**1098-T**

**Attention:**

In previous years, your 1098-T included a figure in Box 2 that represented the qualified tuition and related expenses (QTRE) we billed to your student account for the calendar (tax) year. Due to a change to institutional reporting requirements under federal law, beginning with tax year 2018, we will report in Box 1 the amount of QTRE you paid during the year.

If you would like to receive notification electronically (instead of a paper copy) please give your consent by following the instructions in the link below. If you would like to receive a paper copy of your 1098-T form, do nothing.

The benefits to receiving electronic notification are:

* Online delivery provides access to the form 1098-T earlier than the traditional mailing process.
* Online delivery eliminates the chance that the 1098-T will get lost, misdirected or delayed during delivery, or misplaced once the student receives it.
* Signing up for online delivery is easy and secure.

To give consent to receive your notification electronically; sign up using the SECURE website below giving us your Name, SID and email address (you can also include your parents email in the alternate email space):

<http://www.ecsi.net/gateway/1098t-signup.html?school=KV>

If you have chosen the paper version, you can access the 1098-T forms online by going to [www.ecsi.net/1098T](http://www.ecsi.net/1098T) which is for information only. Inside the previous link, you may use the  [**Login to My Account**](http://www.ecsi.net/myacct) to login.

OR

The login page is [www.ecsi.net/myacct](http://www.ecsi.net/myacct). To use this page you will need the following information:

1. School Code = KV
2. Account = SSN without dashes
3. Password = PIN number assigned by ECSI (included on your paper mailing)

You will get your PIN number with the original mailing. **If you lose your PIN or you do not receive one, you must call ECSI for help on the ECSI 1098-T hotline number which is 866- 428-1098.**

Below is a blank sample of the 2018 Form 1098-T, that you will receive in January 2019, for your general reference. For more information about Form 1098-T, visit <https://www.irs.gov/pub/irs-pdf/f1098t.pdf>.

