few weeks moving desks from 201 and 302 and replace with tables and chairs. 222/223 will have new furniture.
 - Claire an Instructional Librarian on a special contract is working to organize the Curriculum Lab.
 - Took textbooks out in SOE 102 please come and get any of these old text books before these are recycled. Please get before October 26. There are good resources just old.
 - There will be a checkout system and HAWK assistants will work in the Curriculum Lab.
 - New Majors meeting last Tuesday. HPER will be included next time. Tentative date for spring is March 12 at 10:00 am and 5:00 pm. More attendance at these meetings than those in the past.
 - Karen will share the presentations on the website and in the TEC One Drive folder.
- 5. Report from the Office of Assessment and Licensure – Mary Klinikowski**
 - Teacher Education Admission – four students for this meeting. In future months the sensitive student information will not be included in this document. (Ann, Roger, 22-Yea, 0-Nah.)
 - Licensure recommendations including a summary table were presented.
 - Annual Report - we are off schedule with weather DUE December 3. With the extension of the semester everyone should be here. Mary will send link for Qualtrics survey.

Faculty Licensure

- LWG will follow up and provide recommendations. Lisa and Michelle have been sending emails to faculty regarding licensure requirements and needs.
- IHE Part II has been submitted and Title II is in progress.
- EDN 2100 EDA document Mary is working on getting the rubric posted in Taskstream.
- NCACTE - New Residency Programs for Lateral Entry licenses. DPI is working on forms and information. You can find information here [NCDPI EPP NCACTE Presentation](#) from the NCACTE Fall Forum presentation.
- Possible change the Principal Standards to the PSL Standards.
- In talking with other institutions many have fees attached to specific courses including Praxis Core, Pearson, Praxis II, etc. The Dean's Office is having conversations around this topic.
- General Education for those who cannot pass licensure exam or edTPA.

6. Report edTPALs – Kayonna Pitchford

- A lot of institutions are requiring their students to take their licensure exams before Internship
- Some institutions require students to take and others require students to pass.
- We will need to do some curriculum mapping to demonstrate where students should take exams – connection to course content.
- Last official edTPA Friday Career Services did two sessions with our Interns on resume building and interviewing/professionalism. Finished the day with Task 3. Next meeting will be October 19 for the Sandhills TOY and Career Fair. Nineteen districts had confirmed at TEC date.
- Afternoon of October 19 will be edTPA work. Let us know if you need a room as none have been reserved.
- Due Dates edTPA: November 7 submission scores returned November 29 a second due date: November 19 submission, scores returned December 13. If your Intern can submit for the November 7 please have them to do that. November 19 is really for PSRC Interns who are still not back in the classroom.

7. Report from the Office of University School Partnerships and Clinical Practice – Kayonna Pitchford

Internship update

- Backup plan was to have them placed elsewhere. Scotland County agreed to have them there, however for some Interns the issue was travel. Several have been cleared for background checks in Scotland County. The Legislation only effected the 16 week requirement – no other requirements. May be in everyone's best interest to get back into a school.
- Carpool was suggested as a possible solution for those struggling with travel.
- Question was asked about background check process. Districts will not accept background paperwork from other districts – each has their own process.
- Mary Ash commended Kay on all of her work given the Hurricane issues with Interns and Field Experience.

- Working on a new partnership with Southeastern Academy Charter School – Kay met with the principal, Kristen Stone.
- Spring 2019 Interns should have all paperwork submitted before the November 9 deadline. If we have spring 2019 Interns who have not been admitted to Teacher Education they will need to complete both sets of paperwork before the November 9 deadline.

Field Experience

- Clearances are coming back – message sent yesterday. Whiteville City has cleared. Those students in Richmond who have completed the background check have been cleared.
- EDN 2100 two placements/ELE students will talk about separately.
- Field Experience in PSRC we are still okay. If districts are out another week we can reassess.
- It would take a lot of work to get students reassigned mid-point in the semester. Discussion was held about decisions made in 2016 given the time of Hurricane Matthew vs Hurricane Florence.
- Program Coordinators and Program Directors should be mindful of assignments and hours given Hurricane Florence. For this semester we may need to be a little flexible.
- There was additional discussion on written policy in our handbook to reflect the requirement of 12 hours. This is a legislative issue. Serina made the recommendation to have an emergency management plan. Jose has been asked to review policy and work with the Policy Review Committee to develop a plan for Field Experience hours after a natural disaster.
- Kay mentioned the pre Internship FE and the need for a faculty member to evaluate in EDA. The EDA document is located in the Internship DRF.
- Faculty member will evaluate prior to Internship – they will need to have had them in class. This is the last chance we have to evaluate a student before Internship.
- Kay reiterated that each district maintains their own background check process.
- Question was raised about clearing a student for an entire year. Lisa suggested a check in at the PANC meeting on Friday, October 19.

8. Report from Teacher Recruitment and Retention – Jennifer Whittington

- Pembroke Day went well. Thank you to all who assisted.
- Open House October 20, 2018 and November 17, 2018 we have had lots of students to sign up

9. Unfinished Business – Karen Granger

Reconfigured MAT Program with a shared EDN Core

Information was shared from the Program Director meeting to discuss plans for the reconfigured program. The PD heard from Jaime Martinez on Curriculog plans to have a shared core loaded for all programs. Good conversation on the shared core – all students take 9 hours. All information for shared core will be ready for October 30 to share out at November 14 TEC. Each PD will need to meet with their department to flesh out that work.

- EDN 5040 An Introduction to the Basic Tenets of Education

- EDN 5450 Curriculum Design and Best Practices
- EDN 5120 Advanced Studies of Exceptional Students

10. New Business (addition of individual SC meetings)

11. Upcoming events

- a. Career Fair Friday, October 19, 2018 UC Annex 10:00 am – 11:30 am
- b. Vision, Strength and Arts (VSA) November 2, 2018 Quad 9:00 am – 1:00 pm
- c. Praxis Core Workshops October 18, 2018 4:00 am - 5:00 pm and October 24, 2018 10:00 am – 11:00 am SOE room 102.

12. Adjournment at the conclusion of SC discussions @ 4:03 pm.