**General Faculty Meeting**

Meeting Minutes

December 14, 2018

Moore Hall Auditorium

*Recording Secretary:* Mitu Ashraf

I. Call to Order

The meeting was called to order by Chair, Mitu Ashraf at 1:30 p.m.

II. Approval of Minutes of General Faculty meeting held on August 8, 2018.

The minutes of the August 8, 2018 meeting of the General Faculty Meeting were approved as submitted.

III. Approval of Agenda

Approved without additions or corrections.

IV. Report from the Chair

1. Chair, Mitu Ashraf, started the meeting by thank Ms. Nancy Crouch, Associate Vice Chancellor for Technology Resources and Chief Information Officer, who is retiring on January 30, 2019. He thanked Ms. Crouch for her service to the University and including faculty in the decision-making processes as they related to the use of technology by faculty.
2. Mitu Ashraf provided updates on the following issues.
	1. Office Hours Policy. He mentioned that Faculty Development and Welfare Subcommittee was expected to present its proposal in the beginning of the spring semester.
	2. The Senate was working on making the Student and Faculty Handbooks gender neutral. He asked faculty members to help and send him information (i.e. page number, etc.) where they found pronouns that needed to be made gender neutral.
	3. Ad-hoc committee on American Indian Studies course as a graduation requirement.
	4. Ad-hoc committee to review teaching schedule.
	5. Ad-hoc committee on the formation and structure of Faculty Budget Committee.
	6. Faculty Assembly
		1. Ad-hoc committee to study salary compress and inversion at the UNC system level.
		2. Free speech at the various UNC campuses.

 V. Reports from Administrators

1. Robin G. Cummings, Chancellor.
	1. Dr. Cummings was unable to make it to the General Faculty meeting due to a scheduling conflict with the Board of Governors meeting. The scheduling conflict arose because of the changes in the UNCP schedule had to be made in the aftermath of Hurricane Florence.
2. David Ward, Provost and Vice Chancellor of Academic Affairs, thanked the faculty members for accommodating changes that needed to be made due to Hurricane Florence. He also thanked the faculty for the meeting the 120-credit hour limit in designing the curriculum. He thanked Ms. Nancy Crouch for her service. Mr. Kevin Pait will be the Interim Associate Vice Chancellor for Technology Resources and Chief Information Officer. He thanked Dr. Alfred Bryant Jr., who is stepping down from his position as the Dean of the School of Education. Dr. Bryant will be returning to the School of Education as faculty. Dr. Jennifer Twaddell will serve as the Interim Dean of the School of Education. To fill Dr. Twaddell’s current position as the Chair of the Nursing Department, Dr. Cherry Beasley, Anne R. Belk Endowed Chair, will serve as Interim Chair of the Nursing Department. Dr. Ward also thanked Ms. Nancy Crouch for her inclusive leadership style. Dr. Ward reported on the following items.
	1. Enrollment numbers are up.
		1. 9.7 percent up as compared with the last this time (in terms of head count)
		2. 16 percent up as compared with the last year this time (in terms of credit hours)
		3. Enrollment is up by about 1 percent as from fall to spring.
		4. From fall to fall the enrollment is up by 5 percent.
		5. He asked faculty to spread the word to the prospective students not to be late in applying for admission. The University will quite likely have to stop accepting applications well before the published deadline of May 1, 2019.
		6. As of Monday, December 10, 2018, there were 7,906 applicants for fall 2019. Last year by this time the number stood a bit over 3,000 applicants. This is an increase of about 162 percent.
		7. The target for the new freshman class is 1,400.
		8. UNCP reaches its capacity around 8,400 students. Labs are the main physical constraint.
		9. UNCP will begin its strategic planning process in January 2019. The Provost’s Office will work on the data during summer and have a plan to present during fall 2019.

With an increase in enrollment a question was asked about the capacity of the University to provide mental health services to students. Dr. Ward mentioned that that was an area of concern. However, the CARE team was working diligently to provide counseling.

1. Nancy Crouch, Associate Vice Chancellor for Technology Resources and Chief Information Officer reported on the updates to the UNCP digital infrastructure during the previous year. Among other updates, the list included the following items.
	1. Classroom upgrades
	2. Created standard faculty stations so that every classroom had the same/similar faculty stations.
	3. Upgraded wireless routers in academic buildings.
	4. Student printing stations are installed in numerous academic buildings, library, and the Student Center.
	5. The DoIT was preparing for the increased student enrollment.
	6. Three new positions have been created, including Help Desk Manager and Security Specialist.
	7. Numerous structural upgrades were at various stages of completion.

VI. Old Business

 None.

VII. New Business

 None.

VIII. Announcements

* 1. Graduate Commencement Ceremony: Friday, December 14, 2018, at 7:00 p.m. in Givens Performing Arts Center
	2. Undergraduate Commencement Ceremony: Saturday, December 15, 2018, at 10:00 a.m. in Jones Center.

IX. Adjournment

The meeting was adjourned at 2:30 p.m.

Submitted by:

Mitu Ashraf

Recording Secretary