



Teacher Education Meeting Agenda  
Wednesday, January 9, 2019  
3:00 pm SOE room 222

“Preparing professional educators who are committed,  
collaborative and competent”



1. Call to order
2. Approval of the Minutes: November 14, 2018
3. Adoption of the Agenda
4. Report from the Dean’s Office
  - a. Welcome new TEC Members
    - Ms. Joanna Hunt, Principal Pembroke Elementary
    - Ellyson Hicks, Sophomore ELE major
  - b. Educator Preparation Courses and Field Experience (2018)
  - c. SOE Calendar
  - d. TEC Procedure Manual
5. Report from the Office of Assessment and Licensure – Mary Klinikowski
  - a. Annual Program Reports – sending out another link, have received reports from:
    - Art Ed MAT phase 2 and MA, Art Ed undergrad
    - BK Undergrad,
    - EI Ed Undergrad,
    - English Ed MAT phase 2 and MA, English Ed MAT phase 1, English Ed undergrad,
    - Health & PE phase 2 and MA, HPE MAT phase 1, HPE undergrad
    - Math Ed undergrad,
    - Science Ed MAT phase 2 and MA, Science Ed MAT phase 1, Science Ed undergrad,
    - Social Studies Ed MAT phase 2 and MA, Social Studies undergrad

**Missing:** AIG, EI Ed grad, ESL, Music undergrad, Math grad, MSA Traditional, MSA Sandhills, Reading, School Counseling, Special Ed undergrad, Spanish
  - b. Updates on Taskstream fee and field experience courses (EDN 5460 and EDN 2XXX)
  - c. Developing new MAT drf in Taskstream
6. Report from the Office of University School Partnerships and Clinical Practice – Kayonna Pitchford
  - a. Field Experience
    - Undergraduate Canvas Course and Modules
    - Field Experience Placement Survey
  - b. Internship
    - Intern Confirmation Letters
    - Mentor Teacher Memos
    - Spring Internship Calendar (attachment)
    - Internship Handbook (attachment)
    - Need Lists of University Supervisors and Their Assigned Interns
    - Travel Reimbursement Requests
      - Request within 30 days
      - Only for excess mileage
  - c. edTPA

- Additional Submission and Remediation Dates Added to the Internship Calendar
  - Due Dates (attachment)
7. **Report from the Office of University School Partnerships and Clinical Practice** – Kay Pitchford
  8. **Report from Teacher Recruitment and Retention** – Jennifer Whittington
    - a. Recruitment- Teacher Cadet Program visits and Community College visits
    - b. Open House – February 23 and April 27
  9. **New Business**
    - a. Approval of Teacher Education Candidates
    - b. MAT Art Education
    - c. MAT Elementary Education
    - d. MAT English Education (9-12)
    - e. MAT Health/Physical Education
    - f. MAT Math Education (9-12)
    - g. MAT Middle Grades Language Arts Education
    - h. MAT Middle Grades Science Education
    - i. MAT Middle Grades Social Studies Education
    - j. MAT Science Education (9-12)
    - k. MAT Social Studies Education (9-12)
    - l. MAT Special Education
    - m. Reduction of Music Education Program to 120 hours
  10. **Upcoming events**
    - a. Spring 2019 Educator Preparation Program advising meeting
      - March 12 10:00 am and 5:00 pm
    - b. Undergraduate and Graduate education students [Connecting Communities of Education Stakeholders \(CCES\) Conference](#) March, 2019
    - c. GOH Academy April 12, 13 and 14 ComTECH
    - d. Next meeting Wednesday, February 13 SOE room 222
  11. **Announcements**
    - **SACSCOC Standard 9.6** on the graduate curriculum requires the University to provide information on courses which combine (or cross-list) undergraduate and graduate courses. Please let me know if you have offered such courses recently. We will need to provide the syllabi for these courses to demonstrate how the course maintains higher rigor for the graduate students in the course
  12. **Adjourn**